



MEASURE

INVESTING IN NATURE

Fiscal Year 2018/2019

Annual Measure Q Status Report

A Summary of Measure Q Revenues, Expenditures, and Projects

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The Open Space Authority conserves the natural environment, supports agriculture and connects people to nature, by protecting open spaces, natural areas, and working farms and ranches for future generations.

Table of Contents

Introduction	1
About the Measure Q Parcel Tax.....	3
Annual Measure Q Status Report.....	3
FY 2017/2018 MQEOC Oversight Report	3
Section I: Revenues and Expenditures Summary	5
Annual Budget and Work Plan Development for the Measure Q Fund.....	7
Annual Independent Financial Audit	7
Financial Summary for Fiscal Year 2018/2019	8
Revenues.....	8
Expenditures	8
Section II: Measure Q Projects and Expenditures for FY 2018/2019.....	11
Measure Q-Funded Projects	13
Expenditure Plan Categories.....	13
Expenditures by Project.....	22
How to Read the Project Status Pages.....	24
EXPENDITURE PLAN CATEGORY #1.....	25
EXPENDITURE PLAN CATEGORY #2.....	51
EXPENDITURE PLAN CATEGORY #3.....	61
Section III: Measure Q Urban Open Space Grant Program and Disbursements	91
Grant Programs Funded by Measure Q.....	93
Measure Q Urban Open Space Grant Guidelines	94
Grant Disbursements and Balances as of June 30, 2019.....	95
Section IV: MQEOC and Administrative Expenditures.....	97
Measure Q Expenditure Oversight Committee Costs.....	99
Administrative Costs	99
APPENDICES	101
Index of Projects Funded by Measure Q in Fiscal Year 2018/2019	i
Authority Board of Directors’ Response to MQEOC Oversight Report Recommendations for Fiscal Year 2017/2018.....	v
The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan	xi

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Introduction

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About the Measure Q Parcel Tax

Since its creation in 1993, the Authority has protected over 25,000 acres of open space and natural areas, preserving the natural beauty and health of the area, and protecting the region's agriculture, water resources, air quality, wildlife and scenic views for residents today and future generations. As the region continues to grow, protecting hillsides and open spaces become increasingly important to the community.

In November 2014, voters approved the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure Q), authorizing the Authority to levy a tax of \$24 per parcel annually for 15 years. The tax generates an estimated \$7,883,760 per year in revenue for the Authority to continue protecting and preserving new open space and agricultural areas, protecting and restoring natural areas that buffer our rivers, lakes, and streams, maintaining existing Open Space Preserves, constructing new trails and infrastructure on the Preserves, and increasing the number of environmental education experiences.

Annual Measure Q Status Report

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under Measure Q and in compliance with Government Code Sections 50075.1(d) and 50075.3, an annual report is provided to the Authority's Board of Directors on or before January 1 of each fiscal year. The purpose of the report is to explain (1) the amount of funds collected and expended under Measure Q and (2) the status of the projects authorized to be funded by Measure Q.

The Authority's fiscal year begins on July 1 and ends on June 30 of each year. The financial data summarized in the report is derived from the annual independent audit. The project status information is a compilation of the Measure Q projects conducted in the same fiscal year. The *Measure Q Status Report* is prepared by Open Space Authority staff and submitted to the Authority's Board of Directors.

The [Measure Q Expenditure Oversight Committee](#) (MQEOC), appointed by the Board pursuant to Measure Q, also receives a copy of the *Status Report* as an informational item. The Committee reviews the *Status Report* alongside the independent financial audit to provide an independent review of all revenues and expenditures of Measure Q Funds and submits an oversight report with their recommendations to the Board.

FY 2017/2018 MQEOC Oversight Report

In March 2019, the MQEOC presented the [Annual Measure Q Oversight Report for FY 2017/2018](#) to the Authority's Board of Directors. Their report summarized the findings of the MQEOC and provided recommendations regarding the reporting of revenues and expenditures of Measure Q for the 2017/2018 fiscal year.

On May 9, 2019, the Administration and Budget Committee reviewed the MQEOC's recommendations and prepared a response to be presented to the Board. At their meeting on June 27, 2019, the Board reviewed and considered each recommendation set forth by the Committee and discussed the responses recommended by the Board's Administration and Budget Committee.

Under the Board's guidance and direction, staff initiated additional reporting processes to better implement the MQEOC's recommendations, and the changes are reflected in this year's *Status Report*.

To see the complete response to the *Annual Measure Q Oversight Report*, please refer to [Appendix B](#).

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Section I:
Revenues and
Expenditures Summary

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Annual Budget and Work Plan Development for the Measure Q Fund

The [Measure Q Expenditure Plan](#) provides guidance to the Authority on the use of Measure Q funds.

During the annual budget and work plan development process, staff proposes projects in service of the Authority’s mission which are aligned with the major project areas stated in the *Expenditure Plan*. Proposed projects are presented to the Authority’s Board during a publicly-noticed Board Workshop, where the Board reviews and discusses the projects and provides staff with clear direction on building a balanced and sustainable budget to support and deliver on the proposed projects.

The Administration and Budget Committee reviews and discusses the proposed budget in detail and staff then brings the proposed budget, along with any changes and recommendations, to the Board for approval. The Board reviews and approves the proposed budget and work plan in a publicly noticed meeting. The resulting *Budget and Annual Work Plan* becomes the guiding document for staff to record and track expenditures for approved projects and goals.

Through this well-established process, the Board provides direction and approval on the budget and work plan consistent with the Authority’s mission and *Expenditure Plan*, reviews quarterly reports of expenditures recorded, and receives the annual financial audit as presented by an independent auditor. The checks and balances put into place through this process also foster strong internal accounting controls to ensure revenues are used in the most effective and efficient manner possible, consistent with serving the public interest and in accordance with existing law and the *Expenditure Plan*.

Annual Independent Financial Audit

As required by the *Expenditure Plan*, an annual independent audit must be conducted to ensure the revenues received and expended by the Authority conforms to the guidelines stated in the Plan.

The independent financial audits for the Measure Q fund are currently performed by Chavan and Associates, LLP. During the course of an audit, the independent auditor reviews sufficient and appropriate audit evidence to provide a basis for their opinion. The process includes a comprehensive review of all Measure Q revenues and expenditures as well as an evaluation of the internal controls and appropriateness of accounting policies used. The auditor also reviews and compares the actual revenues and expenditures to the original budget to ensure the Authority remained in compliance with the Board-approved budget.

Chavan and Associates, LLP obtained reasonable assurance that the Authority’s financial statements are free from material misstatement and internal controls present no material weaknesses. The audit of the Measure Q fund for fiscal year 2018/2019 disclosed no instances of noncompliance.



Major Project Areas Identified in MQ Expenditure Plan

- Preservation: Land Acquisition & Conservation Easements
- Public Access and Amenities: Construction & Capital Projects
- Environmental Education, Activities and Outreach
- Land and Agency Operations & Maintenance
- Natural Resource Management
- Urban Open Space Program and Grants

Financial Summary for Fiscal Year 2018/2019

The following tables provide a summary of the financial information as presented in the Authority's independent financial audit conducted by Chavan and Associates, LLP for the fiscal year ended June 30, 2019. The complete audit can be found on the Authority's [website](#).

Revenues

As determined by SCI Consulting Group, the Authority's parcel tax administrator, the Authority collected \$7,930,968 in gross parcel tax levies. The Santa Clara County Assessor's Office collects one percent (1%) of the gross revenue as a fee. As summarized in the financial audit, the Authority received and recorded \$7.85 million in net parcel tax revenues in fiscal year 2018/2019.

Table 1: Measure Q Parcel Tax Revenues	Amount
Gross Parcel Tax Levies	\$7,930,968
SCC Assessor's Fee (1%)	(\$79,309)
TOTAL NET REVENUES	\$7,851,659

Expenditures

On June 14, 2018, the Authority's Board of Directors approved the annual budget for the Measure Q fund for fiscal year 2018/2019. The Authority budgeted expenditures at \$7,980,991. Actual expenditures for all Measure Q expenses in FY 2018/2019 were \$4,058,769.

The following table shows the summary breakdown of total Measure Q expenditures by program as presented in the independent financial audit.

Table 2: Measure Q Expenditures by Program	Amount
Measure Q Projects (Section II)	\$3,073,501
-Capital outlay	
-Planning	
-Field Operations and Maintenance	
-Community Engagement	
Measure Q Urban Open Space Grant Program (Section III)	\$509,502
Measure Q Expenditure Oversight Committee Costs (Section IV)	\$7,931
Administrative Costs (Section IV)	\$388,526
SCC Assessor's Fee (1%)*	\$79,309
TOTAL EXPENDITURES	\$4,058,769

*The Santa Clara County's Assessor's Office withholds 1% of the Measure Q Parcel Tax revenues collected on behalf of the Authority. This fee is deducted from the first deposit in January 2019.

An expenditure is tracked using a project number and charged to an expense account in Acumatica, the Authority's accounting software. Expense accounts are grouped and reported under several major expense categories:

Payroll and Benefits include expenditures related to salaries, payroll taxes, and health benefits of full-time staff, part-time staff, and temporary staff.

Supplies and Consumables include goods and supplies purchased and intended for one-time and/or limited consumption. Examples include project-required supplies, postage, and printing expenses. Field operations-related supplies include safety supplies, fuel, supplies for disposing hazardous materials, vegetation management supplies, signs and fencing materials, and fire management supplies.

Expenses in this category also include mileage reimbursements to staff, as well as travel-related expenditures such as tolls, parking fees, and public transportation to offsite project meetings.

Outside Services include project expenditures related to professional services and consultancies rendered under a contract. Services may include:

- legal services
- design and content services
- community relations and media services
- resource management services such as site monitoring, wildlife management, vegetation management, fire management, public access maintenance, grazing program-related services, etc.
- planning services such as conservation planning, mapping and GIS support, CEQA, Environmental Site Assessment Phase One, etc.
- acquisition and construction-related services such as design and engineering services, surveys and investigations, appraisals, restoration and remediation, testing and inspections, etc.

Other Services and Fees capture miscellaneous fees and other expenses. Examples include business insurance, permitting fees, escrow fees, and brokerage fees. The Santa Clara County's Assessor's Office collector's fee (1%) is recorded under this category.

Equipment and Maintenance expenses include procurement and maintenance of tools, field and shop equipment, and fleet maintenance for vehicles used in field operations and maintenance of the Authority's preserves.

Facilities and Utilities cover all expenditures related to the maintenance of the public access facilities and buildings located on the Authority's preserves, as well as the water and electricity utility bills associated with the operations of the facilities.

Acquisitions capture the cost of acquiring fee title and conservation easements.

Authority Grant Programs disbursements are recorded and reported in this expense category line.



Of the total Measure Q-approved project expenditures of \$4,058,769, Table 3 provides a breakdown by major expense category.

Table 3: Measure Q Expenditures by Major Expense Category	Budgeted Expenditures (\$)	Actual Expenditures (\$)	Percent of Total Budget (%)
Payroll and Benefits	\$ 2,649,030	\$ 1,967,387	25%
Supplies and Consumables	\$ 162,600	\$ 180,872	2%
Outside Services	\$ 1,512,776	\$ 526,490	7%
Other Services and Fees	\$ 166,625	\$ 99,722	1%
Equipment and Maintenance	\$ 84,000	\$ 77,589	1%
Facilities and Utilities	\$ 15,960	\$ 22,245	0%
Acquisitions	\$ 2,890,000	\$ 674,962	8%
Authority Grant Programs	\$ 500,000	\$ 509,502	6%
TOTAL EXPENDITURES	\$ 7,980,991	\$ 4,058,769	51%

In Fiscal Year 2018/2019, the Authority utilized 51% of the approved Measure Q budget, as shown in the monochrome pie chart on the left. Of the actual expenditures, the colored pie chart on the right provides a visual breakdown of the \$4,058,769 spent by major expense category.

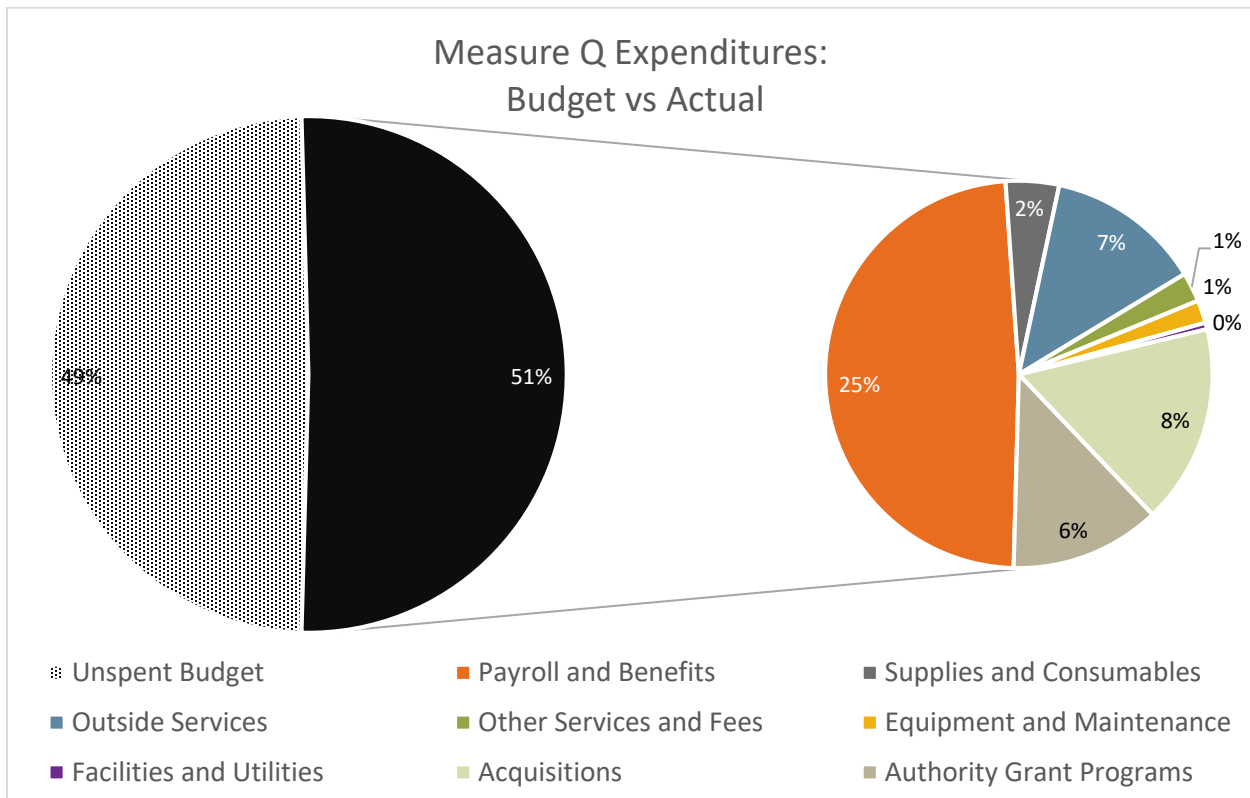


Figure 1

**Section II:
Measure Q Projects
and Expenditures for FY
2018/2019**

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Measure Q-Funded Projects

The *Measure Q Expenditure Plan* ([Appendix C](#)) states that the Open Space Authority will fund high priority projects distributed throughout the Santa Clara Valley Open Space Authority's jurisdiction. The projects were identified through a public process that informed conservation strategies and priorities for the Authority. The resulting vision plan developed by the Authority, the [Santa Clara Valley Greenprint](#), identifies critical open space, agricultural, and natural resource lands for protection and restoration.

Measure Q revenues are used for:

- Funding the preservation of land including acquisitions and conservation easements.
- Paying for project costs including research, project-scoping, planning, construction, and maintenance.
- Paying for staff time associated with Measure Q projects.
- Natural resource protection to protect and restore natural areas.
- Land operations and maintenance to maintain all of the Authority's existing and new preserves, trails and preserve-related infrastructure.
- The creation, development, delivery, and maintenance of existing and new environmental and agricultural education programs and initiatives.
- Funding the Measure Q Urban Open Space grant programs.

Expenditure Plan Categories

All projects funded by Measure Q revenues fall into at least one of the Expenditure Plan Categories (EPC) described in the *Expenditure Plan*. In Fiscal Year 2018/2019, the Authority expended a total of \$3,073,501 on Measure Q projects and disbursed \$509,502 to Urban Open Space grantees.

Tables 4-6 on the following pages summarize the total costs spent in Fiscal Year 2018/2019 and the status of each project in each Expenditure Plan Category.

[Appendix A](#) is a complete index of all projects funded by Measure Q funds in Fiscal Year 2018/2019. The table is sorted by project number and only lists project expenditures in service of the Expenditure Plan Categories. It does not include administrative fees and costs, committee costs, and grants disbursed under the Urban Open Space Grant Program.

EPC #1 Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

Projects categorized under this program include acquisition of land and conservation easements from willing sellers in priority areas such as those in the Coyote Ridge, Upper Pajaro River, and Santa Cruz Mountains Conservation Focus Areas, as well as coordination of protection efforts through the development of policy frameworks, conservation strategies and tools, and resource management and use plans for open spaces, agricultural lands, and wildlife habitats.

In this reported fiscal year, the Authority expended \$1,595,117 on projects under this category.

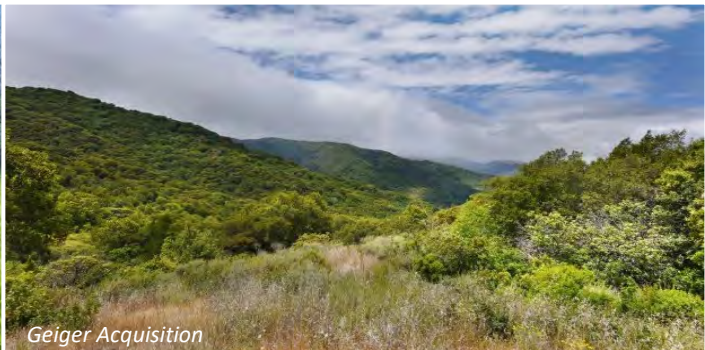


Table 4: EPC #1 Projects

Project Number	Project	Funds Expended in FY 18/19	Status	% of EPC 1 Total Expenditures
P-000019	Priority Land Acquisition Projects	\$ 294,432	On Track	18%
P-000021	Coyote Valley Landscape Linkage	\$ 12,914	On Track	1%
P-000024	Coyote Valley Conservation Strategy	\$ 149,151	On Track	9%
P-000025	Regional Conservation Investment Strategy	\$ 27,690	Delayed	2%
P-000026	Santa Clara Valley Agricultural Plan	\$ 101,130	On Track	6%
P-000027	Santa Clara Valley Greenprint Implementation Funding / Grant Research	\$ 43,087	On Track	3%
P-000048	Coyote Valley Communications Strategy	\$ 61,697	On Track	4%
P-000106	Barrett Canyon Acquisition	\$ 429,580	Completed	27%
P-000112	Conservation Easement Monitoring	\$ 28,195	On Track	2%
P-000123	Natural Resource Policy and Planning	\$ 23,825	On Track	1%
P-000124	GIS Program Development	\$ 11,253	Delayed	1%
P-000126	High Speed Rail Planning and Coordination	\$ 6,818	On Track	0%
P-000134	Coyote Valley Connectivity Study	\$ 15,222	On Track	1%
P-000158	Coyote Ridge Grazing Improvements	\$ 5,822	On Track	0%
P-000186	Fisher Flats/Bend Interim Management Plan	\$ 29,474	On Track	2%
P-000188	Regional Project Reviews	\$ 14,498	On Track	1%
P-000226	Geiger Acquisition	\$ 7,628	Completed	0%
P-000228	Coyote Valley Burrowing Owl Habitat Enhancement	\$ 4,261	On Track	0%
P-000229	Climate Smart San Jose Plan	\$ 13,251	On Track	1%
P-000231	Valley Green 2040	\$ 28,158	On Track	2%
P-000238	Bloomfield South Settlement Implementation	\$ 25,533	Completed	2%
P-000240	Martinez Acquisition	\$ 261,362	Completed	16%
P-000250	Coyote Valley Vision Plan	\$ 136	On Track	0%
TOTAL EXPENDITURES FOR EPC 1		\$ 1,595,117		

EPC #2 Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply

Projects categorized under this program include coordinating efforts to protect local water supply and quality, and restoration and capital improvements.

In this reported fiscal year, the Authority expended \$255,784 on projects under this category.



Annual Measure Q Status Report – FY 2018/2019

Table 5: EPC #2 Projects

Project Number	Project	Funds Expended in FY 18/19	Status	% of EPC 2 Total Expenditures
P-000013	Coyote Ridge Pond Restoration Project	\$ 39	On Track	0%
P-000015	South Valley Meadow Enhancement Project	\$ 1,495	Delayed	1%
P-000018	RMA 1600 Permit with CA Department of Fish and Wildlife	\$ 5,631	On Track	2%
P-000022	Coyote Valley Water Resources Investment Strategy	\$ 193,591	On Track	76%
P-000227	Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)	\$ 53,171	On Track	21%
P-000241	Coyote Valley Reptile and Amphibian Study	\$ 1,755	On Track	1%
P-000251	Pajaro River Riparian Restoration	\$ 103	On Track	0%
TOTAL EXPENDITURES FOR EPC 2		\$ 255,784		

EPC #3 Open, Improve and Maintain Parks, Open Space, and Trails

Projects categorized under this program include planning for and opening new open space preserves, designing and constructing new public access facilities on existing preserves, and providing science-based environmental education programs designed and created by Authority staff or through partnerships. This program also funds daily operation, management, and stewardship of the Authority’s existing lands and public access facilities.

In this reported fiscal year, the Authority expended \$1,222,600 on projects under this category.



Annual Measure Q Status Report – FY 2018/2019

Table 6: EPC #3 Projects

Project Number	Project	Funds Expended in FY 18/19	Status	% of EPC 3 Total Expenditures
P-000007	Integrated Pest Management (IPM) Program Development	\$ 4,657	On Track	0%
P-000012	Grazing Monitoring Program	\$ 4,923	On Track	0%
P-000014	Fire Management Program	\$ 640	Delayed	0%
P-000016	Pajaro River Agricultural Preserve Strategic Plan	\$ 1,431	On Track	0%
P-000028	Coyote Ridge Open Space Preserve Public Access Plan	\$ 64,266	On Track	5%
P-000032	Coyote Valley Open Space Preserve ADA Trail	\$ 8,505	Delayed	1%
P-000036	Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail	\$ 33,955	On Track	3%
P-000045	Understanding Our Communities Phase II	\$ 16,370	Delayed	1%
P-000087	Coyote Valley Open Space Preserve Operations & Maintenance	\$ 104,158	On Track	9%
P-000088	Sierra Vista Open Space Preserve Operations & Maintenance	\$ 343,787	On Track	28%
P-000089	Coyote Ridge Open Space Preserve Operations & Maintenance	\$ 30,677	On Track	3%
P-000090	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance	\$ 256,037	On Track	21%
P-000091	Diablo Foothills Open Space Preserve Operations & Maintenance	\$ 73,452	On Track	6%
P-000092	Little Uvas Open Space Preserve Operations & Maintenance	\$ 5,446	On Track	0%
P-000093	Palassou Ridge Open Space Preserve Operations & Maintenance	\$ 18,155	On Track	1%
P-000095	North Pajaro River Agricultural Preserve Operations & Maintenance	\$ 38,424	On Track	3%
P-000096	Santa Teresa Foothills Open Space Preserve Operations & Maintenance	\$ 10,875	On Track	1%
P-000097	Upper Uvas Open Space Preserve Operations & Maintenance	\$ 4,080	On Track	0%
P-000098	Mount Chual Open Space Preserve Operations & Maintenance	\$ 4,671	On Track	0%
P-000099	El Toro Open Space Preserve Operations & Maintenance	\$ 7,556	On Track	1%
P-000121	5-Year Capital Improvement Plan	\$ 36,997	On Track	3%
P-000136	Loma Fire Response and Restoration	\$ 18,789	On Track	2%
P-000155	El Toro Open Space Preserve Management and Planning	\$ 344	Delayed	0%
P-000179	Develop Strategic Community Neighborhood Engagement Plan	\$ 2,405	Completed	0%
P-000202	South Pajaro River Agricultural Preserve Operations & Maintenance	\$ 9,521	On Track	1%
P-000245	Sierra Vista Open Space Preserve Backcountry Camp	\$ 1,386	On Track	0%
P-000247	Interp & Environmental Education Program	\$ 71,888	On Track	6%
P-000248	Volunteer Program	\$ 49,205	On Track	4%
TOTAL EXPENDITURES FOR EPC 3		\$ 1,222,600		

EPC #4 Urban Open Space, Parks and Environmental Education Program

As structured by the *Expenditure Plan*, a grant program would be established, with monies set aside to assist municipalities, schools and applicable non-profit organizations within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities. Funds are made available through an annual grant allocation process that is subject to approval by the Authority’s Governing Board of Directors.



Annual Measure Q Status Report – FY 2018/2019

Table 7: EPC #4 Disbursements

Grant Number	Project	Funds Disbursed in FY 18/19	Status	% of EPC 4 Total Disbursements
G-000005	Guadalupe River Park Conservancy	\$ 2,499	Completed	0%
G-000006	Latinos United for a New America (LUNA)	\$ -	Delayed	0%
G-000008	Joseph George Middle School / Citizen Schools	\$ 13,079	Completed	3%
G-000009	San Jose State University Research Foundation	\$ 48,499	In Progress	10%
G-000010	City of Campbell	\$ 1,638	In Progress	0%
G-000011	Santa Clara County Public Health Department	\$ 99,800	In Progress	20%
G-000013	Bay Area Ridge Trail Council	\$ 8,530	In Progress	2%
G-000014	The Regents of the University of California / UCCE Santa Clara County	\$ 74,913	In Progress	15%
G-000015	The Santa Clara County Food System Alliance	\$ -	In Progress	0%
G-000016	Keep Coyote Creek Beautiful	\$ 7,921	In Progress	2%
G-000017	City of Morgan Hill	\$ 4,275	In Progress	1%
G-000018	San Francisco Bay Bird Observatory	\$ 14,840	Completed	3%
G-000019	Friends of Master Gardeners of Santa Clara County	\$ 4,539	In Progress	1%
G-000021	Valley Verde	\$ 40,500	In Progress	8%
G-000022	Living Classroom Edible and Native Habitat Gardens	\$ 54,945	In Progress	11%
G-000023	City of Santa Clara Bowers Park Habitat Restoration	\$ -	In Progress	0%
G-000024	Veggielution Roots Down	\$ 18,330	In Progress	4%
G-000025	Keep Coyote Creek Beautiful Coyote Creek Education Expansion	\$ 6,107	In Progress	1%
G-000026	Guadalupe River Park Conservancy Guadalupe Gardens Open Space Protection	\$ -	In Progress	0%
G-000027	City of San Jose Guadalupe Oak Grove Park Outdoor Classroom	\$ -	In Progress	0%
G-000028	Children’s Discovery Museum Happy Trails Program	\$ 12,437	In Progress	2%
G-000029	Keep Coyote Creek Beautiful Coyote Creek Bioblitz	\$ 7,156	In Progress	1%
G-000030	Veggielution Eastside Explorers	\$ 10,000	In Progress	2%
G-000031	Sacred Heart La Mesa Verde Gardening	\$ 12,485	In Progress	2%
G-000032	Bay Area Wilderness Training South Bay Growth	\$ 10,407	In Progress	2%
G-000033	Bay Area Older Adults Environmental Education Park Crawl	\$ 4,000	In Progress	1%
G-000034	San Francisco Bay Wildlife Society TaiChi & Family Yoga	\$ 3,027	In Progress	1%
G-000035	Living Classroom Garden Based Instruction	\$ 10,000	In Progress	2%
G-000036	Guadalupe River Park Conservancy Outdoor Education Title 1 Schools	\$ 11,019	In Progress	2%
G-000037	Bay Area Ridge Trail Council Feasibility Study	\$ -	In Progress	0%
G-000038	Bay Area Wilderness Training South Bay Expansion	\$ 28,555	In Progress	6%
G-000039	City of Morgan Hill West Little Llagas Creek Trail	\$ -	Delayed	0%
G-000040	Our City Forest Urban Forestry Outdoor Classroom	\$ -	In Progress	0%
G-000041	Sacred Heart Evans Lane Community Garden	\$ -	Canceled	0%
TOTAL DISBURSEMENTS FOR EPC 4		\$ 509,502		

More information regarding the Measure Q Urban Open Space Grant Program and disbursements recorded under this category is provided in Section III of this report.

Expenditures by Project

As stated in the *Expenditure Plan*, Authority staff are required to file a report with the Board of Directors on the status of projects that received Measure Q funds for the fiscal year being reported.

In Fiscal Year 2018/2019, the Authority reported on over fifty individual projects. The project status pages provide an update for each project as of June 30, 2019.

Table 8: Status Definitions	
Status	Description
In Progress – On Track	The project is active and the declared milestones for the fiscal year have been completed
In Progress – Ahead of Schedule	The project is active and additional work has been completed beyond the declared milestones for the fiscal year
In Progress – Delayed	The project is active but some of the declared milestones for the fiscal year have not been completed
On Hold	The project has been placed on hold and no work has been performed during the fiscal year
Completed	The project is completed

A project may be delayed or placed on hold for various reasons, including but not limited to: lack of funding sources, limited staff capacity, permitting delays, unforeseen environmental impacts, reprioritization, etc. The following projects have been placed on hold in Fiscal Year 2018/2019:

Table 9: Projects Placed on Hold	
Project Number	Project
P-000008	Palassou Ridge OSP Grazing Infrastructure
P-000010	Blair Pond Repair (RC-05)
P-000011	Vegetation Management Programmatic Environmental Review
P-000017	5-Year Resource Management Strategy
P-000023	Santa Clara Valley Greenprint Update
P-000033	Dexter Canyon Bridge Replacement
P-000034	Sierra Vista Open Space Preserve Trail
P-000035	Coyote Valley OSP Equestrian Lot Performance Evaluation
P-000041	Transportation to Authority Preserves Pilot Program
P-000044	Mobile Nature Center
P-000046	Deep Engagement Communities Partnership and Community Building Plan
P-000127	Coyote Valley North Meadow Burn

Due to the confidential nature of ongoing negotiations, expenses incurred for all current acquisition projects are reported under P-000019 (Priority Land Acquisition Projects). Descriptions and a breakdown of expenditures for acquisitions are only presented in the report after the close of escrow. By June 30, 2019, the Authority closed escrow on three properties. Including completed acquisitions, the Authority completed the following projects by the end of the fiscal year:

Table 10: Completed Projects	
Project Number	Project
P-000106	Barrett Canyon Acquisition
P-000179	Strategic Community Neighborhood Engagement Plan
P-000226	Geiger Acquisition
P-000238	Bloomfield South Settlement Implementation
P-000240	Martinez Acquisition

The project status pages are grouped and presented by EPC number.

How to Read the Project Status Pages

EPC # X **Project Name**

Project Number
 Unique number assigned in project tracking system and used to track expenditures

Project Description
 The description may include the general scope of work, the lasting impacts of the project, tasks and milestones, and/or the deliverable(s) to be expected upon project completion. Description may also include information about additional funding sources, partnerships, and/or the location of the project.
 Additional status information may be available for delayed projects.

Program Information
 Information about the project

Status
 Status of the project as of June 30, 2019

Expenditure Overview – complete summary of all monies spent on the project

Fiscal Years	Funder	Funding Source	Amount
FY 2015 – 2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2015 – 2018	Grantor	Grant Name	-
PROJECT TOTAL COST			\$-

FY 2018/2019 Expenditure Breakdown – details of MQ expenses spent in Fiscal Year 2018-2019, by expense category

Expense Category	Amount
Payroll and Benefits	-
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$-

Updated Content –
 Running total cost for each project is summarized in this table

Updated Content –
 New status indicators

Updated Content –
 Current fiscal year expenditures are categorized and shown in this table

Updated Content –
 Status Pages are ordered by Project Number

Updated Content –
 Status Pages are grouped by Expenditure Plan Category (EPC)

Outside Services include: Types of outside services used will be provided in order of dollars spent (greatest to least)

Note: Information on the types of expenditures that may be classified into each expense category can be found on page X of this report.

Figure 2



EXPENDITURE PLAN CATEGORY #1

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EPC # 1

Priority Land Acquisition Projects

Project
Number
P-000019

Program
Acquisition

Status
In Progress -
On Track

Project Description

Work under this project includes identification of land acquisition preservation opportunities in the Conservation Focus Areas as outlined in the Santa Clara Valley Greenprint. Prior to identification of a specific acquisition site, scope of work includes conducting preliminary due diligence, engaging with willing sellers, and performing early analysis of site/local resources and internal evaluation to determine if a potential acquisition meets the Authority's criteria for purchase.

The Authority is currently participating in various stages of negotiation for fifteen (15) properties totaling approximately 6,000 acres, with a roughly estimated market value of over 100 million dollars. Typical of real property negotiations, these projects span multiple years and discussions with landowners may start and stop.

Due to the confidential nature of ongoing negotiations, property names, property owner(s) information, and other details are withheld.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$236,078
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$294,432
PROJECT TOTAL COST			\$530,510

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$223,885
Supplies and Consumables	\$285
Outside Services	\$70,263
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$294,432

Outside Services include: Site Assessment, Legal, Appraisals, Grant Preparation

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Coyote Valley Landscape Linkage

Project
Number
P-000021

Program
Resource
Management

Status
In Progress -
On Track

Project Description

The Coyote Valley has been identified as a critical landscape linkage connecting over one million acres of habitat in the Santa Cruz and Diablo Range Mountains. In late 2016, a team of scientists and local experts convened to develop a draft Coyote Valley Linkages Report. This is a landscape scale vision for protecting and enhancing wildlife corridors within the Coyote Valley along with integration of water resources, agricultural preservation and public recreation. It sets forth a strategy of land acquisition and long term ecological restoration to ensure that critical wildlife connectivity is not lost to urbanization. The report was finalized in 2017.

The Authority released the *Recommendation to Reduce Wildlife-Vehicle Collisions on the Monterey Road Corridor in Coyote Valley, Santa Clara County* report in April 2019, as well as coordinated the installation of wildlife crossing signs on Monterey Road.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$29,677
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$12,914
PROJECT TOTAL COST			\$42,591

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,914
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$12,914

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Project
Number
P-000024

Program
Conservation

Status
In Progress -
On Track

Project Description

This project encompasses the larger conservation vision for the long term protection of Coyote Valley. Coyote Valley represents the last remaining contiguous block of undeveloped open land in Santa Clara County. It is a critical wildlife corridor between the Santa Cruz Mountains and the Diablo Range. It also contains some of the last remaining prime farms soils in the County.

The strategy includes cross-departmental work on a comprehensive plan to protect and maintain the multiple natural and agricultural benefits and environmental services, including wildlife connectivity in Coyote Valley across thousands of acres. Given the current development threats to the remaining vacant lands in Coyote Valley, this initiative has been a key focus of the Authority. This work requires extensive technical planning, policy review and coordination with a wide range of lawmakers and stakeholders. The work also includes taking initiative and hosting partner meetings to identify important steps and strategies to preserve this important landscape.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$270,446
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$149,151
PROJECT TOTAL COST			\$419,597

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$144,555
Supplies and Consumables	\$3,338
Outside Services	\$1,258
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$149,151

Outside Services include: Design and Content Services, Legal

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Regional Conservation Investment Strategy

Project
Number
P-000025

Program
Conservation

Status
In Progress -
Delayed

Project Description

On September 22, 2016, Governor Brown signed AB 2087 into law. This new law establishes a conservation planning tool called a Regional Conservation Investment Strategy (RCIS) to promote the conservation of species, habitats, and other natural resources and enable advance mitigation for public infrastructure projects.

The Santa Clara Valley Open Space Authority is sponsoring development of an RCIS for Santa Clara County and a small area in the northern portion of San Benito County that encompasses the Soap Lake Floodplain in the Upper Pajaro River region. The Final RCIS report was submitted to the California Department of Fish and Wildlife in November 2019 for their review and final approval.

Delays resulted in part from determination by San Benito County to be removed from the RCIS project area.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$57,895
FY 2015-2018	The Nature Conservancy	Bechtel Foundation	\$136,905
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$27,690
FY 2018-2019	The Nature Conservancy	Bechtel Foundation	\$20,004
PROJECT TOTAL COST			\$242,494

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$27,690
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$27,690

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Santa Clara Valley Agricultural Plan

Project
Number
P-000026

Program
Conservation

Status
In Progress -
On Track

Project Description

The Santa Clara Valley Climate and Agricultural Protection Program (CAPP) is a regional effort led by Santa Clara County and the Santa Clara Valley Open Space Authority to protect Southern Santa Clara County's important farmland and reduce future effects of climate change. The CAPP is funded in part by a statewide program called the Sustainable Agricultural Lands Conservation Program (SALCP) which provides cap and trade funding to protect agricultural lands in order to reduce greenhouse gas emissions to meet California's climate change goals. The Santa Clara County Agricultural Plan was completed in 2017. The County and Authority is working on implementing the Agricultural Plan, including an Agricultural Conservation Easement program, in Santa Clara County and has been awarded a second grant funded through SALCP for this work.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$196,804
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$101,130
PROJECT TOTAL COST			\$297,934

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$67,683
Supplies and Consumables	\$367
Outside Services	\$33,080
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$101,130

Outside Services include: General Planning, Design and Content, Legal Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Santa Clara Valley Greenprint Implementation Funding/Grant Research

EPC # 1

Project
Number
P-000027

Program
Conservation

Status
In Progress -
On Track

Project Description

The goal of the Santa Clara Valley Greenprint Implementation Strategy is to identify new open space and agricultural land conservation funding sources and partnership opportunities through advanced mitigation, cap and trade funding, and potential state programs.

Grant opportunities are also reviewed for possible fit with the Authority's initiatives and projects and to determine if an application is warranted. If so, grant applications with supporting documents meeting grant requirements are submitted for review. The scope of work also includes developing funding strategies and strategic partnerships to fund priority acquisitions, new public access facilities at Authority preserves, and regional conservation planning initiatives necessary to implement Measure Q.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$49,384
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$43,087
PROJECT TOTAL COST			\$92,471

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$40,237
Supplies and Consumables	-
Outside Services	\$2,850
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$43,087

Outside Services include: Grant Preparation

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Coyote Valley Communications Strategy

Project
Number
P-000048

Program
Conservation

Status
In Progress -
On Track

Project Description

The Authority’s Santa Clara Valley Greenprint identified Coyote Valley as one of the top 10 conservation priority areas, where the Authority and its partners have the best opportunity for realizing the vision of a protected and connected landscape.

In order to support the protection of Coyote Valley and educate the public about the valley’s important resources, a Communications Strategy should be developed and implemented. This strategy will include the following items:

Messaging: Develop important messages about Coyote Valley that will be used across partners to continually beat the Coyote Valley protection drum. Develop multiple messages that relate to the various audiences needed to be reached.

Collateral: Develop collateral pieces (maps, brochures, etc.) that educate audiences about the importance of preserving Coyote Valley and/or initiatives that the Authority is leading within Coyote Valley.

Tours: Lead tours of Coyote Valley that show the valley’s important resources – agriculture, wildlife habitat, water resources, etc. Provide educational materials with key messaging.

Outreach: Offer educational events that highlight Coyote Valley’s importance. Deliver key messages of Coyote Valley to continually educate about its importance.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$87,902
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$61,697
PROJECT TOTAL COST			\$149,599

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$60,508
Supplies and Consumables	\$4
Outside Services	\$1,186
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$61,697

Outside Services include: Photography & Video, Design and Content Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Barrett Canyon Acquisition

Project
Number
P-000106

Program
Acquisition

Status
Completed

Project Description

In close coordination with the Authority, POST acquired the 325.4 Barrett Canyon property from the Horstmeyer family in May and transferred it to the Authority in January 2019. The property has over one mile of Barrett Creek, a perennial stream that drains into Almaden Reservoir. This acquisition provides a key connection between the Authority's Rancho Cañada del Oro Open Space Preserve and the Midpeninsula Regional Open Space District's Sierra Azul Open Space Preserve, linking over 31,000 acres of protected lands in the Santa Cruz Mountains for the first time and providing opportunities for regional trail connections between the two preserves.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$12,000
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$429,580
FY 2018-2019	Gordon & Betty Moore Foundation	Gordon & Betty Moore Foundation	\$900,000
PROJECT TOTAL COST			\$1,341,580

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,543
Supplies and Consumables	\$20
Outside Services	\$243
Other Services and Fees	(\$88)
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$424,862
TOTAL FOR FISCAL YEAR 2018/2019	\$429,580

Outside Services include: Design and Content Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Conservation Easement Monitoring

Project
Number
P-000112

Program
Conservation

Status
In Progress -
On Track

Project Description

As of June 30, 2019, the Authority holds twelve (12) conservation easements. Once an easement is recorded, staff prepares a baseline report of existing conditions to record the uses and structures on the site. Each year, staff conducts annual monitoring and creates a report for each easement to document any changes that may have taken place and to ensure that the site is being managed in compliance with the terms of the easement.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$138,356
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$28,195
PROJECT TOTAL COST			\$166,551

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$6,953
Supplies and Consumables	-
Outside Services	\$21,242
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$28,195

Outside Services include: Legal Services, Litigation

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Natural Resource Policy and Planning

Project
Number
P-000123

Program
Resource
Management

Status
In Progress -
On Track

Project Description

An ongoing project that encompasses strategic planning coordination within the Authority and with regional partners to engage in current and state of the art resource management practices and projects on its preserves. Scope of work includes specialized training or discussion related to natural resource management practices and tools that are the subject of research or other current thought leadership. This assists the agency in staying current with best practices and with planning and developing new management projects that provide maximum benefits for its lands and efficiency for the field teams and others conducting the work. Work will also include coordination with field staff on resource management activities and day to day oversight of the resource management program.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$36,032
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$23,825
PROJECT TOTAL COST			\$59,857

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$23,431
Supplies and Consumables	\$66
Outside Services	-
Other Services and Fees	\$328
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$23,825

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

GIS Program Development

Project
Number
P-000124

Program
Conservation

Status
In Progress -
Delayed

Project Description

The Geographic Information Systems (GIS) Program supports nearly every aspect of the agency's mission by providing accurate and up-to-date data in the office and in the field. GIS analysis is required to confirm conservation values of potential land acquisition projects and to develop Preserve use and management plans. The GIS Program Development project is focused on developing new capabilities for collecting, maintaining, and hosting spatial data that can support operations in the office and field. The primary focus of the project is developing a 2-5 year development plan for the GIS program that increases overall staff efficiency and effectiveness by improving in-house hardware and developing a central online portal. The secondary focus of this project is to continue to develop novel and necessary spatial data to inform decisions.

Some progress was made in FY18/19 but delays resulted from staff focus on the Coyote Valley Conservation Strategy and Water Resources Investment Strategy.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$12,628
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$11,253
PROJECT TOTAL COST			\$23,881

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$11,253
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$11,253

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

High Speed Rail Planning and Coordination

Project
Number
P-000126

Program
Conservation

Status
In Progress -
On Track

Project Description

The scope of work includes coordinating with the High Speed Rail Authority (HSRA) to share information about sensitive habitat areas (including wildlife corridors) that could be impacted by future HSRA facilities and to explore opportunities for regional advance mitigation funding associated with the project. Regional advance mitigation funding developed through negotiations with the High Speed Rail Authority may be used to secure high priority lands necessary for landscape connectivity, endangered species habitat, or farmland protection. This project also includes review and comment on the Project Environmental Impact Report, and extensive coordination with stakeholders to address and reduce impacts to regionally significant open space and farmland resources.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$54,270
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$6,818
PROJECT TOTAL COST			\$61,088

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$6,818
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$6,818

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Coyote Valley Connectivity Study

Project
Number
P-000134

Program
Resource
Management

Status
In Progress -
On Track

Project Description

The objective of the study is to identify the movement patterns and habitat needs of bobcats and gray foxes, both highly mobile carnivores but different in their ecology. The study will inform how these species utilize habitat within Coyote Valley. With the use of advanced GPS-enabled collars, fine-scale movement data will help identify frequency and location of road-crossings, movement corridors across the landscape, and preferred habitat. This study represents a timely and necessary research opportunity to help prioritize land acquisition and understand the land uses that are compatible with wildlife movement, as well as identify key areas where wildlife crossings are needed. The results of this study will directly inform land conservation, transportation planning and land use in the region, as well as inform wildlife corridor design statewide.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$35,722
FY 2015-2018	CA Dept of Fish and Wildlife	Local Assistance Grant	\$75,130
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$15,222
PROJECT TOTAL COST			\$126,074

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,280
Supplies and Consumables	-
Outside Services	\$9,943
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$15,222

Outside Services include: GIS Services, Wildlife Management

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Coyote Ridge Grazing Improvements

Project
Number
P-000158

Program
Resource
Management

Status
In Progress -
On Track

Project Description

Implementation of a grazing management plan across the 4,160 acres at the Coyote Ridge Open Space Preserve, Coyote Ridge Preserve, and Valley Transportation Authority lands focuses on reducing severity and extent of invasive species; enhancing the ecosystem health of grasslands, promoting native plant species and maintaining habitat for native grassland species and other threatened species. The project will also enhance 45 acres of wetlands, riparian corridors, and adjacent upland habitat by installing exclusion fencing and installing/replacing troughs for the threatened California red-legged frog and other riparian and wetland species.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$7,130
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$5,822
FY 2018-2019	Bureau of Reclamation	Bureau of Reclamation	\$51,920
FY 2018-2019	US Dept of Fish and Wildlife	US Dept of Fish and Wildlife	\$1,078
PROJECT TOTAL COST			\$65,950

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,822
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$5,822

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Fisher Flats/Bends Interim Management Plan

Project
Number
P-000186

Project Description

In close coordination with the Authority, POST acquired the 30-acre Fisher Flats property as part of our Coyote Valley vision. POST intends to transfer it to the Authority in the long term (subject to board approval). In the interim, the Authority manages the property in accordance with License and Management Agreement with POST, which was executed in August 2017.

Program
Acquisition

This project captures the staff time involved with helping POST acquire the property, as well as staying involved with POST's work on site remediation and management planning prior to transfer.

Status
In Progress -
On Track

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$10,848
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$29,474
PROJECT TOTAL COST			\$40,322

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$10,875
Supplies and Consumables	\$4,088
Outside Services	\$14,510
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$29,474

Outside Services include: Design and Content Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Project
Number
P-000188

Program
Conservation

Status
In Progress -
On Track

Project Description

As part of the Authority's conservation efforts in the region, the agency reviews regional plans, development projects and associated environmental impact reports and agency initiatives or policies that may have an effect on conservation within the Authority's jurisdictions. These projects may also alert Authority staff to a potential acquisition opportunity that needs to be reviewed. Work included under this project number encompasses reviewing the policy or project documents and developing a response or series of comments that needs to be submitted to the relevant agency such that they consider the Authority's position and potentially make a more informed decision. There are also times when these projects require legal review.

The Authority is respected in the conservation community, and the preparation of expert comments and technical narratives for the purpose of informing or guiding partner agency decision-making is a critical part of the Authority's mission-wide conservation work.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$2,688
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$14,498
PROJECT TOTAL COST			\$17,186

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$14,485
Supplies and Consumables	\$13
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$14,498

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Geiger Acquisition

Project
Number
P-000226

Project Description

The Geiger Property consists of 158 acres that further connects Rancho Cañada del Oro OSP to Midpen's Sierra Azul OSP for wildlife and recreation. The property is adjacent to the newly-protected Horstmeyer property and provides further opportunities for trail corridors between the two preserves.

Program
Acquisition

The Board provided Authorization to Negotiate on June 14, 2018. Peninsula Open Space Trust (POST) led the negotiations and assigned the purchase rights to the Authority prior to close. POST and the Authority split acquisition costs and pre-acquisitions costs 50/50.

Status
Completed

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$7,628
FY 2018-2019	Open Space Authority	District 1 Assessment	\$135,517
PROJECT TOTAL COST			\$143,145

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,939
Supplies and Consumables	-
Outside Services	\$3,689
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$7,628

Outside Services include: Appraisals, Site Assessments, Legal Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Coyote Valley Burrowing Owl Habitat Enhancement

Project
Number
P-000228

Project Description

Partner with Valley Habitat Agency to implement a pilot project for habitat improvements to help prevent extirpation and promote breeding of Western burrowing owls in Santa Clara County at the North Meadow area of the Coyote Valley Open Space Preserve.

Program
Resource
Management

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$4,261
PROJECT TOTAL COST			\$4,261

Status
In Progress -
On Track

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,261
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$4,261

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Climate Smart San Jose Plan

Project
Number
P-000229

Project Description

In partnership with San Jose, the Authority will help quantify the greenhouse gas emission impacts of potential land use scenarios and identify carbon sequestration opportunities associated with management of natural and working lands.

Program
Conservation

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$13,251
PROJECT TOTAL COST			\$13,251

Status
In Progress -
On Track

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$11,185
Supplies and Consumables	\$21
Outside Services	\$2,045
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$13,251

Outside Services include: Legal Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Valley Green 2040

Project
Number
P-000231

Project Description

An Authority-wide Master Vision Plan with a 20-year planning horizon. The Plan will engage the public and stakeholders in a planning process to include strategies and implementation actions for land conservation and acquisition targets, preserve use and protection areas, natural and cultural resource management and preserve operations and management.

Program
Conservation

Expenditure Overview

Status
In Progress -
On Track

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$28,158
PROJECT TOTAL COST			\$28,158

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,137
Supplies and Consumables	\$119
Outside Services	\$22,901
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$28,158

Outside Services include: Environmental Planning

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Bloomfield South Settlement Implementation

Project
Number
P-000238

Project Description

Implementation of the settlement agreement, dated June 22 2018, resulting from litigation with Kabeela, Inc. for a conservation easement violation.

Program
Conservation

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$25,533
PROJECT TOTAL COST			\$25,533

Status
Completed

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$20,105
Supplies and Consumables	-
Outside Services	\$5,428
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$25,533

Outside Services include: Legal Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Martinez Acquisition

Project
Number
P-000240

Project Description

The Martinez property consists of 224.23 acres that further connects Rancho Cañada del Oro OSP to Midpen's Sierra Azul OSP and Mt Chual OSP for wildlife and recreation. The property is adjacent to the Geiger property and Mt Chual OSP and provides further opportunities for trail corridors between the two preserves.

Program
Acquisition

The Board provided Authorization to Negotiate on October 11, 2018. The Authority split acquisition costs and pre-acquisition costs 50/50 with POST. This property connects Mt Chual to Rancho Cañada del Oro Open Space Preserve.

Status
Completed

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$261,362
PROJECT TOTAL COST			\$261,362

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$6,190
Supplies and Consumables	\$21
Outside Services	\$5,114
Other Services and Fees	(\$64)
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$250,100
TOTAL FOR FISCAL YEAR 2018/2019	\$261,362

Outside Services include: Site Assessment, Legal, Media Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 1

Coyote Valley Vision Plan

Project
Number
P-000250

Project Description

A master vision plan for Authority and partner-owned conservation lands in Coyote Valley as implementation to the 2017 Coyote Valley Landscape Linkage Report. The plan will set forth landscape scale strategies and site-specific implementation actions for integrating multi-benefit values and features with the goal of long-term conservation and ecological restoration.

Program
Conservation

Expenditure Overview

Status
In Progress -
On Track

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$136
PROJECT TOTAL COST			\$136

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$136
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$136

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

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EXPENDITURE PLAN CATEGORY #2

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EPC # 2

Coyote Ridge Pond Restoration Project

Project
Number
P-000013

Program
Capital
Improvement

Status
In Progress -
On Track

Project Description

The Authority and the Valley Habitat Agency are partnering to restore two ponds on Coyote Ridge Open Space Preserve. In both ponds there were headcuts through the earthen berm preventing ponding conditions. The project is intended to enhance habitat for California red-legged frogs and other aquatic species by repairing the earthen berms, improving the overflow spillways, and enlarging and deepening the two ponds to increase ponding duration. The scope of work includes design and engineering services, as well as construction services. The Valley Habitat Agency is leading the project and is paying for the majority of the costs, including the majority of the Authority's staff time.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$1,085
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$39
PROJECT TOTAL COST			\$1,124

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$39
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$39

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 2

South Valley Meadow Enhancement Project

Project
Number
P-000015

Program
Capital
Improvement

Status
In Progress -
Delayed

Project Description

The Coyote Valley Open Space Preserve Use and Management Plan (Plan) approved by the Authority Board on September 26, 2013, identified restoration and enhancement of the South Valley Meadow as a key natural resource management goal. The South Valley Meadow Restoration Project (Project) includes the restoration of an approximately 8.5 acre seasonal wet meadow and riparian complex located near the entrance of the Preserve. The project restores ecological and hydrological balance, reducing erosion and sedimentation from previously deeply incised drainage channels and improving wildlife habitat with the creation of a seasonal pond and new plantings of native grassland and riparian vegetation.

The Authority is seeking grant funding to cover the cost of additional planting.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$277,752
FY 2015-2018	Santa Clara Valley Water District	Priority D Grant Program	\$251,170
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$1,495
PROJECT TOTAL COST			\$530,417

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,495
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$1,495

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 2

RMA 1600 Permit with CDFW

Project
Number
P-000018

Program
Resource
Management

Status
In Progress -
On Track

Project Description

Development of an application to enter into and maintain a Memorandum of Understanding (MOU) with the California Department of Fish and Wildlife (CDFW). This MOU allows the Authority to complete routine maintenance activities within federally protected waterways that are found within enrolled open space preserves without seeking individual permits for each project. Enrolled preserves include: Coyote Ridge, Coyote Valley, Diablo Foothills, Mount Chual, El Toro, Pajaro River Agricultural Preserve, Palassou, Rancho Canada del Oro, Sierra Vista, Upper Uvas Creek, and Uvas Creek Open Space Preserves. Approval of the MOU will still require annual status updates as well as informing CDFW of upcoming projects that may qualify under the MOU.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$750
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$5,631
PROJECT TOTAL COST			\$6,381

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,738
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	\$2,893
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$5,631

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Project
Number
P-000022

Program
Resource
Management

Status
In Progress -
On Track

Project Description

In partnership with the Santa Clara Valley Water District (SCVWD), the Authority is studying the Coyote Valley to understand the historic hydrology and ecological function with an eye towards integrating water resources with land conservation and management. Together, the goal is to identify and prioritize locations in the Coyote Valley where land conservation and restoration can achieve SCVWD’s One Water Initiative objectives related to flood protection, recharge, and water quality / habitat enhancement. The project includes identifying modeling and analysis to integrate green infrastructure solutions within the framework of the SCVWD’s Capital Improvement Plans.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$192,566
FY 2015-2018	Bechtel Foundation	Healthy Lands Healthy Economies	\$26,140
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$193,591
PROJECT TOTAL COST			\$412,297

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$79,795
Supplies and Consumables	-
Outside Services	\$113,796
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$193,591

Outside Services include: Conservation Planning

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 2

Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)

Project
Number
P-000227

Project Description

Enhance and restore at-risk breeding pond habitats to protect California red-legged frogs and enhance climate resiliency at Rancho Cañada del Oro Open Space Preserve.

Program
Resource
Management

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$53,171
PROJECT TOTAL COST			\$53,171

Status

In Progress -
On Track

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,159
Supplies and Consumables	-
Outside Services	\$40,900
Other Services and Fees	\$112
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$53,171

Outside Services include: Prime Engineering

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 2

Coyote Valley Reptile and Amphibian Study

Project
Number
P-000241

Program
Resource
Management

Status
In Progress -
On Track

Project Description

The objective of the study is to determine the existing distribution and habitats of three focal species in and around Coyote Valley: the California red-legged frog, California tiger salamander, and the western pond turtle. The study will identify the potential for these species to move within and across the valley and identify measure to benefit these species populations and connectivity across Coyote Valley. Much of the research in Coyote Valley has been conducted on mammals, and more information is needed on other guilds. This study will inform conservation efforts in Coyote Valley.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$1,755
FY 2018-2019	CA Dept of Fish and Wildlife	Local Assistance Grant	\$20,450
PROJECT TOTAL COST			\$22,205

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,244
Supplies and Consumables	-
Outside Services	\$375
Other Services and Fees	\$136
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$1,755

Outside Services include: Legal Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 2

Pajaro River Riparian Restoration

Project
Number
P-000251

Program
Resource
Management

Status
In Progress -
On Track

Project Description

Restore stream habitat by reshaping stream bank, removing invasive species, and planting climate-smart riparian species along .75-mile of the Pajaro River on the Pajaro River Agricultural Preserve South Property to benefit wildlife habitat and water quality. Partner with Point Blue Conservation Science’s Students and Teachers Restoring a Watershed (STRAW) program to provide outdoor environmental education opportunities for school kids.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$103
PROJECT TOTAL COST			\$103

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$103
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$103

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

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EXPENDITURE PLAN CATEGORY #3



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EPC # 3

Integrated Pest Management (IPM) Program

Project
Number
P-000007

Program
Resource
Management

Status
In Progress -
On Track

Project Description

Invasive species on Open Space Authority (Authority) Preserves pose a threat to the Authority's goals to protect and maintain native landscapes and rare biological communities. Development of an Integrated Pest Management Program (IPM) Program will guide the Authority's work to address invasive plants and animals within the Authority's preserves.

Specific objectives of the project are to:

1. Develop an IPM program that will guide the Authority's approach to pest management;
2. Prepare an IPM program guidance manual that will provide general information about pest plants and animals in the preserves and region more broadly, and provide a framework for the Authority's work to conduct pest management; and
3. Develop invasive plant and pest animal strategies within the Authority's preserves.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$4,657
PROJECT TOTAL COST			\$4,657

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,657
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$4,657

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

Grazing Monitoring Program

Project
Number
P-000012

Program
Resource
Management

Status
In Progress -
On Track

Project Description

Various preserves have leases with ranchers to perform grazing as a tool for resource management to reduce invasive species and allow for native grass and wildflower colonization. The Authority administers a grazing program and manages contracts with various ranches and also consultants who perform grazing monitoring on an annual and ongoing basis. This provides information about the grazing protocols and how they should be adjusted for best resource management over time and also tracks conditions from year to year.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$535
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$4,923
PROJECT TOTAL COST			\$5,458

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,248
Supplies and Consumables	-
Outside Services	\$2,675
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$4,923

Outside Services include: Site Monitoring, Grazing Program, Legal

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

Fuels Management Plan

Project
Number
P-000014

Project Description

Develop a wildlands fuel management policy and plan that will define fuel management goals and objectives, identify and prioritize fuel reduction treatments, and describe methods that reduce wildfire risk and achieve natural resource goals across Authority lands.

Program
Resource
Management

Work to resume following the development of the Integrated Pest Management program.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$9,748
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$640
PROJECT TOTAL COST			\$10,388

Status
In Progress -
Delayed

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$640
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$640

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Project
Number
P-000016

Program
Capital
Improvement

Status
In Progress -
On Track

Project Description

As a result of the acquisition of the Leung property, the Authority has a total of 283.6 acres of agricultural land in the Pajaro River watershed in the southernmost part of its jurisdiction. Development of a strategic plan for the Pajaro River Agricultural Preserve (“PRAP”) will establish a guiding vision to direct future management and restoration of the Preserve lands. It is intended that the prime agricultural lands be used largely for active farming. The vision for PRAP also includes riparian buffers and habitat enhancement to prevent further sedimentation and point source pollution within the watershed but also into adjacent creek areas. Restoring a healthy ecological and hydrological watershed-based system will also play a role in flood prevention and management.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$53,902
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$1,431
PROJECT TOTAL COST			\$55,333

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,431
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$1,431

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Project
Number
P-000028

Program
Capital
Improvement

Status
In Progress -
On Track

Project Description

This project will utilize existing inventory reports and studies that have been prepared to date to prepare conceptual design alternatives for a central staging area and limited phase-one trail that will allow public access to the property by 2019. This plan will be part of a long-term master plan that encompasses phases of future trail connections for additional self-guided access and environmental interpretative and education stations that share the importance of this preserve within the region and the connectivity that it provides for people and wildlife. Public access to the Preserve will provide opportunities for recreation access to this area, including extending the Bay Area Ridge Trail from Joseph Grant County Park in the north to Anderson Lake County Park in the south. This project is made possible largely through a generous grant from the Gordon and Betty Moore Foundation.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$28,055
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$64,266
PROJECT TOTAL COST			\$92,321

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$46,719
Supplies and Consumables	-
Outside Services	\$17,489
Other Services and Fees	\$58
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$64,266

Outside Services include: Environmental Planning, Legal, GIS Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Coyote Valley Open Space Preserve ADA Trail

Project
Number
P-000032

Program
Capital
Improvement

Status
In Progress -
Delayed

Project Description

In 2010, the Authority established the 348-acre Coyote Valley Open Space Preserve. The Preserve was opened to the public on June 27, 2015, with public access improvements that included vehicle and equestrian parking areas, picnic areas, restroom facility, and a 4-mile multi-use trail.

Improvement of the equestrian parking area and an accessible trail and overlook to the North Meadow area of the preserve is planned. The scope of work also includes an interpretive station to view experimental Western Burrowing Owl habitat enhancements as well as future hydrological restoration of the watershed lands and a branch of Fisher Creek. Construction is estimated to be completed for public use in 2022.

Work has been delayed as staff worked on revising the grant agreement with the Santa Clara Valley Water District.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$108,845
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$8,505
PROJECT TOTAL COST			\$117,350

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$8,505
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$8,505

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail

EPC # 3

Project
Number
P-000036

Program
Capital
Improvement

Status
In Progress -
On Track

Project Description

Development of a plan to allow public access to the Blair Ranch area within the Rancho Cañada del Oro Open Space Preserve via a pedestrian bridge crossing over Llagas Creek. Construction estimated to be completed for public use in 2021.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$4,633
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$33,955
PROJECT TOTAL COST			\$38,588

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$15,300
Supplies and Consumables	\$14
Outside Services	\$18,533
Other Services and Fees	\$108
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$33,955

Outside Services include: Prime Engineering, Legal, GIS Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Project
Number
P-000045

Program
Environmental
Education

Status
In Progress -
Delayed

Project Description

The initial report, completed and presented to the Board of Directors in 2015, mapped various aspects of demographics and environmental burdens in the Authority's jurisdiction for purposes of identifying what barriers might exist for certain populations in the urban realm to access of nature and open space. Phase II of this report adds additional data layers that goes beyond the barriers studied in the first report, to focus more on needs for access to nature and open space in urban areas. These additional geographically represented data layers include park and trail accessibility (provided by the Trust for Public Land), health indicators, such as childhood obesity rates and heart disease rates (provided by Santa Clara County Health Dept.), access to healthy foods (provided by the Health Trust), and anecdotal reports of cultural needs for open space in urban areas (facilitated by New America Media). The intent is to compile this data into an updated report, and in the following year, make all the data available to the general public through interactive web-based maps, so that the public at large, and especially Urban Open Space Grant Program applicants, can define their projects to have the maximum beneficial impacts on the communities where the need is greatest. The data will also be used by the Authority to inform location and content of Environmental Education programming.

Progress was delayed due to waiting for the completion of key partner projects to incorporate the data into the final report.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$19,051
FY 2015-2018	Resources Legacy Fund	Grant	\$50,000
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$16,370
PROJECT TOTAL COST			\$85,421

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,859
Supplies and Consumables	-
Outside Services	\$12,512
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$16,370

Outside Services include: Community Relations

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Coyote Valley Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000087

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Coyote Valley Open Space Preserve is located at the western edge of the Coyote Valley, which provides a greenbelt between San Jose and Morgan Hill. While only 20 miles from downtown San Jose, this 348-acre preserve offers a true rural and wilderness experience.

Coyote Valley Open Space Preserve is open to the public, with over 45,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 4 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$207,474
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$104,158
PROJECT TOTAL COST			\$311,632

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$78,107
Supplies and Consumables	\$13,357
Outside Services	\$3,368
Other Services and Fees	\$218
Equipment and Maintenance	\$6,038
Facilities and Utilities	\$3,070
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$104,158

Outside Services include: Grazing Programs, Public Access/Facilities Maint, Legal

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Sierra Vista Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000088

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 1,611-acre preserve in the Eastern foothills of Santa Clara County offers sweeping views of the Valley and the opportunity to stroll through diverse landscapes including oak woodlands, rolling grassland, and chaparral communities. Perched above Alum Rock Park, the area provides watershed protection for Penitencia Creek and is home to a number of protected wildlife species including the California red-legged frog, California tiger salamander, American badger, and Western burrowing owl and other species such as golden eagle, mountain lion, bobcat, and gray fox.

Sierra Vista Open Space Preserve is open to the public, with over 100,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 11.5 miles of trail
- Staging area
- Picnic tables
- Park benches
- Equestrian Lot

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$425,918
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$343,783
PROJECT TOTAL COST			\$769,701

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$259,072
Supplies and Consumables	\$52,030
Outside Services	\$9,689
Other Services and Fees	\$4
Equipment and Maintenance	\$15,087
Facilities and Utilities	\$7,906
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$343,787

Outside Services include: Public Access/Facilities Maint, Grazing Programs, Wildlife Management, Legal, Vegetation Management

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Coyote Ridge Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000089

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The Coyote Ridge property is located in the Diablo Range foothills east of Hwy 101 in southern Santa Clara County. The 1,859-acre property boasts rare serpentine grassland, which is vital to the threatened Bay checkerspot butterfly and Metcalf Canyon jewelflower, and provides critical habitat for the California red-legged frog, California tiger salamander, Tule elk, Western burrowing owls, golden eagles, and many other raptors.

Coyote Ridge Open Space Preserve offers docent-led hikes.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$38,373
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$30,677
PROJECT TOTAL COST			\$69,050

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$21,786
Supplies and Consumables	\$3,795
Outside Services	\$1,464
Other Services and Fees	
Equipment and Maintenance	\$3,633
Facilities and Utilities	
Acquisitions	
TOTAL FOR FISCAL YEAR 2018/2019	\$30,677

Outside Services include: Public Access/Facilities Maint, Legal

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Rancho Cañada del Oro Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000090

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Rancho Cañada del Oro Open Space Preserve is in the foothills of the Santa Cruz Mountains in South Santa Clara County. A glistening creek runs along the Llagas Meadow and deer, bobcat, mountain lions, and other wildlife roam throughout the 4,774-acre preserve. In the spring months, wildflowers adorn the meadow and hillsides.

The preserve is open to the public, with over 35,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 8.3 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot
- Overflow Parking Lot

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$420,126
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$256,037
PROJECT TOTAL COST			\$676,163

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$158,868
Supplies and Consumables	\$40,269
Outside Services	\$24,004
Other Services and Fees	-
Equipment and Maintenance	\$22,761
Facilities and Utilities	\$10,135
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$256,037

Outside Services include: Vegetation Management, Public Access/Facilities Maint, Grazing Programs, Wildlife Management

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Diablo Foothills Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000091

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 819-acre preserve has a half acre pond and several creeks that are part of the primary watershed for the Pajaro River, which flows toward Monterey Bay. The preserve also offers habitat for California red-legged frogs and California tiger salamanders, and features Coast Live Oak and annual grasslands.

Diablo Foothills Open Space Preserve offers docent-led hikes.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$39,950
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$73,452
PROJECT TOTAL COST			\$113,402

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$42,934
Supplies and Consumables	\$19,968
Outside Services	\$8,297
Other Services and Fees	\$450
Equipment and Maintenance	\$1,803
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$73,452

Outside Services include: Public Access/Facilities Maint, Grazing Programs

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Little Uvas Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000092

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located in the Southern Santa Cruz Mountains, Little Uvas Creek consists primarily of serpentine hardwoods and grasslands, grey pine, and oak woodland. A total of five perennial ponds are located on the 285-acre property.

Little Uvas Open Space Preserve offers docent-led hikes.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$18,068
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$5,446
PROJECT TOTAL COST			\$23,514

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,353
Supplies and Consumables	\$1,762
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$331
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$5,446

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Palassou Ridge Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000093

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Palassou Ridge connects Coyote Lake-Harvey Bear Ranch County Park to Henry Coe State Park. This 3,524-acre preserve has deep, wooded canyons and rolling grassy hills as well as important habitat for California red-legged frogs and California tiger salamanders. The property contains a historic stone house and was a campsite for the Anza Expedition.

Palassou Ridge Open Space Preserve offers docent-led hikes.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$66,860
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$18,155
PROJECT TOTAL COST			\$85,015

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$10,330
Supplies and Consumables	\$4,962
Outside Services	\$588
Other Services and Fees	-
Equipment and Maintenance	\$2,221
Facilities and Utilities	\$54
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$18,155

Outside Services include: Wildlife Management

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

North Pajaro River Agricultural Preserve Operations & Maintenance

EPC # 3

Project Number
P-000095

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The North Pajaro River Agricultural Preserve contains several historical structures. The 100-acre preserve is in agricultural production and is important to protecting the working lands and agricultural heritage of Santa Clara County. 21 acres of the preserve are in active restoration to provide a natural buffer along wetland areas and enhance native vegetation within a historic flood plain. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat.

North Pajaro River Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$43,592
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$38,424
PROJECT TOTAL COST			\$82,016

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$23,006
Supplies and Consumables	\$10,467
Outside Services	\$3,414
Other Services and Fees	-
Equipment and Maintenance	\$688
Facilities and Utilities	\$850
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$38,424

Outside Services include: Public Access/Facilities Maint, Vegetation Management, Legal

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Santa Teresa Foothills Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000096

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located on Santa Teresa Ridge in San Jose's Santa Teresa neighborhood, this 61-acre area is a gateway to 1,500 acres of open space land. It provides sweeping views across the Almaden Valley to downtown San Jose and the Mt. Hamilton Range.

Santa Teresa Foothills Open Space Preserve does not offer public access at this time.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$15,472
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$10,875
PROJECT TOTAL COST			\$26,347

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,604
Supplies and Consumables	\$1,149
Outside Services	\$3,992
Other Services and Fees	-
Equipment and Maintenance	\$130
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$10,875

Outside Services include: Surveys

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Upper Uvas Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000097

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Part of the Santa Cruz Mountains, the headwaters of Uvas Creek drain through the mountain's slopes, providing high-quality aquatic habitat and water supply. Douglas fir and Gray pines are also found on this 1,253-acre rugged terrain.

Upper Uvas Open Space Preserve does not offer public access at this time.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$16,865
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$4,080
PROJECT TOTAL COST			\$20,945

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,165
Supplies and Consumables	\$866
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$49
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$4,080

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Mount Chual Open Space Preserve Operations & Maintenance

EPC # 3

Project Number
P-000098

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

As the third highest peak in the Santa Cruz Mountains, this 632-acre preserve has panoramic views of the Diablo Range with chaparral and Bay Laurel plant communities. It also contains the headwaters for Llagas Creek which provides essential water supply and aquatic habitat for fish and amphibians.

Mount Chual Open Space Preserve does not offer public access at this time.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$22,149
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$4,671
PROJECT TOTAL COST			\$26,820

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,163
Supplies and Consumables	\$662
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$845
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$4,671

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

El Toro Open Space Preserve Operations & Maintenance

Project
Number
P-000099

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Nestled above Morgan Hill, in the Santa Cruz Mountains, this 58-acre hillside is home to Coast Live Oak, California bay woodlands, chaparral, and grasslands.

El Toro Open Space Preserve does not offer public access at this time.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$57,833
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$7,556
PROJECT TOTAL COST			\$65,389

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,262
Supplies and Consumables	\$1,669
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$2,603
Facilities and Utilities	\$22
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$7,556

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

5-Year Capital Improvement Plan

Project
Number
P-000121

Program
Capital
Improvement

Status
In Progress -
On Track

Project Description

Development of a Capital Improvement Plan (CIP) that defines key projects that will be completed within the next five years. An assessment of existing improvements across all preserves as well as user needs, grant funding opportunities and overall budget allowances will help inform the plan that serves as a guide for what capital improvements will be undertaken by the agency.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$22,212
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$36,997
PROJECT TOTAL COST			\$59,209

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$31,209
Supplies and Consumables	\$27
Outside Services	\$5,649
Other Services and Fees	\$112
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$36,997

Outside Services include: Prime Design

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Loma Fire Response and Vegetation Monitoring

Project
Number
P-000136

Program
Operations

Status
In Progress -
On Track

Project Description

In late September 2016, a 4,000+ acre fire, known as the Loma Fire, erupted in the Santa Cruz Mountains, impacting several Open Space Authority Preserves: Rancho Cañada del Oro, Mt Chual, and Upper Uvas Creek.

In response to this unforeseen event, the Authority created a separate operations and maintenance project to track the time and effort provided by Authority staff with assisting Emergency Response Units for the duration of the fire: providing logistical support, fire lookout, hazard mitigation, community outreach, and fire line scouting. Immediately after the fire was controlled, Authority staff expanded the scope of the response project to include working with Cal Fire to identify areas of the fire suppression activities that needed repair and/or rebuild by Cal Fire. Additionally, Authority staff instituted an invasive species mitigation plan to reduce the number of invasive plants establishing in the recent fire suppression areas.

Authority staff continues to monitor progress and provide technical expertise to the contractors performing the work.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$148,813
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$18,789
PROJECT TOTAL COST			\$167,602

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$894
Supplies and Consumables	-
Outside Services	\$17,895
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$18,789

Outside Services include: Site Monitoring

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

El Toro Open Space Preserve Management and Planning

Project
Number
P-000155

Project Description

Development of a public access and management plan for El Toro Open Space Preserve. The plan will identify possible trails, trailheads, and parking areas as well as signage and overall management of the preserve.

Program
Capital
Improvement

Initial development work will include public workshops to help the Authority learn more from the community about open space access within the community.

Progress made on this project has been dependent on land acquisition and access.

Status
In Progress -
Delayed

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$6,184
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$344
PROJECT TOTAL COST			\$6,528

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$344
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$344

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

Strategic Community Neighborhood Engagement Plan

Project
Number
P-000179

Project Description

The Authority's El Toro and Santa Teresa Foothills Open Space Preserves are located at the urban edge, presenting a unique opportunity to engage neighbors in volunteer efforts, benefiting the Preserves, and also building strong local relationships. Docent-led hikes, cleanups, and other land-based activities will be planned, in close coordination with Field staff.

Program
Community
Engagement

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$2,747
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$2,405
PROJECT TOTAL COST			\$5,152

Status
Completed

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,405
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$2,405

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

South Pajaro River AP Operations & Maintenance

Project
Number
P-000202

Program
Operations

Status
In Progress -
On Track

Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The 184-acre preserve has been in continuous agricultural production since at least 1939 and is important to protecting the working lands and agricultural heritage of Santa Clara County. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat. 10 acres of the preserve is part of an active restoration to provide a natural buffer from agricultural practices along the north bank of the Pajaro River.

South Pajaro River Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$2,490
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$9,521
PROJECT TOTAL COST			\$12,011

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,819
Supplies and Consumables	\$101
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$3,600
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$9,521

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

Sierra Vista Open Space Preserve Backcountry Camp

Project
Number
P-000245

Program
Capital
Improvement

Status
In Progress -
On Track

Project Description

Through a Memorandum of Understanding with the Bay Area Ridge Trail Council (“Ridge Trail”), Authority Staff will manage and carry out the backcountry camping pilot project at Sierra Vista Open Space Preserve with donor funding administered through the Ridge Trail. Donor funding will cover Authority expenses related to feasibility studies, planning, permitting, design, and construction of a backcountry camping site will be reimbursed through the donation funds. The Authority will begin with a feasibility analysis including public outreach prior to moving ahead with a Phase 1 pilot project design and build-out. The campground will allow for individual and group tent pads with minimal facilities and a common cooking, educational, gathering area and portable toilet. A maximum of approximately 20 persons will be accommodated but the Phase 1 Pilot Project will allow up to 6 persons.

A backcountry camp provides a unique connection to nature by allowing for a “wilderness” experience in an urbanized setting. This use is consistent with the Authority’s public access visitor facility planning and meets the goals of the Measure Q Expenditure Plan through the provision of increased hiking and walking trails, strong connection to nature and increased opportunities for environmental education.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$1,386
PROJECT TOTAL COST			\$1,386

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,386
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$1,386

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

Interp & Environmental Education Program

Project
Number
P-000247

Project Description

The development, delivery and management of environmental education programs. This program aims to promote the protection of water, wildlife, and working lands through public education about the Authority's adaptive management of natural resources like watersheds, wildlife connectivity, and the protection of endangered species.

Program
Environmental
Education

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$161,439
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$71,888
PROJECT TOTAL COST			\$233,327

Status
In Progress -
On Track

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$63,443
Supplies and Consumables	\$752
Outside Services	\$6,586
Other Services and Fees	\$1,107
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$71,888

Outside Services include: Environmental Education Services

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

EPC # 3

Volunteer Program

Project
Number
P-000248

Program
Community
Engagement

Status
In Progress -
On Track

Project Description

Volunteer programs, especially those that engage participants in projects on Authority preserve lands, build a deeper understanding of the region's natural systems, build strong relationships between the Authority and the communities where the projects occur, and build a sense of ownership of the resource improvements by the participants who contributed to those improvements. The Monthly Land Stewards Program is designed to augment Authority Field staff capacity by providing intensive work project assistance for priority projects, saving the Authority significant labor costs by achieving work results without hiring additional staff.

Preliminary implementation will include offering one event each month (weather permitting), planned in close coordination with the Authority's Field Operations staff who identify the highest priority needs on Authority lands.

Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2018	Open Space Authority	Measure Q Parcel Tax	\$14,320
FY 2018-2019	Open Space Authority	Measure Q Parcel Tax	\$49,205
PROJECT TOTAL COST			\$63,525

FY 2018/2019 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$31,622
Supplies and Consumables	\$17,583
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
TOTAL FOR FISCAL YEAR 2018/2019	\$49,205

Outside Services include: N/A

Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.

**Section III:
Measure Q Urban Open
Space Grant Program
and Disbursements**

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Grant Programs Funded by Measure Q

The Urban Open Space Grant Program and the Environmental Education Grant Program are both funded by Measure Q and offer grants that will benefit communities and neighborhoods within the Authority's jurisdiction. The Authority's jurisdiction includes the cities of San Jose, Milpitas, Santa Clara, Campbell, Morgan Hill and unincorporated areas of Santa Clara County.

The Measure Q Urban Open Space Grant

Program addresses the needs of urban communities, including areas that currently have limited access to preserves and parks. The grant program aims to fund projects that will improve the quality of life for urban residents. The competitive grants are open to non-profits, public agencies, schools, and school districts, and are awarded in one or more of these four categories:

- Environmental Stewardship and Restoration
- Parks, Trails, and Public Access
- Environmental Education
- Urban Agriculture/Food Systems

The Environmental Education Grant Program

aims to advance environmental literacy and nature-oriented experiences for children, adults, and families free of charge. This competitive grant program will fund nature and science-based environmental education programs and youth engagement projects offered through public agencies, schools and school districts, and non-profits.

- Natural Resources
- Water and watersheds
- Agriculture
- Nature's health benefits

Each fiscal year, the Authority may set aside up to 25% of the Measure Q Parcel Tax revenue received to fund the grant programs. These **allocations** are earmarked as restricted funds and made available for the next grant cycle. The Authority's Board of Directors solicits applications and approves the grant **awards**. The Authority records and reports the **disbursement** when payment is made to reimburse the grantee.

For Fiscal Year 2018/2019, the Board approved an allocation of \$500,000, or 6.33% of the Measure Q Parcel Tax revenue received, to fund the grant programs.

Measure Q Urban Open Space Grant Guidelines

The Board-approved [Measure Q Urban Open Space Grant Program Guidelines](#) document outlines the process and criteria the Authority will use to solicit grant applications, evaluate proposals, and award grants.

The document provides applicants with general information about the current solicitation, such as total funds available for award, eligibility, public workshop times and locations, and important dates and deadlines. It further defines the project categories, types, and requirements, as well as the evaluation criteria to which the Authority's review committee adheres when reviewing and scoring each application. All eligible applications are presented at a publicly noticed Citizens' Advisory Committee (CAC) meeting where CAC members review and provide feedback to staff for inclusion in final recommendations to the Board of Directors. Staff presents the recommendations and CAC feedback to the Authority's Board of Directors at a publicly-noticed meeting and the Board makes final award decisions in line with the goals and objectives of the Measure Q Expenditure Plan.

Grant agreements are drafted and reviewed by the Authority's Legal Counsel. The grant agreements include the general terms and conditions of funding as well as a detailed Scope of Work, Project Goals, and Project Budget that are used to evaluate reimbursement requests, project deliverables, and work progress. Grantees are required to submit final reports confirming completion of the project and project goal results, which the Authority verifies against the grant agreement.

During the independent audit, disbursements paid during the fiscal year are reviewed against the grant agreements.

Through this process from award to disbursement, the Board provides feedback and approval on the grant awards, staff reviews and processes reimbursements, and the independent auditor examines disbursements to ensure all projects funded by the Authority with Measure Q funds support the urban communities within the Authority's boundaries and are consistent with the Authority's mission and objectives of the *Expenditure Plan*.

Grant Disbursements and Balances as of June 30, 2019

A summary of all awards and disbursements made as of June 30, 2019, is shown below.

Table 11: Urban Open Space Grant Program

Grantee	Award	Total	
		Disbursements	Balance
Children’s Discovery Museum	308,765.00	308,765.00	-
SAGE	10,000.00	10,000.00	-
Guadalupe River Park Conservancy	24,987.00	24,987.00	-
Latinos United for a New America (LUNA)	250,000.00	-	250,000.00
Bay Area Wilderness Training	40,000.00	40,000.00	-
Joseph George Middle School / Citizen Schools	24,675.00	13,079.08	-*
San Jose State University Research Foundation	166,740.00	109,778.47	56,961.53
City of Campbell	35,762.00	18,733.22	17,028.78
Santa Clara County Public Health Department	250,000.00	165,781.76	84,218.24
Santa Clara County Creeks Coalition	12,142.00	12,142.00	-
Bay Area Ridge Trail Council	51,401.00	37,847.55	13,553.45
The Regents of the University of California / UCCE Santa Clara Cty	167,411.00	74,912.70	92,498.30
The Santa Clara County Food System Alliance	24,999.00	0.00	24,999.00
Keep Coyote Creek Beautiful	76,703.00	56,221.01	20,481.99
City of Morgan Hill	248,012.00	8,325.00	239,687.00
San Francisco Bay Bird Observatory	34,500.00	34,500.00	-
Friends of Master Gardeners of Santa Clara County	132,353.00	105,039.77	27,313.23
Bay Area Ridge Trail Council	62,122.00	0.00	62,122.00
Bay Area Wilderness Training	62,705.00	28,554.77	34,150.23
City of Morgan Hill	100,000.00	0.00	100,000.00
City of San Jose	30,000.00	0.00	30,000.00
City of Santa Clara	59,250.00	0.00	59,250.00
Guadalupe River Park Conservancy	27,010.00	0.00	27,010.00
Keep Coyote Creek Beautiful	67,134.00	6,107.00	61,027.00
Living Classroom	65,000.00	54,945.09	10,054.91
Our City Forest	100,000.00	0.00	100,000.00
Sacred Heart Community Service	100,000.00	-	-**
Valley Verde	45,000.00	40,500.00	4,500.00
Veggielution	75,040.00	18,329.97	56,710.03
Bay Area Older Adults	8,000.00	4,000.00	4,000.00
Bay Area Wilderness Training	15,000.00	10,407.02	4,592.98
Guadalupe River Park Conservancy	22,038.00	11,019.00	11,019.00
Keep Coyote Creek Beautiful	14,312.00	7,156.00	7,156.00
Living Classroom	10,000.00	10,000.00	-
Sacred Heart Community Service	24,971.00	12,485.50	12,485.50
San Francisco Bay Wildlife Society	6,055.00	3,027.50	3,027.50
San Jose Children’s Discovery Museum	24,875.00	12,437.50	12,437.50
Veggielution	20,000.00	10,000.00	10,000.00
TOTALS	\$2,796,962.00	\$1,360,677.83	\$1,436,284.17

*Grantee did not claim eligible disbursements in the full award amount

**Grant canceled

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Section IV:
MQEOC and
Administrative
Expenditures

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Measure Q Expenditure Oversight Committee Costs

Measure Q Expenditure Oversight Committee Costs represent expenditures related to the ongoing costs of administering committee meetings. Expenses include fees for the annual audit preparation, expenses for public meetings conducted by the MQEOC, legal costs for MQEOC, and staff time for board packet preparation related to MQEOC meetings. Expenses charged to this program cannot exceed $\frac{1}{10}$ of 1% of Measure Q gross revenues. Table 12 summarizes the expenses incurred for Fiscal Year 2018/2019.

Table 12: Breakdown of MQEOC Costs	Amount
Committee Expenses and Board Packet Preparation	\$3,070
Annual Independent Financial Audit Services and Preparation	\$2,000
Legal Counsel Services	\$2,861
TOTAL MQEOC COSTS	\$7,931

Administrative Costs

Administrative expenses are costs that the Authority incurs during the ordinary course of business, and not directly associated with a specific expense category or Measure Q project. Administrative expenses may include but are not limited to legal services, facility maintenance, electricity and other utilities, business insurance, fees and taxes, general office supplies, computer software and equipment, and printing and courier expenses.

As defined by the *Expenditure Plan*, no more than 5% of the revenue generated by Measure Q may be used for administrative expenses. Accordingly, the Authority only charges a portion of its total annual administrative expenses to Measure Q. Any remaining balance is charged to other funding sources. The administrative expenses are reviewed and verified by the independent auditor to ensure the portion charged to Measure Q does not exceed the 5% allowance.

Administrative expenses charged to the Urban Open Space Grant Program primarily consist of staff time spent reviewing and processing grant agreements and disbursements and managing the overall grant cycle process. Besides administrative expenses incurred by the Authority for the grant program, grant applicants may request administrative budget for their projects. If the grant is awarded, any disbursements for administrative expenses made to the grantee count towards the five percent allowance.

Additional administrative expenses related to Measure Q include staff time spent preparing and publishing the *Annual Measure Q Status Report* and contracting for parcel tax engineering services with a tax administrator.

Other general administrative costs related to running the Authority are allowed under the *Expenditure Plan*. In this Fiscal Year 2018/2019, Measure Q allowed the Authority to purchase land management supplies, small tools, and fuel used by the general office and field staff. Preparation of board packets, including staff time, printing costs, and courier costs, as well as staff time and costs preparing general communications materials related to Measure Q, were also partially funded by Measure Q.

Table 13 summarizes the expenses incurred and charged to the Measure Q fund in Fiscal Year 2018/2019.

Table 13: Breakdown of Administrative Costs	Amount
Urban Open Space Grant Program Administration	\$105,920
Urban Open Space Grant Disbursements – Administrative Expenditures	\$8,023
Annual Measure Q Status Report Preparation	\$11,636
Measure Q Parcel Tax Engineering Services	\$7,426
General Supplies and Consumables	\$210,415
Measure Q Communications and Public Relations	\$37,562
General Packet Preparation Related to Measure Q	\$15,567
TOTAL ADMINISTRATIVE COSTS	\$396,548



APPENDICES

- A. Index of Projects Funded by Measure Q in Fiscal Year 2018/2019
- B. Responses to the Measure Q Oversight Report and Recommendations
- C. The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

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Index of Projects Funded by Measure Q in Fiscal Year 2018/2019

Project Number	EPC	Project	Funds Expended in FY 18/19	Status	Page Number
P-000007	3	Integrated Pest Management (IPM) Program Development	\$4,657	On Track	63
P-000012	3	Grazing Monitoring Program	\$4,923	On Track	64
P-000013	2	Coyote Ridge Pond Restoration Project	\$39	On Track	53
P-000014	3	Fuels Management Program	\$640	Delayed	65
P-000015	2	South Valley Meadow Enhancement Project	\$1,495	Delayed	54
P-000016	3	Pajaro River Agricultural Preserve Strategic Plan	\$1,431	On Track	66
P-000018	2	RMA 1600 Permit with CA Department of Fish and Wildlife	\$5,631	On Track	55
P-000019	1	Priority Land Acquisition Projects	\$294,432	On Track	27
P-000021	1	Coyote Valley Landscape Linkage	\$12,914	On Track	28
P-000022	2	Coyote Valley Water Resources Investment Strategy	\$193,591	On Track	56
P-000024	1	Coyote Valley Conservation Strategy	\$149,151	On Track	29
P-000025	1	Regional Conservation Investment Strategy	\$27,690	Delayed	30
P-000026	1	Santa Clara Valley Agricultural Plan	\$101,130	On Track	31
P-000027	1	Santa Clara Valley Greenprint Implementation Funding / Grant Research	\$43,087	On Track	32
P-000028	3	Coyote Ridge Open Space Preserve Public Access Plan	\$64,266	On Track	67
P-000032	3	Coyote Valley Open Space Preserve ADA Trail	\$8,505	Delayed	68
P-000036	3	Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail	\$33,955	On Track	69
P-000045	3	Understanding Our Communities Phase II	\$16,370	Delayed	70
P-000048	1	Coyote Valley Communications Strategy	\$61,697	On Track	33
P-000087	3	Coyote Valley Open Space Preserve Operations & Maintenance	\$104,158	On Track	71
P-000088	3	Sierra Vista Open Space Preserve Operations & Maintenance	\$343,787	On Track	72
P-000089	3	Coyote Ridge Open Space Preserve Operations & Maintenance	\$30,677	On Track	73
P-000090	3	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance	\$256,037	On Track	74
P-000091	3	Diablo Foothills Open Space Preserve Operations & Maintenance	\$73,452	On Track	75
P-000092	3	Little Uvas Open Space Preserve Operations & Maintenance	\$5,446	On Track	76
P-000093	3	Palassou Ridge Open Space Preserve Operations & Maintenance	\$18,155	On Track	77
P-000095	3	North Pajaro River Agricultural Preserve Operations & Maintenance	\$38,424	On Track	78

Project Number	EPC	Project	Funds Expended in FY 18/19	Status	Page Number
P-000096	3	Santa Teresa Foothills Open Space Preserve Operations & Maintenance	\$10,875	On Track	79
P-000097	3	Upper Uvas Open Space Preserve Operations & Maintenance	\$4,080	On Track	80
P-000098	3	Mount Chual Open Space Preserve Operations & Maintenance	\$4,671	On Track	81
P-000099	3	El Toro Open Space Preserve Operations & Maintenance	\$7,556	On Track	82
P-000106	1	Barrett Canyon Acquisition	\$429,580	Completed	34
P-000112	1	Conservation Easement Monitoring	\$28,195	On Track	35
P-000121	3	5-Year Capital Improvement Plan	\$36,997	On Track	83
P-000123	1	Natural Resource Policy and Planning	\$23,825	On Track	36
P-000124	1	GIS Program Development	\$11,253	Delayed	37
P-000126	1	High Speed Rail Planning and Coordination	\$6,818	On Track	38
P-000134	1	Coyote Valley Connectivity Study	\$15,222	On Track	39
P-000136	3	Loma Fire Response and Restoration	\$18,789	On Track	84
P-000155	3	El Toro Open Space Preserve Management and Planning	\$344	Delayed	85
P-000158	1	Coyote Ridge Grazing Improvements	\$5,822	On Track	40
P-000179	3	Develop Strategic Community Neighborhood Engagement Plan	\$2,405	Completed	86
P-000186	1	Fisher Flats/Bend Interim Management Plan	\$29,474	On Track	41
P-000188	1	Regional Project Reviews	\$14,498	On Track	42
P-000202	3	South Pajaro River Agricultural Preserve Operations & Maintenance	\$9,521	On Track	87
P-000226	1	Geiger Acquisition	\$7,628	Completed	43
P-000227	2	Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)	\$53,171	On Track	57
P-000228	1	Coyote Valley Burrowing Owl Habitat Enhancement	\$4,261	On Track	44
P-000229	1	Climate Smart San Jose Plan	\$13,251	On Track	45
P-000231	1	Valley Green 2040	\$28,158	On Track	46
P-000238	1	Bloomfield South Settlement Implementation	\$25,533	Completed	47
P-000240	1	Martinez Acquisition	\$261,362	Completed	48
P-000241	2	Coyote Valley Reptile and Amphibian Study	\$1,755	On Track	58
P-000245	3	Sierra Vista Open Space Preserve Backcountry Camp	\$1,386	On Track	88
P-000247	3	Interp & Environmental Education Program	\$71,888	On Track	89

Project Number	EPC	Project	Funds Expended in FY 18/19	Status	Page Number
P-000248	3	Volunteer Program	\$49,205	On Track	90
P-000250	1	Coyote Valley Vision Plan	\$136	On Track	49
P-000251	2	Pajaro River Riparian Restoration	\$103	On Track	59
			\$ 3,073,501		

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Authority Board of Directors' Response to MQEOC Oversight Report Recommendations for Fiscal Year 2017/2018

The Measure Q Expenditure Oversight Committee (MQEOC) provides an independent review of all revenues and expenditures of Measure Q Funds. The Committee, appointed by the Authority Board of Directors pursuant to Measure Q, ensures accountability, transparency and public oversight of all funds collected and allocated under Measure Q.

The Committee's roles and responsibilities, as defined by the Expenditure Plan, are to:

- Review Measure Q Plan expenditures on an annual basis to ensure they conform to the Expenditure Plan.
- Review the annual audit and report prepared by an independent auditor; and
- Submit the Committee's recommendations and oversight report to the Open Space Authority Board.

The Committee does not oversee any other Authority financial information, nor do they set policy or provide input or direction on projects, budgets, work plans or financial matters pertaining to other Authority funds.

On March 14, 2019, the MQEOC presented the Annual Measure Q Oversight Report to the Open Space Authority Board of Directors, providing a summary and recommendations on Measure Q expenditures for fiscal year 2017/2018. At the meeting, Staff stated they would bring the recommendations to the Board's Administration and Budget Committee for review and response to the recommendations. On May 9, 2019, Staff brought the recommendations to the Administration and Budget Committee (ABC) for review and discussion. Staff provided an update on the actions they had implemented in response to the MQEOC's feedback. The ABC reviewed and discussed each recommendation and approved a set of draft responses and actions for Board approval. On June 27, 2019, the Board approved the Authority's responses and actions for each of the MQEOC's recommendations, which are documented herein.

Recommendation #1

In accordance with the Measure Q Expenditure Plan, expand the independent audit procedures to verify that "revenues expended by the Santa Clara [Valley] Open Space Authority under this plan are necessary and reasonable in carrying out its responsibilities under the Plan."

Authority Response:

Section C (1) of the Measure Q Expenditure Plan states that the Measure Q Expenditure Oversight Committee's (MQEOC's) responsibility includes:

- *Reviewing Plan expenditures on an annual basis to ensure they conform to the Plan.*
- *Reviewing the annual audit and report prepared by an independent auditor and submitting its recommendations and oversight report thereon.*

Notably, while the Expenditure Plan indicates the MQEOC's responsibilities as reviewing the annual report under Section C (1), Citizen Oversight and Independent Financial Audits, the "necessary and reasonable" language is not set forth in this section. The language is found in Section C (2), Additional Allocation Criteria and Community Benefits. While Section C (2)(f) states that an annual independent audit be conducted to assure expenditures conform to the Plan, it does not prescribe expanding financial audit procedures to include separate verification. All Authority audits are performed by a certified independent financial audit firm.

It has previously been concluded by the Board of Directors that Measure Q Expenditure Plan does not direct that an independent financial auditor conducts programmatic level audit services.

Recommendation #2

Direct the independent auditor to provide a conclusive statement to the effect that a significant number of expense records of the grantees were reviewed and found necessary and reasonable.

Authority Response:

The independent auditor conducts its audit in accordance with the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require the independent auditor to plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement. The result of the June 30, 2018 Audit Report disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

Additionally, Government Auditing Standards prescribe the standard content of an independent auditor's report and do not allow for including documentation of the sample size in the Report. However, this data is presented by a representative from the audit firm in a verbal presentation to the MQEOC along with the Audit Report each year.

Recommendation #3

Modify the figure and table on page 10 of the FY 2017/2018 Status Report to allow direct comparison of budgeted expenses and percentages of total with actual expenditures and percentages for each major expense category. The pie chart in Figure 1 is informative, but only shows budgeted expenses by percentage of total, and is difficult to use because the boxes in the legend are so small. Table 3 is also informative, including both actual expenditures and expenditures as a percentage of total. While it is possible to compare Measure Q budget percentages to expenditure percentages by combining data from Figure 1 and Table 3, it is not possible to compare budgeted expenses to actual expenditures. It is recommended that Figure 1 be deleted, and columns added to Table 3 listing budgeted expenses and percentages of total by category.

Authority Response:

The MQEOC's role is specific to reviewing retrospective expenditures and is not charged with reviewing the budget or other prospective information. However, there is a synergy between the budgeted and actual expenditures, and the Authority will provide this information as context.

Subsequent Status Reports will present an updated table summarizing budgeted and actual expenditures by major expense categories. The table will also include percentages of total expenditures by category.

Recommendation #4

Add information to the individual project sheets in Section II of the FY 2017/2018 Status Report listing the annual budget for each project as well as the annual expenditures. Also Santa Clara Valley Open Space Authority provide information as to whether the individual projects are on schedule, behind schedule or ahead of schedule. Perhaps this information could be added under Status. For example, instead of just saying "In Progress", the status could be listed as "In Progress. On Schedule" for a project that is achieving objectives on schedule.

Authority Response:

Beginning with the FY 2019/2020 Work Plan, the Authority will add the following information to all Tier One Work Plan projects and share them with the Board of Directors.

- *Target Start Date*
- *Target End Date*
- *Milestones expected to be achieved during the fiscal year*
- *Project Status, such as In Progress, On Hold, or similar phrasing*
- *Indication of Completion, such as On Target, Ahead of Schedule or similar phrasing*

Although the Plan does not require that the agency report this level of information to the MQEOC, the final FY 2019/2020 dashboard report provided to the Board of Directors will be included in the FY 2019/2020 Annual Measure Q Status Report as an appendix.

Note: The FY 2018/2019 Work Plan is currently underway and does not include the additional details listed above. However, Staff will include an Indication of Completion for each Tier One project in the FY 2018/2019 Annual Measure Q Status Report.

Supplementary Authority Response:

To assist the committee with the review of Plan expenditures, Staff recommends that, in addition to reviewing the agency's Annual Audit Report and Annual Measure Q Status Report, the MQEOC review a sample of expenditures to obtain or provide a reasonable assurance that the expenditures incurred were for projects authorized under Measure Q. Although providing this information is not explicitly required by the Plan, Staff believes it would be helpful to the committee.

To achieve reasonable assurance, staff further recommends that an Agreed Upon Procedure be established to assist the MQEOC and Staff. The Agreed Upon Procedures will provide a framework for the MQEOC to select sample expenditures (procedures and sample selection criteria are outlined below) and guidelines for the MQEOC to work with agency staff.

Procedures

Perform the following with respect to uses, expenditures, encumbrances, and balances for the review period:

- Review a sample selection of MQ project expenditures for conformity with the Plan.
- Review that the uses for a sample selection are solely for purposes per MQ ballot language, specifically, the programs outlined in the Plan's Section B, Program Descriptions.
- Review the Authority's Annual Audit Report.
- Review the Authority's Annual Measure Q Status Report.

Sample Selection

- The standard selection of a sample of up to eleven (11) transactions would be split as follows:
- Three (3) expenditures related to land purchases/acquisitions
- Five (5) non-land expenditures with the highest dollar values
- Three (3) unique project expenditures of \$250 or more and not previously tested in prior MQEOC reviews

Process and Timeline (Note: All MQEOC meetings are publicly noticed)

- At the first meeting of the MQEOC, which generally occurs in January, Staff will present the following to the committee:
 - Annual Audit Report and the Annual Measure Q Status Report
 - List of five (5) non-land expenditures with the highest dollar values
 - List of project expenditures from which MQEOC selects three samples not previously reviewed by the committee
 - List of expenditures related to land purchases/acquisitions from which the MQEOC selects three (3) samples
- At the second meeting of the MQEOC, at least four weeks from the date of the first meeting, Staff will present the selected samples and address any questions from the committee. The committee will form a subcommittee to draft the MQEOC Oversight Report. Samples will be presented with a worksheet to guide and record the committee's review. A sample worksheet is included as Exhibit A.
- In the third MQEOC meeting, typically scheduled in the last half of March, the subcommittee will share the draft MQEOC Oversight Report and the MQEOC will finalize the report.

- In the fourth and final meeting of the year, Staff will present the Authority’s Board of Directors’ response to the MQEOC Oversight Report. This meeting generally occurs in July.

The outcome of any changes made by Staff in response to the FY 2017/2018 Measure Q Oversight Committee Annual Oversight Report will be visible in the next Annual Measure Q Status Report. The Annual Measure Q Status Report is prepared by Authority Staff and is expected to be presented to the Board of Directors at their regular meeting on December 12, 2019.

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The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

A. Summary

Since its creation in 1993, the Santa Clara County Open Space Authority (OSA) has protected over 16,000 acres of open space and natural areas, preserving the natural beauty and health of our area, and protecting our region's water resources, air quality, wildlife and scenic views for residents today and future generations. Governed by a publicly elected board of directors, OSA has used funds wisely, bringing in state, federal, and private grant money, and providing annual audits in a transparent public process.

However, the Santa Clara County Open Space Authority currently faces significant challenges. As our region continues to grow, protecting hillsides and open spaces are increasingly important to our community. If adopted by voters, the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure) would allow OSA to protect and preserve natural open space areas for future generations by: improving parks, open spaces and trails; protecting land around creeks, rivers and streams to prevent pollution and improve local water quality; preserving wildlife habitat; expanding public access; enhancing environmental education; and protecting scenic hillsides.

The Santa Clara County Open Space Authority will ensure that the revenue generated is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law. The Authority shall use the funding only for the purposes set forth in this Expenditure Plan ("Plan") and it shall give priority to projects in this Plan.

The high priority potential projects listed in the Plan are the result of a broad public engagement process to create a shared vision for the future of the region's open space. This vision plan developed by the Santa Clara County Open Space Authority, called the *Santa Clara Valley Greenprint*, identifies high priority open space and natural resource lands as identified in this Plan. If approved, the proceeds from the parcel tax would be allocated to fund high priority projects distributed throughout the Santa Clara County Open Space Authority's jurisdiction such as those listed below.

The Authority may annually review and propose amendments to the Plan to provide for the use of additional federal, state and local funds, to account for unexpected revenues, or to take into consideration unforeseen circumstances, provided, however, that all funds collected pursuant to the Measure shall be used solely for the purposes of this Plan as presented to the voters.

B. Program Descriptions

1. Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

The purpose of this program is to permanently protect new open space lands essential to completing connections in the region's park, open space and habitat systems as identified in the Authority's *Santa Clara Valley Greenprint*, the *County Parks Acquisition Plan*, *Santa Clara Valley Habitat Plan*, and other adopted plans.

- a. Ensure permanent protection of essential open space, water resources and wildlife habitat. Areas for open space protection can include but are not limited to Baylands, East San Jose Foothills, Upper Alameda Creek Watershed, Coyote Ridge, Coyote Valley, Upper Coyote Creek Watershed, Southern Santa Cruz Mountains, Sargent Hills, Upper Pajaro River Watershed, Pacheco Creek Watershed. Protect, restore and enhance critical habitat to implement the Valley Habitat Plan such as serpentine grasslands, wetlands, redwood forests and riparian areas along creeks, rivers and streams.
- b. Leverage public and private funding and coordinate protection efforts to complete critical open space preservation
- c. Conserve the region's last remaining farmland and rangelands in and around areas such as the Coyote Valley, Morgan Hill, Gilroy and Pajaro River to protect local food and maintain environmental benefits provided by agricultural lands including water supply, groundwater recharge, flood risk reduction, and habitat protection.
 - i. Conserve high priority farmland and rangelands through voluntary agreements with willing landowners.
 - ii. Provide grants to resource conservation districts (RCDs) and other agricultural organizations to work with farmers and ranchers to promote natural resource stewardship.

2. Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply

The purpose of this program is to protect and restore natural areas that buffer our rivers, lakes and streams, including the Guadalupe River, Coyote Creek, Fisher Creek, Penitencia Creek, Upper Alameda Creek, Uvas Creek, Llagas Creek, Pacheco Creek, Pescadero Creek and the Pajaro River to protect water supply and water quality.

- a. Protect clean, safe drinking water supplies by restoring and enhancing natural areas around local creeks, rivers and streams from their headwaters in the hills to the Bay.
- b. Preserve key open space areas to enhance local water supply and recharge groundwater.
- c. Protect water resources, floodplains, wetlands and riparian corridors.

3. Open, Improve and Maintain Parks, Open Space, and Trails

The purpose of this program is to maintain existing Open Space Preserves, safeguard the health of natural areas and wildlife habitat; reduce the risk of wildfires; provide more hiking and walking trails and increase opportunities for environmental education experiences.

- a. Open and expand Preserves on existing lands, including more trails for walking, hiking and biking and more access points for residents. Develop science-based environmental education programs and facilities, trails, and other public access facilities in appropriate locations including East San Jose/Penitencia Creek/Milpitas Foothills, Coyote Ridge, Coyote Valley, Morgan Hill El Toro Peak, Almaden Valley/Santa Teresa Hills.
- b. Construct new trails and close gaps in regional hiking and bicycle trails (such as the Bay Area Ridge Trail, San Francisco Bay Trail, Coyote Creek Trail and Guadalupe River).
- c. Reduce the risk of wildfire near communities, protect air and water quality and control invasive, non-native weeds through vegetation management in coordination with fire districts, cities and the County.
- d. Provide safe, well-maintained Open Space Preserves and recreational trails, including the Bay Area Ridge Trail, San Francisco Bay Trail, Guadalupe River Trail and Coyote Creek Trail.
- e. Work with qualified organizations and entities, including, but not limited to, the California Conservation Corps, the San Jose Conservation Corps, AmeriCorps and others, to maintain facilities in Open Space Preserves including, but not limited to, cultural and historic structures, bridges, roads, and other infrastructure.
- f. Prevent pollution and vandalism of open space, water resources and wildlife habitat.

4. Urban Open Space, Parks and Environmental Education Program

The purpose of this Grant Program is to assist municipalities, schools and applicable non-profit organizations within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities by creating or improving parks, preserving open space and maintaining or creating trails; enhancing and restoring habitat, natural resources and water resources; and enhancing access to healthy food through urban farms and gardens.

No more than 25 percent of the revenues generated by this funding measure will be made available for this Grant Program. The Grant Program would provide grants to cities, the County, schools and non-profit organizations on a competitive basis for the types of projects listed below within the boundaries of the OSA. Funds shall be available through an annual grant allocation process designed by the Santa Clara County Open Space Authority, in coordination with cities, the County, schools and non-profit organizations within the boundaries of the OSA. Grant allocations shall reward a diversity of projects and be balanced geographically across the Santa Clara County Open Space Authority's jurisdiction. The grant allocation process and the individual projects shall be subject to approval by the Authority's Governing Board of Directors ("Board").

Urban Open Space Project Criteria:

- a. Protect and enhance open space, wildlife habitat and wildlife corridors, and develop land for nature-based parks, open space preserves, trails and greenbelts.
- b. Create, develop and implement pedestrian and bicycle trail connections to connect urban communities to local and regional parks, Open Space Preserves, creeks and flood control channels, to improve public health (i.e. San Francisco Bay Trail, Coyote Creek, Guadalupe River, Silver Creek, Thompson Creek, Penitencia Creek, Three Creeks Trail, Five Wounds Trail).
- c. Implement urban tree planting and tree protection/maintenance.
- d. Create and expand urban farms and community gardens to support public health and local agriculture.
- e. Expand nature and science-based environmental education programs and hands-on youth engagement projects.

EXAMPLES OF HIGH PRIORITY POTENTIAL PROJECTS AND GEOGRAPHIC DISTRIBUTION

1. San Francisco Baylands Restoration: Increase wildlife habitat and reduce pollution by restoring salt ponds to tidal marsh, provide enhanced flood control, and develop new public access to the Bay
2. Alviso Adobe and Higuera Adobe Parks: Establish Alviso Adobe as a historical museum, and refurbish the historic Caretaker's Cottage in Higuera Adobe Park in collaboration with the City of Milpitas
3. San Francisco Bay Trail: Increase public access by closing gaps in Bay Trail walking and biking trail connections
4. San Francisco Bay Area Water Trail: Provide Water Trail public access amenities at Alviso Marina
5. Ulistac Natural Area: Increase educational programming, and restore natural habitat
6. Sierra Vista: Establish staging area and trails, convert historic residence to visitor hostel, restore pond and wildlife habitats for endangered species
7. Penitencia Creek Trail: Complete trail linking Penitencia Creek community to Alum Rock Park and Sierra Vista Open Space Preserve
8. Guadalupe River Nature Center and Environmental Programming: Partner with nonprofits to establish outdoor environmental education learning center and interpretive programming for youth and families
9. Five Wounds Trail: Develop additional trails connecting to future public transit station
10. Coyote Creek Trail: Expand walking and biking trail connections and restore natural habitats
11. Silver Creek Trail: Increase walking and biking opportunities by creating connections to regional trails, parks and transit
12. Three Creeks Trail: Complete eastern trail alignment

13. San Tomas Aquino /Saratoga Creek Trail: Construct walking and biking trails through cities of Campbell and Santa Clara
14. Thompson Creek Trail Improvements: Complete walking and biking trail improvements
15. Guadalupe River Trail: Expand walking and biking trail connections
16. Martial Cottle Park: Partner with County Parks to develop trail link to Blossom Hill Light Rail Station and implement recreation and wetland restoration projects
17. Santa Teresa Hills: Partner with City of San Jose, County and Santa Teresa Neighborhood Association to protect land and develop regional ridgeline trail connections to create more access to local trails
18. Coyote Ridge: Establish new open space preserve with parking and regional trails, and protect and restore habitat for endangered species
19. Calero County Park: Partner with County to establish a staging area, public access and trails at Rancho San Vicente and at McKean Road
20. Coyote Valley Open Space Preserve: Build an outdoor learning center and a loop trail accessible to seniors and people with disabilities, and restore and enhance wetland habitat
21. Coyote Valley Agriculture and Natural Resource Reserve: Preserve agricultural lands, enhance natural resources, establish public access, and protect wildlife corridor
22. Youth Agricultural Education and Demonstration Farm: Partner with Cities of San Jose, Morgan Hill, Sobrato High School, nonprofits and agricultural organizations to establish an agricultural education and demonstration farm in the Coyote Valley Greenbelt
23. Rancho Cañada del Oro Open Space Preserve: Restore wildlife habitat, build an interactive education center, and construct new staging area and regional trails for increased public access
24. El Toro Peak: Partner with City of Morgan Hill to establish an open space preserve with staging area and trails, and restore natural habitat
25. Southern Santa Cruz Mountains: Establish regional trail connections between Uvas Reservoir, Uvas County Park and Rancho Cañada del Oro Open Space Preserve, develop staging area, and protect wildlife corridor
26. Uvas Creek: Protect wildlife habitat and corridor, protect natural lands for water supply and water quality, and increase trails to close gaps in regional trails
27. Palassou Ridge: Establish open space preserve, restore historic stone house for visitor center, develop multi-use trails connecting to Henry Coe State Park; implement wildfire prevention and habitat restoration projects
28. Diablo Foothills: Establish open space preserve, restore wetlands and bird habitat, implement public access improvements
29. Sargent Hills: Protect wildlife corridor, create staging area, public access and regional trail connections to the Bay Area Ridge Trail

30. South County Agriculture: Conserve working farms and ranches near Morgan Hill, Gilroy and Pajaro River for greenbelts and agricultural viability and to enhance flood control, water quality, wildlife habitat and connectivity

C. Administrative Provisions and Fiscal Safeguards

1. Citizen Oversight and Independent Financial Audits

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under this Measure and to comply with state law, all of the following shall apply:

- a. On or before January 1 of each fiscal year, the Authority's chief fiscal officer shall file an annual report with the Board that explains (1) the amount of funds collected and expended under this Measure and (2) the status of the projects authorized to be funded by this revenue in compliance with Government Code Sections 50075.1(d), 50075.3.
- b. No later than June 30, 2015, or the first collection of revenue pursuant to the Measure, whichever is later, an Independent Oversight Committee shall be convened to review the expenditures of all parcel tax revenues collected under this Measure. The Board shall establish by resolution the terms, composition, and specific duties of the Oversight Committee, consistent with the "Citizen Oversight and Independent Financial Audits" provisions set forth in this Part C(1). The Oversight Committee will consist of seven at-large members. In making appointments to the Oversight Committee, the Board will seek to reflect the demographic diversity of its jurisdiction.
- c. Members of the Oversight Committee shall be appointed by the Board and shall be residents within the Santa Clara County Open Space Authority's jurisdiction who are neither elected officials of any government, nor employees from any agency or organization that directly benefits financially from the proceeds of the parcel tax.
- d. Oversight Committee meetings will be announced in advance and will be open to the public. The Oversight Committee shall meet at least once but no more than four times per year.

The responsibilities of this Committee include:

- Reviewing Plan expenditures on an annual basis to ensure they conform to the Plan.
 - Reviewing the annual audit and report prepared by an independent auditor and submitting its recommendations and oversight report thereon.
- e. All actions, including decisions about selecting projects for funding, will be made by the Board in public meetings in compliance with the Brown Act
 - f. Annual levies of the parcel tax would start in 2015.
 - g. To the extent allowable by law, all residential and non-residential parcels will be uniformly taxed.

- h. The revenue raised by the Measure for the purposes described in this Plan will be administered by the Santa Clara County Open Space Authority. All funds shall be placed in a separate account to hold all funds collected pursuant to the Measure.

2. Additional Allocation Criteria and Community Benefits

The Santa Clara Open Space Authority shall ensure that the revenue generated by the Measure is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law and this Plan.

- a. The Santa Clara Open Space Authority shall make all final decisions regarding implementation of the Plan and funding for any specific high priority projects. The Board shall give priority to projects within its jurisdiction that meet multiple objectives of the *Santa Clara Valley Greenprint*, including one or more of the following objectives:
 - i. Have a significant positive effect on the health of land, water, and wildlife habitat, safety and quality of life for OSA residents.
 - ii. Provide for geographic distribution of projects across OSA's jurisdiction.
 - iii. Increase impact by leveraging state and federal resources as well as public/private partnerships.
 - iv. Strengthen connections between communities and open space through regionally-significant trails and transit access.
 - v. Benefit the economy and sustainability of the region by investing in nature-based infrastructure and local workforce development.
 - vi. Engage youth and young adults in local workforce development and assist them in gaining skills and experience related to protection and stewardship of the natural environment, wildlife, water resources and agricultural lands.
- b. The Board shall conduct one or more public meetings annually to gain public input on selection of project grants to expend revenues generated by the Measure.
- c. The Santa Clara County Open Space Authority may accumulate revenue over multiple years so that sufficient funding is available for larger and long-term projects. All interest income shall be used for the purposes identified in this Plan.
- d. No more than 5% of the revenue generated by this measure and provided to the Santa Clara County Open Space Authority may be used for administrative expenses.
- e. Costs of performing or contracting for project related work shall be paid from the revenues of the measure allocated to the appropriate purpose and project.
- f. An annual independent audit shall be conducted to assure that the revenues expended by the Santa Clara County Open Space Authority under this Plan are necessary and reasonable in carrying out its responsibilities under this Plan.

- g. To the extent permitted by law, up to one-tenth of one percent (0.1 %) of the gross proceeds of the parcel tax shall be made available for the Oversight Committee’s activities.
- h. Parcel tax proceeds are intended to augment annual support for the Santa Clara County Open Space Authority and do not substitute for individual city or County obligations. Monies from this program may not go to a city's or the County's "General Fund."
