



INVESTING IN NATURE

# ANNUAL MEASURE Q STATUS REPORT

Fiscal Year 2019/2020

A Summary of Measure Q Revenues,  
Expenditures, and Projects

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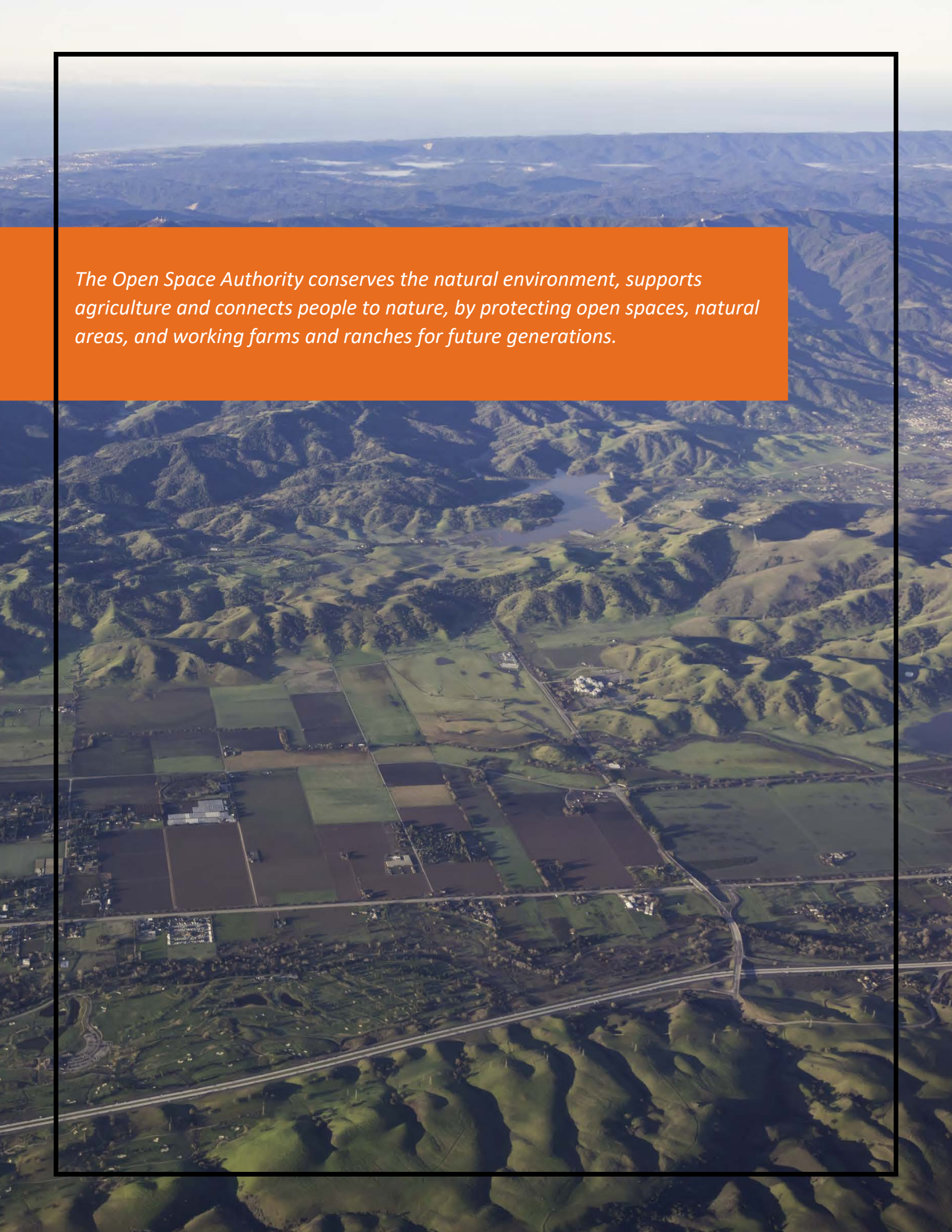
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An aerial photograph showing a vast landscape of rolling green hills and agricultural fields. In the foreground, there are large, rectangular plots of land, some of which are dark brown, suggesting they are plowed or recently harvested. A road or highway runs through the middle of the scene, and a small town or village is visible on the right side. The background features more rolling hills and a distant horizon under a clear sky. An orange rectangular box is overlaid on the upper left portion of the image, containing text.

*The Open Space Authority conserves the natural environment, supports agriculture and connects people to nature, by protecting open spaces, natural areas, and working farms and ranches for future generations.*

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# | Introduction

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### About the Measure Q Parcel Tax

Since its creation in 1993, the Authority has protected over 26,000 acres of open space and natural areas, preserving the natural beauty and health of the area, and protecting the region's agriculture, water resources, air quality, wildlife and scenic views for residents today and future generations. As the region continues to grow, protecting hillsides and open spaces become increasingly important to the community.

In November 2014, voters approved the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure Q), authorizing the Authority to levy a tax of \$24 per parcel annually for 15 years. The tax generates an estimated \$7,883,760 per year in revenue for the Authority to continue protecting and preserving new open space and agricultural areas, protecting and restoring natural areas that buffer our rivers, lakes, and streams, maintaining existing Open Space Preserves, constructing new trails and infrastructure on the Preserves, and increasing the number of environmental education experiences.

### Annual Measure Q Status Report

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under Measure Q and in compliance with Government Code Sections 50075.1(d) and 50075.3, an annual report is provided to the Authority's Board of Directors on or before January 1 of each fiscal year. The purpose of the report is to explain (1) the amount of funds collected and expended under Measure Q and (2) the status of the projects authorized to be funded by Measure Q.

The Authority's fiscal year begins on July 1 and ends on June 30 of each year. The financial data summarized in the report is derived from the annual independent audit. The project status information is a compilation of the Measure Q projects conducted in the same fiscal year. The *Measure Q Status Report* is prepared by Open Space Authority staff and submitted to the Authority's Board of Directors.

The [Measure Q Expenditure Oversight Committee](#) (MQEOC), appointed by the Board pursuant to Measure Q, also receives a copy of the *Status Report* as an informational item. The Committee reviews the *Status Report* alongside the independent financial audit to provide an independent review of all revenues and expenditures of Measure Q Funds and submits an oversight report with their recommendations to the Board.

### FY 2018/2019 MQEOC Oversight Report

In June 2020, the MQEOC presented the [Annual Measure Q Oversight Report for FY 2018/2019](#) to the Authority's Board of Directors. Their report summarized the findings of the MQEOC and provided recommendations regarding the reporting of revenues and expenditures of Measure Q for the 2018/2019 fiscal year.

On August 13, 2020, the Administration and Budget Committee reviewed the MQEOC's recommendations and prepared a response to be presented to the Board. At their meeting on September 24, 2020, the Board reviewed and considered each recommendation set forth by the Committee and discussed the responses recommended by the Board's Administration and Budget Committee.

To see the complete response to the *Annual Measure Q Oversight Report*, please refer to [Appendix B](#).

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## | **Section 1**

### Revenues and Expenditures Summary

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**Annual Budget and Work Plan Development for the Measure Q Fund**  
The [Measure Q Expenditure Plan](#) provides guidance to the Authority on the use of Measure Q funds.

During the annual budget and work plan development process, staff proposes projects in service of the Authority’s mission which are aligned with the major project areas stated in the *Expenditure Plan*. Proposed projects are presented to the Authority’s Board during a publicly-noticed Board Workshop, where the Board reviews and discusses the projects and provides staff with clear direction on building a balanced and sustainable budget to support and deliver on the proposed projects.

The Administration and Budget Committee reviews and discusses the proposed budget in detail and staff then brings the proposed budget, along with any changes and recommendations, to the Board for approval. The Board reviews and approves the proposed budget and work plan in a publicly noticed meeting. The resulting *Budget and Annual Work Plan* becomes the guiding document for staff to record and track expenditures for approved projects and goals.

Through this well-established process, the Board provides direction and approval on the budget and work plan consistent with the Authority’s mission and *Expenditure Plan*, reviews quarterly reports of expenditures recorded, and receives the annual financial audit as presented by an independent auditor. The checks and balances put into place through this process also foster strong internal accounting controls to ensure revenues are used in the most effective and efficient manner possible, consistent with serving the public interest and in accordance with existing law and the *Expenditure Plan*.

**Annual Independent Financial Audit**  
As required by the *Expenditure Plan*, an annual independent audit must be conducted to ensure the revenues received and expended by the Authority conforms to the guidelines stated in the Plan.

The independent financial audits for the Measure Q fund are currently performed by Moss, Levy & Hartzheim, LLP. During the course of an audit, the independent auditor reviews sufficient and appropriate audit evidence to provide a basis for their opinion. The process includes a comprehensive review of all Measure Q revenues and expenditures as well as an evaluation of the internal controls and appropriateness of accounting policies used. The auditor also reviews and compares the actual revenues and expenditures to the original budget to ensure the Authority remained in compliance with the Board-approved budget.

Moss, Levy & Hartzheim, LLP obtained reasonable assurance that the Authority’s financial statements are free from material misstatement and internal controls present no material weaknesses. The audit of the Measure Q fund for fiscal year 2019/2020 disclosed no instances of noncompliance.



**Major Project Areas Identified in MQ Expenditure Plan**

- Preservation: Land Acquisition & Conservation Easements
- Public Access and Amenities: Construction & Capital Projects
- Environmental Education, Activities and Outreach
- Land and Agency Operations & Maintenance
- Natural Resource Management
- Urban Grant Program

Financial Summary for Fiscal Year 2019/2020

The following tables provide a summary of the financial information as presented in the Authority’s independent financial audit conducted by Moss, Levy & Hartzheim, LLP for the fiscal year ended June 30, 2020. The complete audit can be found on the Authority’s [website](#).

Revenues

As determined by SCI Consulting Group, the Authority’s parcel tax administrator, the Authority collected \$7,963,968 in gross parcel tax levies. The Santa Clara County Assessor’s Office collects one percent (1%) of the gross revenue as a fee. As summarized in the financial audit, the Authority received and recorded \$7.88 million in net parcel tax revenues in fiscal year 2019/2020.

Table 1: Measure Q Parcel Tax Revenues	Amount
Gross Parcel Tax Levies	\$7,963,968
SCC Assessor’s Fee (1%)	(\$79,639)
<b>TOTAL NET REVENUES</b>	<b>\$7,884,329</b>

Expenditures

On June 13, 2019, the Authority’s Board of Directors approved the annual budget for the Measure Q fund for fiscal year 2019/2020. The Authority budgeted expenditures at \$13,150,515. Actual expenditures for all Measure Q expenses in FY 2019/2020 were \$8,933,661.

The following table shows the summary breakdown of total Measure Q expenditures by program as presented in the independent financial audit.

Table 2: Measure Q Expenditures by Program	Amount
Measure Q Projects (Section II)	\$8,059,650
-Capital Outlay	
-Real Property & Conservation Initiatives	
-Planning	
-Field Operations and Maintenance	
-Community Engagement	
Measure Q Urban Grant Program (Section III)	\$388,210
Measure Q Expenditure Oversight Committee Costs (Section IV)	\$7,964
Administrative Costs (Section IV)	\$398,198
SCC Assessor’s Fee (1%)*	\$79,639
<b>TOTAL EXPENDITURES</b>	<b>\$8,933,661</b>

\*The Santa Clara County’s Assessor’s Office withholds 1% of the Measure Q Parcel Tax revenues collected on behalf of the Authority. This fee is deducted from the first deposit in January 2020.

An expenditure is tracked using a project number and charged to an expense account in Acumatica, the Authority's accounting software. Expense accounts are grouped and reported under several major expense categories:

**Payroll and Benefits** include expenditures related to salaries, payroll taxes, and health benefits of full-time staff, part-time staff, and temporary staff.

**Supplies and Consumables** include goods and supplies purchased and intended for one-time and/or limited consumption. Examples include project-required supplies, postage, and printing expenses. Field operations-related supplies include safety supplies, fuel, supplies for disposing hazardous materials, vegetation management supplies, signs and fencing materials, and fire management supplies.

Expenses in this category also include mileage reimbursements to staff, as well as travel-related expenditures such as tolls, parking fees, and public transportation to offsite project meetings.

**Outside Services** include project expenditures related to professional services and consultancies rendered under a contract. Services may include:

- legal services
- design and content services
- community relations and media services
- resource management services such as site monitoring, wildlife management, vegetation management, fire management, public access maintenance, grazing program-related services, etc.
- planning services such as conservation planning, mapping and GIS support, CEQA, Environmental Site Assessment Phase One, etc.
- acquisition and construction-related services such as design and engineering services, surveys and investigations, appraisals, restoration and remediation, testing and inspections, etc.

**Other Services and Fees** capture miscellaneous fees and other expenses. Examples include business insurance, permitting fees, escrow fees, and brokerage fees. The Santa Clara County's Assessor's Office collector's fee (1%) is recorded under this category.

**Equipment and Maintenance** expenses include procurement and maintenance of tools, field and shop equipment, and fleet maintenance for vehicles used in field operations and maintenance of the Authority's preserves.

**Facilities and Utilities** cover all expenditures related to the maintenance of the public access facilities and buildings located on the Authority's preserves, as well as the water and electricity utility bills associated with the operations of the facilities.

**Acquisitions** capture the cost of acquiring fee title and conservation easements.

**Authority Grant Programs** disbursements are recorded and reported in this expense category line.



Of the total Measure Q-approved project expenditures of \$8,933,661, Table 3 provides a breakdown by major expense category.

Table 3: Measure Q Expenditures by Major Expense Category	Budgeted Expenditures (\$)	Actual Expenditures (\$)	Percent of Total Budget (%)
Payroll and Benefits	\$ 3,084,366	\$ 2,437,134	19%
Supplies and Consumables	\$ 188,000	\$ 183,066	1%
Outside Services	\$ 2,379,635	\$ 696,517	5%
Other Services and Fees	\$ 433,014	\$ 101,460	1%
Equipment and Maintenance	\$ 98,000	\$ 85,926	1%
Facilities and Utilities	\$ 21,500	\$ 28,252	0%
Memberships and Library	\$ 3,000	\$ 2,030	0%
Acquisitions	\$ 6,243,000	\$ 5,000,000	38%
Authority Grant Programs	\$ 700,000	\$ 399,276	3%
<b>TOTAL EXPENDITURES</b>	<b>\$ 13,150,515</b>	<b>\$ 8,933,661</b>	<b>68%</b>

In Fiscal Year 2019/2020, the Authority utilized 68% of the approved Measure Q budget, as shown in the monochrome pie chart on the left. Of the actual expenditures, the colored pie chart on the right provides a visual breakdown of the \$8,933,661 spent by major expense category.

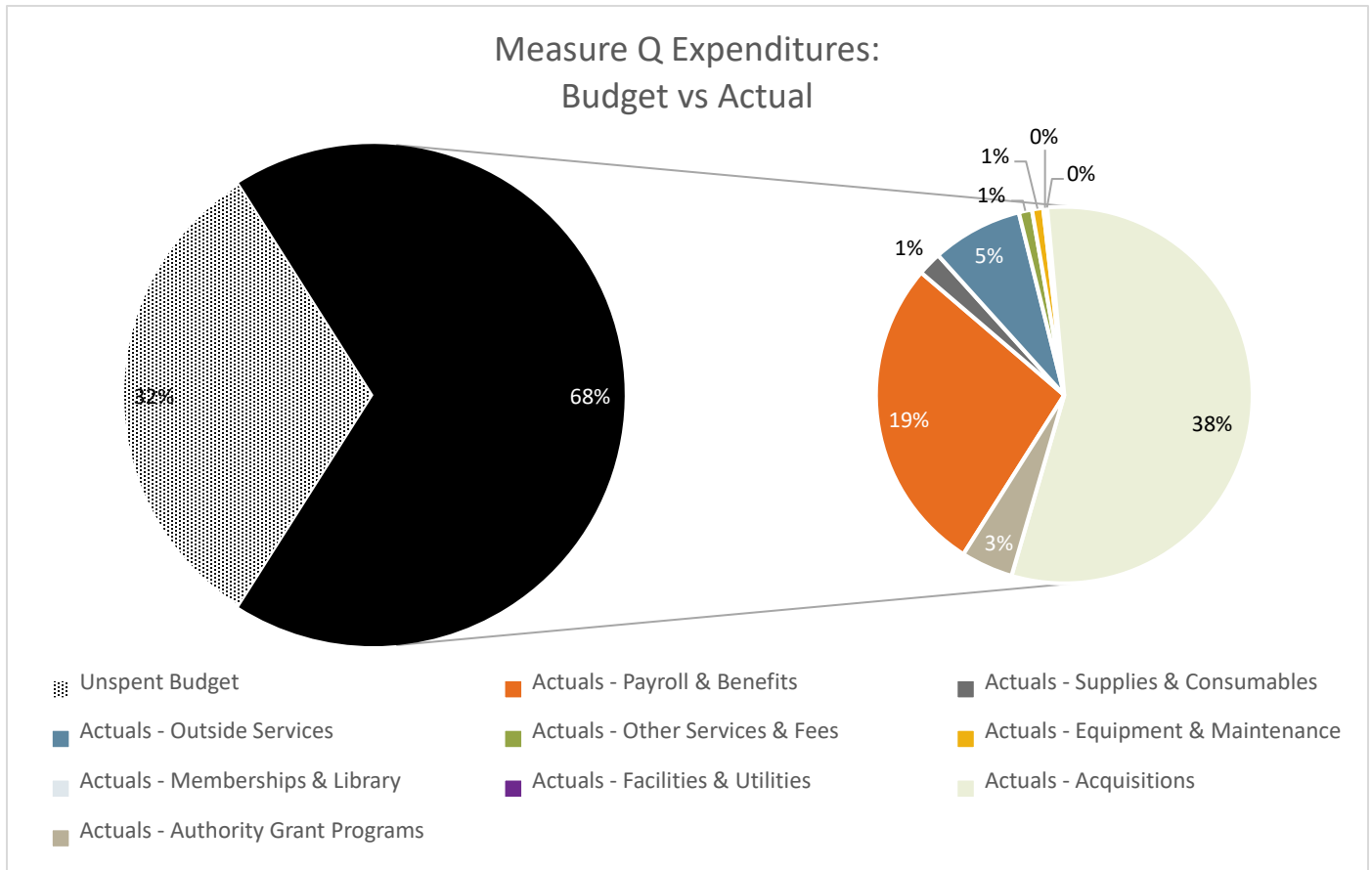


Figure 1





## | **Section 2**

Measure Q Projects and Expenditures for  
Fiscal Year 2019/2020

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### Measure Q-Funded Projects

The *Measure Q Expenditure Plan* ([Appendix C](#)) states that the Open Space Authority will fund high priority projects distributed throughout the Santa Clara Valley Open Space Authority's jurisdiction. The projects were identified through a public process that informed conservation strategies and priorities for the Authority. The resulting vision plan developed by the Authority, the [Santa Clara Valley Greenprint](#), identifies critical open space, agricultural, and natural resource lands for protection and restoration.

Measure Q revenues are used for:

- Funding the preservation of land including acquisitions and conservation easements.
- Paying for project costs including research, project-scoping, planning, construction, and maintenance.
- Paying for staff time associated with Measure Q projects.
- Natural resource protection to protect and restore natural areas.
- Land operations and maintenance to maintain all of the Authority's existing and new preserves, trails and preserve-related infrastructure.
- The creation, development, delivery, and maintenance of existing and new environmental and agricultural education programs and initiatives.
- Funding the Measure Q Urban Grant Program.

### Expenditure Plan Categories

All projects funded by Measure Q revenues fall into at least one of the Expenditure Plan Categories (EPC) described in the *Expenditure Plan*. In Fiscal Year 2019/2020, the Authority expended a total of \$8,059,650 on Measure Q projects and disbursed \$399,276 to Urban Grant Program grantees.

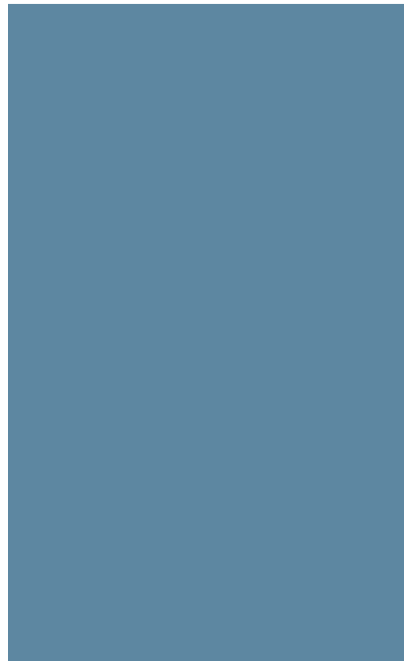
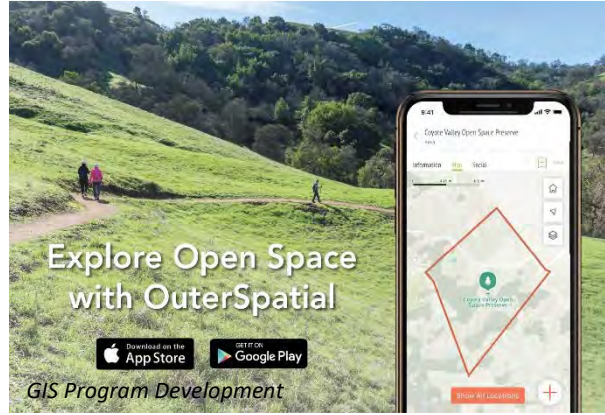
Tables 4-6 on the following pages summarize the total costs spent in Fiscal Year 2019/2020 and the status of each project in each Expenditure Plan Category.

[Appendix A](#) is a complete index of all projects funded by Measure Q funds in Fiscal Year 2019/2020. The table is sorted by project number and only lists project expenditures in service of the Expenditure Plan Categories. It does not include administrative fees and costs, committee costs, and grants disbursed under the Urban Grant Program.

### EPC #1 Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

Projects categorized under this program include acquisition of land and conservation easements from willing sellers in priority areas such as those in the Coyote Ridge, Upper Pajaro River, and Santa Cruz Mountains Conservation Focus Areas, as well as coordination of protection efforts through the development of policy frameworks, conservation strategies and tools, and resource management and use plans for open spaces, agricultural lands, and wildlife habitats.

In this reported fiscal year, the Authority expended \$6,280,535 on projects under this category.





Annual Measure Q Status Report – FY 2019/2020

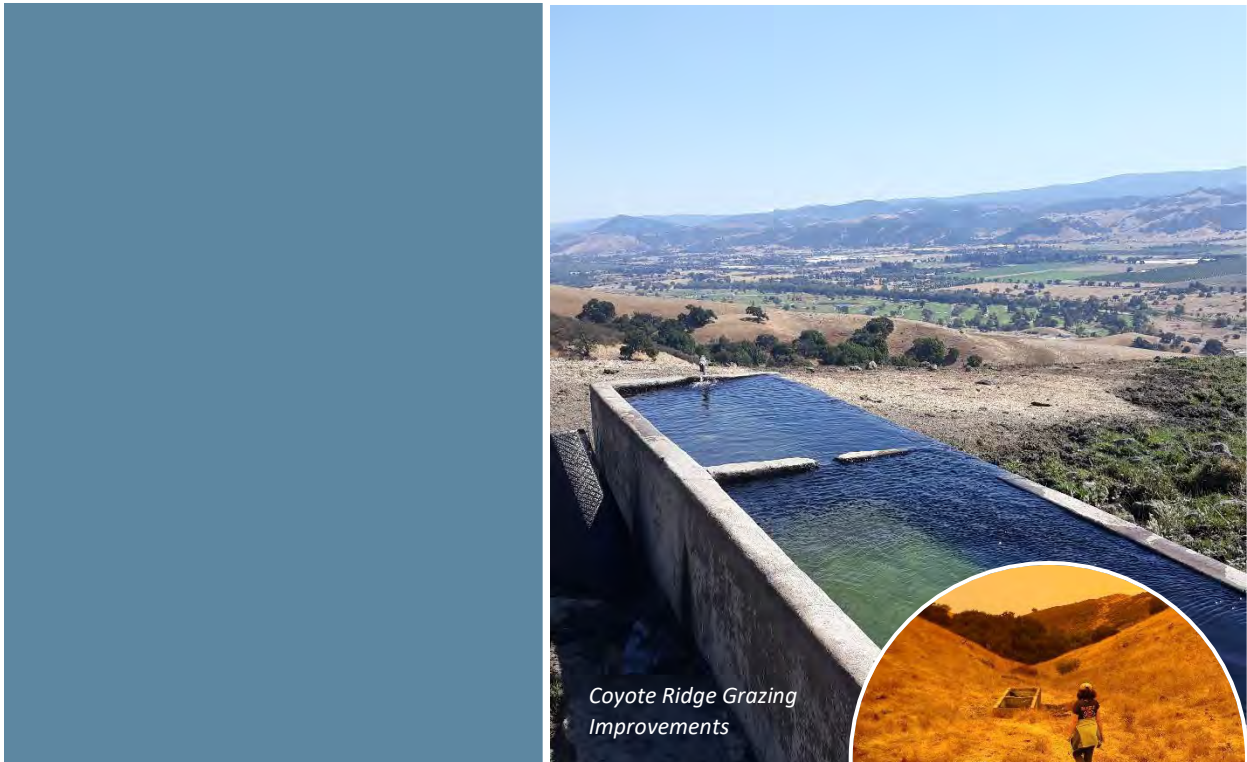
Table 4: EPC #1 Projects

Project Number	Project	Funds Expended in FY 19/20	Status	% of EPC 1 Total Expenditures
P-000007	Integrated Pest Management (IPM) Program Development	\$ 168,121	On Track	3%
P-000012	Grazing Monitoring Program	\$ 1,378	Ongoing	0%
P-000014	Fuels Management Plan	\$ 4,349	On Track	0%
P-000016	Pajaro River Agricultural Preserve Strategic Plan	\$ 425	On Hold	0%
P-000019	Priority Land Acquisition Projects	\$ 138,186	Ongoing	2%
P-000021	Coyote Valley Landscape Linkage	\$ 225	Completed	0%
P-000024	Coyote Valley Conservation Strategy	\$ 54,055	Ongoing	1%
P-000025	Regional Conservation Investment Strategy	\$ 14,767	Completed	0%
P-000026	Santa Clara Valley Agricultural Plan	\$ 39,147	On Track	1%
P-000027	Santa Clara Valley Greenprint Implementation Funding / Grant Research	\$ 71,681	Ongoing	1%
P-000048	Nature as Infrastructure Initiative	\$ 9,848	On Track	0%
P-000112	Conservation Easement Monitoring	\$ 9,122	Ongoing	0%
P-000123	Natural Resource Policy and Planning	\$ 23,778	Ongoing	0%
P-000124	GIS Program Development	\$ 51,679	On Track	1%
P-000126	High Speed Rail Planning and Coordination	\$ 7,582	On Track	0%
P-000134	Coyote Valley Connectivity Study	\$ 573	Completed	0%
P-000155	El Toro Open Space Preserve Management and Planning	\$ 505	On Hold	0%
P-000186	Fisher Flats/Bend Interim Management Plan	\$ 6,523	Delayed	0%
P-000188	Regional Project Reviews	\$ 24,706	Ongoing	0%
P-000229	Climate Smart San Jose Plan	\$ 26,713	On Track	0%
P-000231	Valley Green 2040	\$ 21,814	On Hold	0%
P-000246	Resilient Cities and Rural Areas	\$ 1,846	On Track	0%
P-000249	Coyote Valley Acquisitions (Brandenburg & Sobrato)	\$ 5,326,557	On Track	85%
P-000250	Coyote Valley Vision Plan	\$ 276,955	On Track	4%
<b>TOTAL EXPENDITURES FOR EPC 1</b>		<b>\$ 6,280,535</b>		

**EPC #2    Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply**

Projects categorized under this program include coordinating efforts to protect local water supply and quality, and restoration and capital improvements.

In this reported fiscal year, the Authority expended \$106,155 on projects under this category.



*Coyote Ridge Grazing Improvements*



*Pajaro River Riparian Restoration*

Annual Measure Q Status Report – FY 2019/2020

Table 5: EPC #2 Projects

Project Number	Project	Funds Expended in FY 19/20	Status	% of EPC 2 Total Expenditures
P-000013	Coyote Ridge Pond Restoration Project	\$ 578	Completed	1%
P-000015	Coyote Valley OSP South Valley Meadow Enhancement Project	\$ 598	Completed	1%
P-000018	RMA 1600 Permit with CDFW	\$ 155	Ongoing	0%
P-000022	Coyote Valley Water Resources Investment Strategy	\$ 4,679	Delayed	4%
P-000158	Coyote Ridge OSP Grazing and Habitat Improvements	\$ 4,752	Delayed	4%
P-000227	Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)	\$ 77,567	On Track	73%
P-000241	Coyote Valley Reptile and Amphibian Study	\$ 2,000	Completed	2%
P-000251	Pajaro River Riparian Restoration	\$ 5,205	On Track	5%
P-000253	Pajaro River Basin Wildlife Study	\$ 3,018	On Track	3%
P-000269	Fisher Creek Riparian Habitat Restoration	\$ 7,602	Ongoing	7%
<b>TOTAL EXPENDITURES FOR EPC 2</b>		<b>\$ 106,155</b>		



**EPC #3 Open, Improve and Maintain Parks, Open Space, and Trails**

Projects categorized under this program include planning for and opening new open space preserves, designing and constructing new public access facilities on existing preserves, and providing science-based environmental education programs designed and created by Authority staff or through partnerships. This program also funds daily operation, management, and stewardship of the Authority’s existing lands and public access facilities.

In this reported fiscal year, the Authority expended \$1,672,960 on projects under this category.





Annual Measure Q Status Report – FY 2019/2020

Table 6: EPC #3 Projects

Project Number	Project	Funds Expended in FY 19/20	Status	% of EPC 3 Total Expenditures
P-000028	Coyote Ridge Open Space Preserve Public Access Plan	\$ 100,700	On Track	6%
P-000032	Coyote Valley Open Space Preserve ADA Trail	\$ 11,247	On Track	1%
P-000033	Palassou Ridge OSP Access Feasibility Plan	\$ 258	On Track	0%
P-000036	Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail	\$ 130,759	On Track	8%
P-000045	Understanding Our Community Phase II	\$ 27,978	On Track	2%
P-000046	Deep Engagement Communities Partnership & Comm Building	\$ 12,313	Delayed	1%
P-000087	Coyote Valley Open Space Preserve Operations & Maintenance	\$ 86,616	Ongoing	5%
P-000088	Sierra Vista Open Space Preserve Operations & Maintenance	\$ 349,429	Ongoing	21%
P-000089	Coyote Ridge Open Space Preserve Operations & Maintenance	\$ 23,395	Ongoing	1%
P-000090	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance	\$ 186,760	Ongoing	11%
P-000091	Diablo Foothills Open Space Preserve Operations & Maintenance	\$ 21,769	Ongoing	1%
P-000092	Little Uvas Open Space Preserve Operations & Maintenance	\$ 7,718	Ongoing	0%
P-000093	Palassou Ridge Open Space Preserve Operations & Maintenance	\$ 34,306	Ongoing	2%
P-000095	North Pajaro River Agricultural Preserve Operations & Maintenance	\$ 42,845	Ongoing	3%
P-000096	Santa Teresa Foothills Open Space Preserve Operations & Maintenance	\$ 3,725	Ongoing	0%
P-000097	Upper Uvas Open Space Preserve Operations & Maintenance	\$ 1,778	Ongoing	0%
P-000098	Mount Chual Open Space Preserve Operations & Maintenance	\$ 1,513	Ongoing	0%
P-000099	El Toro Open Space Preserve Operations & Maintenance	\$ 2,390	Ongoing	0%
P-000121	5-Year Capital Improvement Plan	\$ 24,263	Ongoing	1%
P-000202	South Pajaro River AP Operations & Maintenance	\$ 4,272	Ongoing	0%
P-000228	Coyote Valley Burrowing Owl Habitat Enhancements	\$ 729	Delayed	0%
P-000245	Sierra Vista Open Space Preserve Backcountry Camp	\$ 798	Delayed	0%
P-000247	Interp & Environmental Education Program	\$ 144,544	Ongoing	9%
P-000248	Volunteer Program	\$ 46,466	Ongoing	3%
P-000267	North Coyote Valley Conservation Area Operations & Maintenance	\$ 100,985	Ongoing	6%
P-000268	Tulare Meadows Operations & Maintenance	\$ 38,665	Ongoing	2%
P-000272	Fisher's Bend Agricultural Preserve Operations & Maintenance	\$ 406	Ongoing	0%
P-000276	COVID-19 Emergency Response	\$ 266,334	Ongoing	16%
<b>TOTAL EXPENDITURES FOR EPC 3</b>		<b>\$ 1,672,960</b>		

**EPC #4 Urban Open Space, Parks and Environmental Education Program**

As structured by the *Expenditure Plan*, a grant program would be established, with monies set aside to assist municipalities, schools and applicable non-profit organizations, for projects within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities. Funds are made available through an annual grant allocation process that is subject to approval by the Authority’s Governing Board of Directors.



***Clockwise starting from the left –***  
*Bay Area Ridge Trail Council’s Feasibility Study; Veggielution’s Eastside Explorers; Keep Coyote Creek Beautiful’s Bioblitz Events; City of Santa Clara’s Bowers Park Habitat Restoration & Pathway Installation; Guadalupe River Park Conservancy’s Outdoor Environmental Education for Students from Title One Schools*



Annual Measure Q Status Report – FY 2019/2020

Table 7: EPC #4 Disbursements

Grant Number	Project	Funds Disbursed in FY 19/20	Status	% of EPC 4 Total Disbursements
G-000005	Guadalupe River Park Conservancy	\$ -	Closed	0%
G-000006	Latinos United for a New America (LUNA)	\$ -	Not Yet Started	0%
G-000008	Joseph George Middle School / Citizen Schools	\$ 1,453	Closed	0%
G-000009	San Jose State University Research Foundation	\$ 52,405	Closed	13%
G-000010	City of Campbell	\$ -	Open	0%
G-000011	Santa Clara County Public Health Department	\$ 65,409	Open	16%
G-000013	Bay Area Ridge Trail Council	\$ -	Open	0%
G-000014	The Regents of the University of California / UCCE Santa Clara County	\$ 14,319	Open	4%
G-000015	The Santa Clara County Food System Alliance	\$ -	Open	0%
G-000016	Keep Coyote Creek Beautiful	\$ -	Open	0%
G-000017	City of Morgan Hill	\$ -	Open	0%
G-000018	San Francisco Bay Bird Observatory	\$ -	Closed	0%
G-000019	Friends of Master Gardeners of Santa Clara County	\$ 18,981	Closed	5%
G-000021	Valley Verde	\$ 4,500	Closed	1%
G-000022	Living Classroom Edible and Native Habitat Gardens	\$ 3,245	Open	1%
G-000023	City of Santa Clara Bowers Park Habitat Restoration	\$ -	Open	0%
G-000024	Veggielution Roots Down	\$ 38,650	Open	10%
G-000025	Keep Coyote Creek Beautiful Coyote Creek Education Expansion	\$ 41,194	Open	10%
G-000026	Guadalupe River Park Conservancy Guadalupe Gardens Open Space Protection	\$ 13,230	Open	3%
G-000027	City of San Jose Guadalupe Oak Grove Park Outdoor Classroom	\$ -	Open	0%
G-000028	Children’s Discovery Museum Happy Trails Program	\$ 12,438	Closed	3%
G-000029	Keep Coyote Creek Beautiful Coyote Creek Bioblitz	\$ 7,156	Closed	2%
G-000030	Veggielution Eastside Explorers	\$ 9,986	Closed	3%
G-000031	Sacred Heart La Mesa Verde Gardening	\$ 12,485	Closed	3%
G-000032	Bay Area Wilderness Training South Bay Growth	\$ 4,593	Closed	1%
G-000033	Bay Area Older Adults Environmental Education Park Crawl	\$ 4,000	Closed	1%
G-000034	San Francisco Bay Wildlife Society TaiChi & Family Yoga	\$ 3,028	Closed	1%
G-000035	Living Classroom Garden Based Instruction	\$ -	Closed	0%
G-000036	Guadalupe River Park Conservancy Outdoor Education Title 1 Schools	\$ 11,019	Closed	3%
G-000037	Bay Area Ridge Trail Council Feasibility Study	\$ 47,035	Open	12%
G-000038	Bay Area Wilderness Training South Bay Expansion	\$ 34,150	Closed	9%
G-000039	City of Morgan Hill West Little Llagas Creek Trail	\$ -	Open	0%
G-000040	Our City Forest Urban Forestry Outdoor Classroom	\$ -	Open	0%
G-000041	Sacred Heart Evans Lane Community Garden	\$ -	Cancelled	0%
<b>TOTAL DISBURSEMENTS FOR EPC 4</b>		<b>\$ 399,276</b>		

More information regarding the Measure Q Urban Grant Program and disbursements recorded under this category is provided in Section III of this report.

Status and Expenditures by Project

As stated in the *Expenditure Plan*, Authority staff are required to file a report with the Board of Directors on the status of projects that received Measure Q funds for the fiscal year being reported. To collect the necessary data, the Authority utilizes Acumatica, a financial ERP system, to track expenditures by Project IDs.

Beginning with Fiscal Year 2019/2020, the Authority began reporting the statuses of work plan projects to the Board of Directors on a quarterly basis. While the agency’s annual work plan contains projects funded by various funding sources and does not include ongoing programs eligible for MQ funding, a copy of the last fiscal quarter’s Work Plan and Financial Update originally presented to the Board is attached for the MQEOC’s review alongside this report ([Appendix D](#)).

In Fiscal Year 2019/2020, the Authority tracked and reported on over sixty individual projects. The project status pages provide an update for each project as of June 30, 2020.

Table 8: Status Definitions	
Status	Description
Ongoing	Applicable to some program and preserve operation & maintenance project IDs. These Acumatica Project IDs track MQ-eligible expenditures but typically do not appear on the agency’s Annual Work Plan since they do not have projected end dates
In Progress – On Track	The project is active and the declared milestones for the fiscal year have been completed
In Progress – Ahead of Schedule	The project is active and additional work has been completed beyond the declared milestones for the fiscal year
In Progress – Delayed	The project is active but some of the declared milestones for the fiscal year have not been completed
On Hold	The project has been placed on hold. Minimal work may have been performed during the fiscal year prior to being placed on hold
Completed	The project is completed

A project may be delayed or placed on hold for various reasons, including but not limited to: lack of funding sources, limited staff capacity, permitting delays, unforeseen environmental impacts, reprioritization, etc. The following projects have been placed on hold in Fiscal Year 2019/2020:

Table 9: Projects Placed on Hold	
Project Number	Project
P-000008	Palassou Ridge OSP Grazing Infrastructure
P-000010	Blair Pond Repair (RC-05)
P-000011	Vegetation Management Programmatic Environmental Review
P-000016	Pajaro River Agricultural Preserve Strategic Plan
P-000017	5-Year Resource Management Strategy
P-000033	Palassou Ridge OSP Access Feasibility Plan
P-000041	Transportation to Authority Preserves Pilot Program
P-000044	Mobile Nature Center
P-000155	El Toro Open Space Preserve Management and Planning
P-000231	Valley Green 2040



Due to the confidential nature of ongoing negotiations, expenses incurred for all current acquisition projects are reported under P-000019 (Priority Land Acquisition Projects). Descriptions and a breakdown of expenditures for acquisitions are only presented in the report after the close of escrow.

By June 30, 2020, the Authority completed the following projects by the end of the fiscal year:

<b>Table 10: Completed Projects</b>	
<b>Project Number</b>	<b>Project</b>
P-000013	Coyote Ridge Pond Restoration Project
P-000015	CVOSP South Valley Meadow Enhancement Project
P-000134	Coyote Valley Connectivity Study
P-000136	Loma Fire Response and Vegetation Monitoring
P-000241	Coyote Valley Reptile and Amphibian Study

The project status pages are grouped and presented by EPC number.



How to Read the Project Status Pages

**EPC # X**      **Project Name**

---

**Project Number**      **Project Description**

*Unique number assigned in project tracking system and used to track expenditures*

The description may include the general scope of work, the lasting impacts of the project, tasks and milestones, and/or the deliverable(s) to be expected upon project completion. Description may also include information about additional funding sources, partnerships, and/or the location of the project.

Additional status information may be available for delayed projects.

**Program Information** about the project

**Status**  
Status of the project as of June 30, 2019

**Expenditure Overview** – complete summary of all monies spent on the project

Fiscal Years	Funder	Funding Source	Amount
FY 2015 - 2018	Open Space Authority	Measure Q Parcel Tax	-
FY 2015 - 2018	Grantor	Grant Name	-
<b>PROJECT TOTAL COST</b>			<b>\$-</b>

**FY 2018/2019 Expenditure Breakdown** – details of MQ expenses spent in Fiscal Year 2018-2019, by expense category

Expense Category	Amount
Payroll and Benefits	-
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2018/2019</b>	<b>\$-</b>

**Outside Services include:** Types of outside services used will be provided in order of dollars spent (greatest to least)

*Note: information on the types of expenditures that may be classified into each expense category can be found on page X of this report.*

Figure 2



**EXPENDITURE PLAN CATEGORY #1**



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# Integrated Pest Management (IPM) Program Development

EPC # 1

Project Number  
P-000007

Program Resource Management

Status  
In Progress - On Track

## Project Description

Invasive species on Open Space Authority (Authority) Preserves pose a threat to the Authority's goals to protect and maintain native landscapes and rare biological communities. Development of an Integrated Pest Management Program (IPM) Program will guide the Authority's work to address invasive plants and animals within the Authority's preserves.

Specific objectives of the project are to:

1. Develop an IPM program that will guide the Authority's approach to pest management;
2. Prepare an IPM program guidance manual that will provide general information about pest plants and animals in the preserves and region more broadly, and provide a framework for the Authority's work to conduct pest management; and
3. Develop invasive plant and pest animal strategies within the Authority's preserves.

By the end of the fiscal year, staff submitted the Notice of Intent and began drafting the Programmatic EIR.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$4,657
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$168,121
<b>PROJECT TOTAL COST</b>			<b>\$172,778</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$19,796
Supplies and Consumables	\$529
Outside Services	\$147,796
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$168,121</b>

**Outside Services include:** Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Grazing Monitoring Program

Project  
Number  
P-000012

Program  
Resource  
Management

Status  
Ongoing

### Project Description

Various preserves have leases with ranchers to perform grazing as a tool for resource management to reduce invasive species and allow for native grass and wildflower colonization. The Authority administers a grazing program and manages contracts with various ranches and also consultants who perform grazing monitoring on an annual and ongoing basis. This provides information about the grazing protocols and how they should be adjusted for best resource management over time and also tracks conditions from year to year.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$5,458
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$1,378
<b>PROJECT TOTAL COST</b>			<b>\$6,836</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,073
Supplies and Consumables	-
Outside Services	\$305
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$1,378</b>

**Outside Services include:** Site Monitoring

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC # 1

## Fuels Management Program

Project  
Number  
P-000014

### Project Description

Staff is reviewing the needs and benefits of developing a wildfire management program that will serve to assess the Authority's lands for wildfire hazards, prevention and management. Included in this work is a feasibility analysis and restoration plan for a prescribed fire at Coyote Valley Open Space Preserve.

Program  
Resource  
Management

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$10,388
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$4,349
<b>PROJECT TOTAL COST</b>			<b>\$14,737</b>

Status  
In Progress -  
On Track

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,349
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$4,349</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000016

Program  
Capital  
Improvement

Status  
On Hold

**Project Description**

As a result of the recent acquisition of the Leung property, the Authority has a total of 283.6 acres of agricultural land in the Pajaro River watershed in the southernmost part of its jurisdiction. Development of a strategic plan for the Pajaro River Agricultural Preserve (“PRAP”) will establish a guiding vision to direct future management and restoration of the Preserve lands. It is intended that the prime agricultural lands be used largely for active farming. The vision for PRAP also includes riparian buffers and habitat enhancement to prevent further sedimentation and point source pollution within the watershed but also into adjacent creek areas. Restoring a healthy ecological and hydrological watershed-based system will also play a role in flood prevention and management.

This project was placed on hold to assess priorities in context with other projects. In the interim, smaller stewardship projects are being undertaken in partnership with the farmer, leasing the property for production.

**Expenditure Overview**

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$55,333
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$425
<b>PROJECT TOTAL COST</b>			<b>\$55,758</b>

**FY 2019/2020 Expenditure Breakdown**

Expense Category	Amount
Payroll and Benefits	\$425
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$425</b>

**Outside Services include:**

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

## Priority Land Acquisition Projects

Project  
Number  
P-000019

Program  
Acquisition

Status  
Ongoing

### Project Description

Work under this project includes identification of land acquisition and conservation opportunities in the Conservation Focus Areas outlined in the Santa Clara Valley Greenprint. Prior to identification of a specific acquisition site, scope of work includes conducting preliminary due diligence, engaging with willing sellers, and performing early analysis of site/local resources and internal evaluation to determine if a potential acquisition meets the Authority's criteria for purchase.

The Authority is currently participating in various stages of negotiation for fifteen (15) properties totaling approximately 9,300 acres, with a roughly estimated market value of over 50 million dollars. Typical of real property negotiations, these projects span multiple years and discussions with landowners may start and stop.

Due to the sensitive nature of ongoing negotiations, property names, property owner(s) information, and other details are withheld.

As of June 30, 2020, Santa Clara Valley Habitat Agency closed on Baird and Davidson properties, setting the stage for anticipated future transfers to the Open Space Authority.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$530,510
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$138,186
<b>PROJECT TOTAL COST</b>			<b>\$668,696</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$89,162
Supplies and Consumables	\$17
Outside Services	\$49,007
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$138,186</b>

**Outside Services include:** General/Other Planning Services; Legal Services; Appraisals; Environmental Site Assessments

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Coyote Valley Landscape Linkages

Project  
Number  
P-000021

Program  
Resource  
Management

Status  
Completed

### Project Description

The Coyote Valley has been identified as a critical landscape linkage connecting over one million acres of habitat in the Santa Cruz and Diablo Range Mountains. In late 2016, a team of scientists and local experts convened to develop a draft Coyote Valley Linkages Report. This is a landscape scale vision for protecting and enhancing wildlife corridors within the Coyote Valley along with integration of water resources, agricultural preservation and public recreation. It sets forth a strategy of land acquisition and long term ecological restoration to ensure that critical wildlife connectivity is not lost to urbanization. The report was finalized in 2017.

Implementation of the Landscape Linkage is underway through subsequent focused studies and also maintenance work for safe crossings.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$42,591
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$225
<b>PROJECT TOTAL COST</b>			<b>\$42,816</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$225
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$225</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000024

Program  
Conservation

Status  
Ongoing

### Project Description

This project encompasses the larger conservation vision for the long term protection of Coyote Valley. Coyote Valley represents the last remaining contiguous block of undeveloped open land in Santa Clara County. It is a critical wildlife corridor between the Santa Cruz Mountains and the Diablo Range. It also contains some of the last remaining prime farms soils in the County.

The strategy includes cross-departmental work on a comprehensive plan to protect and maintain the multiple natural and agricultural benefits and environmental services, including wildlife connectivity in Coyote Valley across thousands of acres. Given the current development threats to the remaining vacant lands in Coyote Valley, this initiative has been a key focus of the Authority. This work requires extensive technical planning, policy review and coordination with a wide range of lawmakers and stakeholders. The work also includes taking initiative and hosting partner meetings to identify important steps and strategies to preserve this important landscape.

Staff facilitated interdepartmental and interagency discussions to advance land transactions as well as policy, planning, and funding initiatives.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$419,597
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$54,055
<b>PROJECT TOTAL COST</b>			<b>\$473,652</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$54,055
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$54,055</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



Project  
Number  
P-000025

Program  
Conservation

Status  
In Progress –  
On Track

### Project Description

On September 22, 2016, Governor Brown signed AB 2087 into law. This new law establishes a conservation planning tool called a Regional Conservation Investment Strategy (RCIS) to promote the conservation of species, habitats, and other natural resources and enable advance mitigation for public infrastructure projects.

The Santa Clara Valley Open Space Authority is sponsoring development of an RCIS for Santa Clara County and a small area in the northern portion of San Benito County that encompasses the Soap Lake Floodplain in the Upper Pajaro River region. Upon review by the California Department of Fish and Wildlife, the final report was scheduled to be issued in late 2017.

The Final RCIS report was approved by the California Department of Fish and Wildlife in November 2019.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$85,585
FY 2015-2019	The Nature Conservancy	Bechtel Foundation	\$156,909
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$14,767
FY 2019-2020	The Nature Conservancy	Bechtel Foundation	\$18,756
<b>PROJECT TOTAL COST</b>			<b>\$276,017</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$14,499
Supplies and Consumables	\$149
Outside Services	\$118
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$14,767</b>

**Outside Services include:** Conservation Planning

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000026

Program  
Conservation

Status  
In Progress -  
On Track

### Project Description

The Santa Clara Valley Climate and Agricultural Protection Program (CAPP) is a regional effort led by Santa Clara County and the Santa Clara Valley Open Space Authority to protect Southern Santa Clara County's important farmland and reduce future effects of climate change. The CAPP is funded in part by a statewide program called the Sustainable Agricultural Lands Conservation Program (SALCP) which provides cap and trade funding to protect agricultural lands in order to reduce greenhouse gas emissions to meet California's climate change goals. The Santa Clara County Agricultural Plan was completed in 2017. The County and Authority is working on implementing the Agricultural Plan, including an Agricultural Conservation Easement program, in Santa Clara County and has been awarded a second grant funded through SALCP for this work.

Updated project scope has been approved by the State Dept of Conservation (DOC), but requires grant agreement amendment with Santa Clara County. Project kickoff with consulting firm expected early spring 2021. Updated definition for farmland of local importance under development with DOC staff and County Planning. Updated definition expected to be approved by end of 2021.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$297,934
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$39,147
<b>PROJECT TOTAL COST</b>			<b>\$337,081</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$39,147
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$39,147</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Santa Clara Valley Greenprint Implementation Funding/Grant Research

EPC # 1

Project  
Number  
P-000027

Program  
Conservation

Status  
Ongoing

## Project Description

The goal of the Santa Clara County Greenprint Implementation Strategy is to identify new open space and agricultural land conservation funding sources and partnership opportunities through advanced mitigation, cap and trade funding, and potential state programs.

Grant opportunities are also reviewed for possible fit with the Authority's initiatives and projects and to determine if an application is warranted. If so, grant applications with supporting documents meeting grant requirements are submitted for review. The scope of work also includes developing funding strategies and strategic partnerships to fund priority acquisitions, new public access facilities at Authority preserves, and regional conservation planning initiatives necessary to implement Measure Q.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$92,471
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$71,681
<b>PROJECT TOTAL COST</b>			<b>\$164,152</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$71,571
Supplies and Consumables	-
Outside Services	\$110
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$71,681</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

## Nature as Infrastructure Initiative

Project  
Number  
P-000048

Program  
Conservation

Status  
In Progress -  
On Track

### Project Description

The Authority’s Santa Clara Valley Greenprint identified Coyote Valley as one of the top 10 conservation priority areas, where the Authority and its partners have the best opportunity for realizing the vision of a protected and connected landscape.

In order to support the protection of Coyote Valley and educate the public about the valley’s important resources, a Communications Strategy should be developed and implemented. This strategy will include the following items:

**Messaging:** Develop important messages about Coyote Valley that will be used across partners to continually beat the Coyote Valley protection drum. Develop multiple messages that relate to the various audiences needed to be reached.

**Collateral:** Develop collateral pieces (maps, brochures, etc.) that educate audiences about the importance of preserving Coyote Valley and/or initiatives that the Authority is leading within Coyote Valley.

**Tours:** Lead tours of Coyote Valley that show the valley’s important resources – agriculture, wildlife habitat, water resources, etc. Provide educational materials with key messaging.

**Outreach:** Offer educational events that highlight Coyote Valley’s importance. Deliver key messages of Coyote Valley to continually educate about its importance.

During the fiscal year, staff incorporated messaging through public education of North Coyote Valley acquisition.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$149,599
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$9,848
<b>PROJECT TOTAL COST</b>			<b>\$159,447</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$9,826
Supplies and Consumables	\$22
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$9,848</b>

**Outside Services include:**

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC # 1

## Conservation Easement Monitoring

Project  
Number  
P-000112

Program  
Conservation

Status  
Ongoing

### Project Description

As of June 30, 2020, the Authority holds 14 conservation easements. Just before an easement is recorded, staff prepares a baseline report of existing conditions to record the uses and structures on the site. Each year, staff conducts annual monitoring and creates a report for each easement to document any changes that may have taken place and to ensure that the site is being managed in compliance with the terms of the easement.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$166,551
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$9,122
<b>PROJECT TOTAL COST</b>			<b>\$175,673</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$6,081
Supplies and Consumables	-
Outside Services	\$3,041
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$9,122</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Natural Resource Policy and Planning

Project  
Number  
P-000123

Program  
Resource  
Management

Status  
Ongoing

### Project Description

An ongoing project that encompasses strategic planning coordination within the Authority and with regional partners to engage in current and state of the art resource management practices and projects on its preserves. Scope of work includes specialized training or discussion related to natural resource management practices and tools that are the subject of research or other current thought leadership. This assists the agency in staying current with best practices and with planning and developing new management projects that provide maximum benefits for its lands and efficiency for the field teams and others conducting the work. Work will also include coordination with field staff on resource management activities and day to day oversight of the resource management program.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$59,857
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$23,778
<b>PROJECT TOTAL COST</b>			<b>\$83,635</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$23,602
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	\$176
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$23,778</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000124

Program  
Conservation

Status  
In Progress -  
On Track

### Project Description

The Geographic Information Systems (GIS) Program supports nearly every aspect of the agency's mission by providing accurate and up-to-date data in the office and in the field. GIS analysis is required to confirm conservation values of potential land acquisition projects and to develop Preserve use and management plans. The GIS Program Development project is focused on developing new capabilities for collecting, maintaining, and hosting spatial data that can support operations in the office and field. The primary focus of the project is developing a 2-5 year development plan for the GIS program that increases overall staff efficiency and effectiveness by improving in-house hardware and developing a central online portal. The secondary focus of this project is to continue to develop novel and necessary spatial data to inform decisions.

The Authority's GIS Program funded two major data development efforts by Santa Clara County ISD and the Santa Cruz Mountains Stewardship Network that should start providing deliverables by the end of the calendar year. Staff have piloted a central online GIS framework immediately after the COVID shelter-in-place orders. Formal GIS program roadmap and initial rollout slated to be completed end of FY 20/21.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$23,881
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$51,679
<b>PROJECT TOTAL COST</b>			<b>\$75,560</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$31,778
Supplies and Consumables	-
Outside Services	\$19,901
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$51,679</b>

**Outside Services include:** Mapping & GIS Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## High Speed Rail Planning and Coordination

Project  
Number  
P-000126

Program  
Conservation

Status  
In Progress -  
On Track

### Project Description

The scope of work includes coordinating with the High Speed Rail Authority (HSRA) to share information about sensitive habitat areas (including wildlife corridors) that could be impacted by future HSRA facilities and to explore opportunities for regional advance mitigation funding associated with the project. Regional advance mitigation funding developed through negotiations with the High Speed Rail Authority may be used to secure high priority lands necessary for landscape connectivity, endangered species habitat, or farmland protection. This project also includes review and comment on the Project Environmental Impact Report, and extensive coordination with stakeholders to address and reduce impacts to regionally significant open space and farmland resources.

Staff submitted comprehensive comments on HSR DEIR. Staff plans to coordinate with HSR staff during comment review and drafting of the final EIR for the project.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$61,088
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$7,582
<b>PROJECT TOTAL COST</b>			<b>\$68,670</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$7,582
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$7,582</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Coyote Valley Connectivity Study

Project  
Number  
P-000134

Program  
Resource  
Management

Status  
Completed

### Project Description

The objective of the study is to identify the movement patterns and habitat needs of bobcats and gray foxes, both highly mobile carnivores but different in their ecology. The study will inform how these species utilize habitat within Coyote Valley. With the use of advanced GPS-enabled collars, fine-scale movement data will help identify frequency and location of road-crossings, movement corridors across the landscape, and preferred habitat. This study represents a timely and necessary research opportunity to help prioritize land acquisition and understand the land uses that are compatible with wildlife movement, as well as identify key areas where wildlife crossings are needed. The results of this study will directly inform land conservation, transportation planning and land use in the region, as well as inform wildlife corridor design statewide.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$50,944
FY 2015-2019	CA Dept of Fish and Wildlife	Local Assistance Grant	\$75,130
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$573
<b>PROJECT TOTAL COST</b>			<b>\$126,647</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$573
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$573</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC # 1

## El Toro Open Space Preserve Management and Planning

Project  
Number  
P-000155

### Project Description

Development of a public access and management plan for El Toro Open Space Preserve. The plan will identify possible trails, trailheads, and parking areas as well as signage and overall management of the preserve.

Program  
Capital  
Improvement

Initial development work will include public workshops to help the Authority learn more from the community about open space access within the community.

Project on hold until local projects and additional acquisitions in the area allow for a comprehensive plan to be developed.

Status  
On Hold

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$6,528
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$505
<b>PROJECT TOTAL COST</b>			<b>\$7,033</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$505
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$505</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Fisher Flats/Bends Interim Management Plan

Project  
Number  
P-000186

### Project Description

In close coordination with the Authority, POST acquired the 30-acre Fisher Flats property as part of our Coyote Valley vision. POST intends to transfer it to the Authority in the long term (subject to board approval). In the interim, the Authority manages the property in accordance with License and Management Agreement with POST, which was executed in August 2017.

Program  
Acquisition

This project captures the staff time involved with helping POST acquire the property, as well as staying involved with POST's work on site remediation and management planning prior to transfer.

Status  
In Progress -  
Delayed

Project is delayed as resources shifted towards the Supplemental Environmental Projects (SEP) application and project development for Fisher's Bend Riparian Habitat Restoration Project.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$40,322
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$6,523
<b>PROJECT TOTAL COST</b>			<b>\$46,845</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,725
Supplies and Consumables	-
Outside Services	\$1,798
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$6,523</b>

**Outside Services include:** Site Monitoring

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000188

Program  
Conservation

Status  
Ongoing

### Project Description

As part of the Authority's conservation efforts in the region, the agency reviews regional plans, development projects and associated environmental impact reports and agency initiatives or policies that may have an effect on conservation within the Authority's jurisdictions. These projects may also alert Authority staff to a potential acquisition opportunity that needs to be reviewed. Work included under this project number encompasses reviewing the policy or project documents and developing a response or series of comments that needs to be submitted to the relevant agency such that they consider the Authority's position and potentially make a more informed decision. There are also times when these projects require legal review.

The Authority is respected in the conservation community, and the preparation of expert comments and technical narratives for the purpose of informing or guiding partner agency decision-making is a critical part of the Authority's mission-wide conservation work.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$17,186
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$24,706
<b>PROJECT TOTAL COST</b>			<b>\$41,892</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$23,782
Supplies and Consumables	-
Outside Services	\$924
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$24,706</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Climate Smart San Jose Plan

Project  
Number  
P-000229

### Project Description

In partnership with San Jose, the Authority will help quantify the greenhouse gas emission impacts of potential land use scenarios and identify carbon sequestration opportunities associated with management of natural and working lands.

Program  
Conservation

Project Technical Advisory Committee is providing input on modelling approach and natural working lands conservation strategies.

Status  
In Progress -  
On Track

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$13,251
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$26,713
<b>PROJECT TOTAL COST</b>			<b>\$39,964</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$15,136
Supplies and Consumables	-
Outside Services	\$11,577
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$26,713</b>

**Outside Services include:** Conservation Planning

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Valley Green 2040

Project  
Number  
P-000231

### Project Description

An Authority-wide Master Vision Plan with a 20-year planning horizon. The Plan will engage the public and stakeholders in a planning process to include strategies and implementation actions for land conservation and acquisition targets, preserve use and protection areas, natural and cultural resource management and preserve operations and management.

Program  
Conservation

This project is not moving forward in this fiscal year. This project will be integrated next fiscal year into an Agency-wide Strategic Plan that includes a 5-10 year outlook for capital improvement program.

Status  
On Hold

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$28,158
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$21,814
<b>PROJECT TOTAL COST</b>			<b>\$49,972</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,790
Supplies and Consumables	-
Outside Services	\$18,025
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$21,814</b>

**Outside Services include:** Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



Project  
Number  
P-000246

Program  
Conservation

Status  
In Progress -  
On Track

### Project Description

With funding in the amount of \$100,000 (the Authority received \$16,000 of the total award) from the Silicon Valley Community Foundation Donor Circle for the Environment, the Authority, San Francisco Estuary Institute (SFEI), and San Francisco Bay Area Planning and Urban Research Association (SPUR) to identify significant opportunities in San Jose where green infrastructure investments can promote environmental health and climate resilience. This project will develop and apply a planning framework using the City of San Jose and its surrounding rural landscapes as a case study to demonstrate how the framework could be applied in other cities in the Bay Area. This is a two-year project that will span FY 2019/2020 to FY 2020/2021.

Urban and Rural Charrettes completed in December 2019 and February 2020.

SFEI working on compiling charrete results and refining initial resilience framework. Report development underway.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2015-2019	Silicon Valley Community Foundation	Donor Circle for the Environment	\$1,824
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$1,846
FY 2019-2020	Silicon Valley Community Foundation	Donor Circle for the Environment	\$14,176
<b>PROJECT TOTAL COST</b>			<b>\$17,846</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,653
Supplies and Consumables	\$193
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$1,846</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Coyote Valley Acquisitions (Brandenburg & Sobrato)

Project  
Number  
P-000249

Program  
Acquisition

Status  
In Progress -  
On Track

### Project Description

Coordinate with POST and City of San Jose to permanently protect land in the North Coyote Valley as identified in the Landscape Linkage report and in support of the City's Measure T.

In November 2019, POST, the City of San Jose, and the Authority completed the purchase of 702 acres in North Coyote Valley at a cost of \$93.5 million, making this transaction one of the most expensive land conservation efforts in California, and are under contract to purchase the 235-acre Sobrato South property for which the Authority secured \$15M in state funding.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$5,326,557
<b>PROJECT TOTAL COST</b>			<b>\$5,326,557</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$221,481
Supplies and Consumables	\$973
Outside Services	\$98,125
Other Services and Fees	\$5,979
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	\$5,000,000
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$5,326,557</b>

**Outside Services include:** Legal Services; Media Services; Surveys & Investigations; Site Assessments; Design & Content Services; Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 1

## Coyote Valley Vision Plan

Project  
Number  
P-000250

### Project Description

A master vision plan for Authority and partner-owned conservation lands in Coyote Valley as implementation to the 2017 Coyote Valley Landscape Linkage Report. The plan will set forth landscape scale strategies and site-specific implementation actions for integrating multi-benefit values and features with the goal of long-term conservation and ecological restoration.

Program  
Conservation

Initiated project by establishing internal teams, prepared initial project scope, schedule, and budget; launched partner engagement and fundraising efforts; and began recruitment process for a dedicated Project Manager position.

Status  
In Progress -  
On Track

### Expenditure Overview

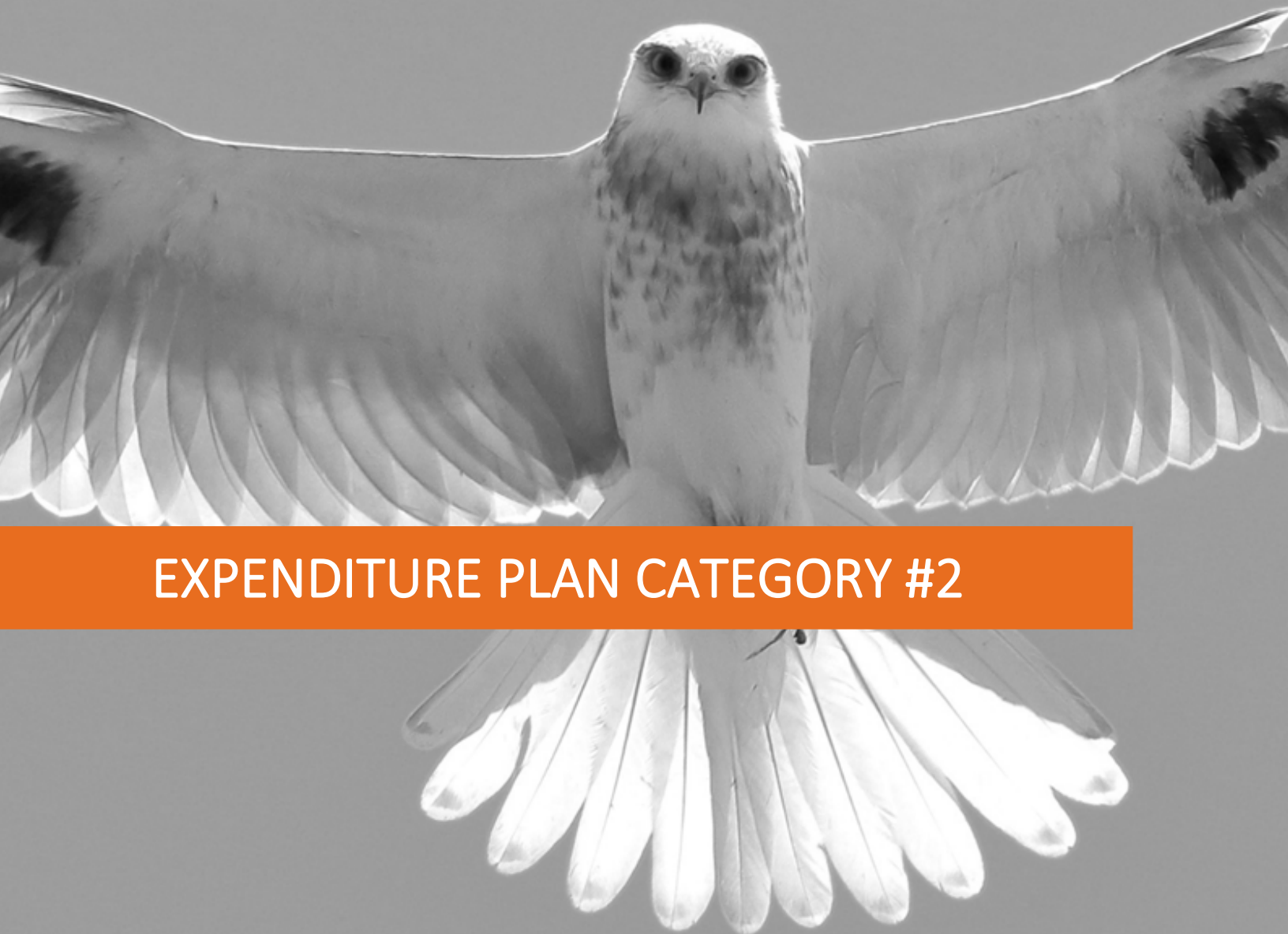
Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$136
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$276,955
<b>PROJECT TOTAL COST</b>			<b>\$277,091</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$224,287
Supplies and Consumables	\$3,279
Outside Services	\$49,389
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$276,955</b>

**Outside Services include:** Design & Content Services; Strategic Planning; Media Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



**EXPENDITURE PLAN CATEGORY #2**

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EPC # 2

## Coyote Ridge Pond Restoration Project

Project  
Number  
P-000013

Program  
Capital  
Improvement

Status  
Completed

### Project Description

The Authority and the Valley Habitat Agency are partnering to restore two ponds on Coyote Ridge Open Space Preserve. In both ponds there were headcuts through the earthen berm preventing ponding conditions. The project is intended to enhance habitat for California red-legged frogs and other aquatic species by repairing the earthen berms, improving the overflow spillways, and enlarging and deepening the two ponds to increase ponding duration. The scope of work includes design and engineering services, as well as construction services. The Valley Habitat Agency is leading the project and is paying for the majority of the costs, including the majority of the Authority's staff time.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$1,124
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$578
<b>PROJECT TOTAL COST</b>			<b>\$1,702</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$578
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$578</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 2

## South Valley Meadow Enhancement Project

Project  
Number  
P-000015

Program  
Capital  
Improvement

Status  
Completed

### Project Description

The Coyote Valley Open Space Preserve Use and Management Plan (Plan) approved by the Authority Board on September 26, 2013, identified restoration and enhancement of the South Valley Meadow as a key natural resource management goal. The South Valley Meadow Restoration Project (Project) includes the restoration of an approximately 8.5 acre seasonal wet meadow and riparian complex located near the entrance of the Preserve. The project restores ecological and hydrological balance, reducing erosion and sedimentation from previously deeply incised drainage channels and improving wildlife habitat with the creation of a seasonal pond and new plantings of native grassland and riparian vegetation.

Based on success of restoration work to-date at this site, Authority is not moving forward with any supplemental planting.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$279,247
FY 2015-2019	Santa Clara Valley Water District	Priority D Grant Program	\$251,170
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$598
<b>PROJECT TOTAL COST</b>			<b>\$531,015</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$598
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$598</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 2

## RMA 1600 Permit with CDFW

Project  
Number  
P-000018

Program  
Resource  
Management

Status  
Ongoing

### Project Description

Development of an application to enter into and maintain a Memorandum of Understanding (MOU) with the California Department of Fish and Wildlife (CDFW). This MOU allows the Authority to complete routine maintenance activities within federally protected waterways that are found within enrolled open space preserves without seeking individual permits for each project. Enrolled preserves include: Coyote Ridge, Coyote Valley, Diablo Foothills, Mount Chual, El Toro, Pajaro River Agricultural Preserve, Palassou, Rancho Canada del Oro, Sierra Vista, Upper Uvas Creek, and Uvas Creek Open Space Preserves. Approval of the MOU will still require annual status updates as well as informing CDFW of upcoming projects that may qualify under the MOU.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$6,381
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$155
<b>PROJECT TOTAL COST</b>			<b>\$6,536</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$155
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$155</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000022

Program  
Resource  
Management

Status  
In Progress -  
Delayed

### Project Description

In partnership with the Santa Clara Valley Water District (SCVWD), the Authority is studying the Coyote Valley to understand the historic hydrology and ecological function with an eye towards integrating water resources with land conservation and management. Together, the goal is to identify and prioritize locations in the Coyote Valley where land conservation and restoration can achieve SCVWD's One Water Initiative objectives related to flood protection, recharge, and water quality / habitat enhancement. The project includes identifying modeling and analysis to integrate green infrastructure solutions within the framework of the SCVWD's Capital Improvement Plans.

Staff time was diverted to support Coyote Valley Master Planning. Final report expected early 2021 to also consider recent land acquisitions in Coyote Valley and related water resources work.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$386,157
FY 2015-2019	Bechtel Foundation	Healthy Lands Healthy Economies	\$26,140
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$4,679
<b>PROJECT TOTAL COST</b>			<b>\$416,976</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,679
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$4,679</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Ridge Grazing Improvements and Habitat Improvements

EPC # 2

Project Number  
P-000158

Program Resource Management

Status  
In Progress - Delayed

## Project Description

Implementation of a grazing management plan across the 4,160 acres at the Coyote Ridge Open Space Preserve, Coyote Ridge Preserve, and Valley Transportation Authority lands focuses on reducing severity and extent of invasive species; enhancing the ecosystem health of grasslands, promoting native plant species and maintaining habitat for native grassland species and other threatened species. The project will also enhance 45 acres of wetlands, riparian corridors, and adjacent upland habitat by installing exclusion fencing and installing/replacing troughs for the threatened California red-legged frog and other riparian and wetland species.

Waiting for Bureau of Reclamation to complete NEPA review.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$12,952
FY 2015-2019	Bureau of Reclamation	Bureau of Reclamation	\$51,920
FY 2015-2019	US Dept of Fish and Wildlife	US Dept of Fish and Wildlife	\$1,078
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$4,752
FY 2019-2020	US Dept of Fish and Wildlife	US Dept of Fish and Wildlife	\$60,466
<b>PROJECT TOTAL COST</b>			<b>\$131,168</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,687
Supplies and Consumables	\$65
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$4,752</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC # 2

## Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)

Project  
Number  
P-000227

### Project Description

Enhance and restore at-risk breeding pond habitats to protect California red-legged frogs and enhance climate resiliency at Rancho Cañada del Oro Open Space Preserve

Program  
Resource  
Management

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$53,171
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$77,567
<b>PROJECT TOTAL COST</b>			<b>\$130,738</b>

Status  
In Progress -  
On Track

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$9,450
Supplies and Consumables	-
Outside Services	\$68,118
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$77,567</b>

**Outside Services include:** Planning Services: Prime Engineering

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 2

## Coyote Valley Reptile and Amphibian Study

Project  
Number  
P-000241

Program  
Resource  
Management

Status  
Completed

### Project Description

The objective of the study is to determine the existing distribution and habitats of three focal species in and around Coyote Valley: the California red-legged frog, California tiger salamander, and the western pond turtle. The study will identify the potential for these species to move within and across the valley and identify measure to benefit these species populations and connectivity across Coyote Valley. Much of the research in Coyote Valley has been conducted on mammals, and more information is needed on other guilds. This study will inform conservation efforts in Coyote Valley.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$1,755
FY 2015-2019	CA Dept of Fish and Wildlife	Local Assistance Grant	\$20,450
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$2,000
FY 2019-2020	CA Dept of Fish and Wildlife	Local Assistance Grant	\$58,498
<b>PROJECT TOTAL COST</b>			<b>\$82,703</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,000
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$2,000</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 2

## Pajaro River Riparian Restoration

Project  
Number  
P-000251

Program  
Resource  
Management

Status  
In Progress -  
On Track

### Project Description

Restore stream habitat by reshaping stream bank, removing invasive species, and planting climate-smart riparian species along .75-mile of the Pajaro River on the Pajaro River Agricultural Preserve South Property to benefit wildlife habitat and water quality. Partner with Point Blue Conservation Science’s Students and Teachers Restoring a Watershed (STRAW) program to provide outdoor environmental education opportunities for school kids.

Received \$589,806 in grant funding and \$100,000 in partner funding.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$103
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$5,205
<b>PROJECT TOTAL COST</b>			<b>\$5,308</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,205
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$5,205</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



## EXPENDITURE PLAN CATEGORY #3

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Project  
Number  
P-000028

Program  
Capital  
Improvement

Status  
In Progress -  
On Track

### Project Description

This project will utilize existing inventory reports and studies that have been prepared to date to prepare conceptual design alternatives for a central staging area and limited phase-one trail that will allow public access to the property by 2019. This plan will be part of a long-term master plan that encompasses phases of future trail connections for additional self-guided access and environmental interpretative and education stations that share the importance of this preserve within the region and the connectivity that it provides for people and wildlife. Public access to the Preserve will provide opportunities for recreation access to this area, including extending the Bay Area Ridge Trail from Joseph Grant County Park in the north to Anderson Lake County Park in the south. This project is made possible largely through a generous grant from the Gordon and Betty Moore Foundation.

Feasibility analysis complete with minimal constraints; developing concept designs. Priority Conservation Area grant application approved and awaiting award. Construction expected FY20/21 - 21/22.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$92,321
FY 2015-2019	Gordon and Betty Moore Foundation	Grant	\$24,924
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$100,700
FY 2019-2020	Gordon and Betty Moore Foundation	Grant	\$156,158
<b>PROJECT TOTAL COST</b>			<b>\$374,103</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$78,381
Supplies and Consumables	-
Outside Services	\$22,319
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$100,700</b>

**Outside Services include:** Planning Services: Prime Design; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Valley Open Space Preserve Improved North Meadow Public Access

EPC # 3

Project Number  
P-000032

Program  
Capital Improvement

Status  
In Progress - On Track

## Project Description

In 2010, the Authority established the 348-acre Coyote Valley Open Space Preserve. The Preserve was opened to the public on June 27, 2015 with public access improvements that included vehicle and equestrian parking areas, picnic areas, restroom facility and a 4 mile multi-use trail. A project for the North Meadow is being planned that will provide accessible access from the parking area to an interpretive station. This will overlook experimental Western Burrowing Owl Habitat enhancement as well as hydrological restoration of the watershed lands and a branch of Fisher Creek in the meadow.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$117,350
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$11,247
<b>PROJECT TOTAL COST</b>			<b>\$128,597</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$9,827
Supplies and Consumables	-
Outside Services	\$1,420
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$11,247</b>

**Outside Services include:** Planning Services: Prime Design

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## Palassou Ridge OSP Access Feasibility Plan

Project  
Number  
P-000033

### Project Description

Preliminary analysis of replacement of the Dexter Canyon Bridge located within Palassou Ridge Open Space Preserve, adjacent to the historic homestead. The planned construction of new abutments and installation of a new bridge is to be located in approximately the same location as the existing bridge.

Program  
Capital  
Improvement

Interim public access through the Open Access Days program will resume when permitted as per COVID-19 requirements. A historic assessment was undertaken to determine if the old homestead site and Dexter Canyon Bridge are part of a historic district. A report will be completed next fiscal year.

Status  
In Progress -  
On Track

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$68,312
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$258
<b>PROJECT TOTAL COST</b>			<b>\$68,570</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$258
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$258</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail

EPC # 3

Project  
Number  
P-000036

Program  
Capital  
Improvement

Status  
In Progress -  
On Track

## Project Description

Development of a plan to allow public access to the Blair Ranch area within the Rancho Cañada del Oro Open Space Preserve includes developing a scope of work for the planning, design and construction of trail improvements and completing the California Environmental Quality Act (CEQA) document.

Feasibility analysis completed with minimal constraints; developing concept designs and seeking grant opportunities.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$38,588
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$130,759
<b>PROJECT TOTAL COST</b>			<b>\$169,347</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$34,768
Supplies and Consumables	-
Outside Services	\$95,991
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$130,759</b>

**Outside Services include:** Planning Services: Prime Design; Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000045

Program  
Environmental  
Education

Status  
In Progress -  
On Track

### Project Description

The initial report, completed and presented to the Board of Directors in 2015, mapped various aspects of demographics and environmental burdens in the Authority's jurisdiction for purposes of identifying what barriers might exist for certain populations in the urban realm to access of nature and open space. Phase II of this report adds additional data layers that goes beyond the barriers studied in the first report, to focus more on needs for access to nature and open space in urban areas. These additional geographically represented data layers include park and trail accessibility (provided by the Trust for Public Land), health indicators, such as childhood obesity rates and heart disease rates (provided by Santa Clara County Health Dept.), access to healthy foods (provided by the Health Trust), and anecdotal reports of cultural needs for open space in urban areas (facilitated by New America Media). The intent is to compile this data into an updated report, and in the following year, make all the data available to the general public through interactive web-based maps, so that the public at large, and especially Urban Open Space Grant Program applicants, can define their projects to have the maximum beneficial impacts on the communities where the need is greatest. The data will also be used by the Authority to inform location and content of Environmental Education programming.

Data and map refinement underway in coordination with project partners, with anticipated completion of the project in the next fiscal year.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$35,421
FY 2015-2019	Resources Legacy Fund	Grant	\$50,000
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$27,978
<b>PROJECT TOTAL COST</b>			<b>\$113,399</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$14,506
Supplies and Consumables	-
Outside Services	\$13,473
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$27,978</b>

**Outside Services include:** Community Relations; Mapping & GIS Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000046

Program  
Environmental  
Education

Status  
In Progress -  
Delayed

### Project Description

The “Deep Engagement Communities” identified in the Understanding Our Community community assessment report of 2015 are those communities for whom barriers to access of nature and open space are likely to be higher (due to indicators such as household income, language barriers, access to private transportation, etc.) and for whom environmental burdens are greater (indicated by the State of California CalEnviroScreen data). The Authority has undertaken to engage more deeply with these communities through partnerships on many levels (City and County leaders, community leaders, local community groups and non-profits, enlightened corporations, etc.), in order to better understand the barriers and burdens mentioned above, with the hopes of identifying a role or roles the Authority could play in reducing those barriers and burdens. This role may include, for instance, honing the Urban Grant Program project selection criteria to support high-impact investments in those communities, refining our environmental education programs to better meet the needs of those communities, or to build stronger partnerships with community organizations that, together with the Authority, could reach more deeply into those communities than the Authority could do on its own.

This project includes the development of a plan for Deep Engagement Community partnerships which will lay out a strategic prioritization of the various initial partners.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$10,481
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$12,313
<b>PROJECT TOTAL COST</b>			<b>\$22,794</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$12,313
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$12,313</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



# Coyote Valley Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000087

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Coyote Valley Open Space Preserve is located at the western edge of the Coyote Valley, which provides a greenbelt between San Jose and Morgan Hill. While only 20 miles from downtown San Jose, this 348-acre preserve offers a true rural and wilderness experience.

Coyote Valley Open Space Preserve is open to the public, with over 45,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 4 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$311,682
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$86,616
<b>PROJECT TOTAL COST</b>			<b>\$398,298</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$66,220
Supplies and Consumables	\$10,687
Outside Services	\$2,113
Other Services and Fees	\$530
Equipment and Maintenance	\$4,367
Facilities and Utilities	\$2,698
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$86,616</b>

**Outside Services include:** Grazing Programs; Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Sierra Vista Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000088

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 1,611-acre preserve in the Eastern foothills of Santa Clara County offers sweeping views of the Valley and the opportunity to stroll through diverse landscapes including oak woodlands, rolling grassland, and chaparral communities. Perched above Alum Rock Park, the area provides watershed protection for Penitencia Creek and is home to a number of protected wildlife species including the California red-legged frog, California tiger salamander, American badger, and Western burrowing owl and other species such as golden eagle, mountain lion, bobcat, and gray fox.

Sierra Vista Open Space Preserve is open to the public, with over 100,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 11.5 miles of trail
- Staging area
- Picnic tables
- Park benches
- Equestrian Lot

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$769,655
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$349,429
<b>PROJECT TOTAL COST</b>			<b>\$1,119,084</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$263,151
Supplies and Consumables	\$44,812
Outside Services	\$5,451
Other Services and Fees	-
Equipment and Maintenance	\$24,703
Facilities and Utilities	\$11,311
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$349,429</b>

**Outside Services include:** Site Monitoring; Grazing Programs; Vegetation Management; Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Ridge Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000089

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The Coyote Ridge property is located in the Diablo Range foothills east of Hwy 101 in southern Santa Clara County. The 1,859-acre property boasts rare serpentine grassland, which is vital to the threatened Bay checkerspot butterfly and Metcalf Canyon jewelflower, and provides critical habitat for the California red-legged frog, California tiger salamander, Tule elk, Western burrowing owls, golden eagles, and many other raptors.

Coyote Ridge Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$69,050
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$23,395
<b>PROJECT TOTAL COST</b>			<b>\$92,445</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$19,049
Supplies and Consumables	\$2,998
Outside Services	\$528
Other Services and Fees	-
Equipment and Maintenance	\$820
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$23,395</b>

**Outside Services include:** Resource Management: Public Access/Facilities Maint

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Rancho Cañada del Oro Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000090

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Rancho Cañada del Oro Open Space Preserve is in the foothills of the Santa Cruz Mountains in South Santa Clara County. A glistening creek runs along the Llagas Meadow and deer, bobcat, mountain lions, and other wildlife roam throughout the 4,774-acre preserve. In the spring months, wildflowers adorn the meadow and hillsides.

The preserve is open to the public, with over 35,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 8.3 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot
- Overflow Parking Lot

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$676,163
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$186,760
<b>PROJECT TOTAL COST</b>			<b>\$862,923</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$116,418
Supplies and Consumables	\$38,737
Outside Services	\$2,398
Other Services and Fees	\$392
Equipment and Maintenance	\$18,931
Facilities and Utilities	\$9,884
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$186,760</b>

**Outside Services include:** Grazing Programs; Resource Management: Public Access/Facilities Maint

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Diablo Foothills Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000091

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 819-acre preserve has a half acre pond and several creeks that are part of the primary watershed for the Pajaro River, which flows toward Monterey Bay. The preserve also offers habitat for California red-legged frogs and California tiger salamanders, and features Coast Live Oak and annual grasslands.

Diablo Foothills Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$113,402
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$21,769
<b>PROJECT TOTAL COST</b>			<b>\$135,171</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$6,625
Supplies and Consumables	\$1,360
Outside Services	\$11,414
Other Services and Fees	-
Equipment and Maintenance	\$2,370
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$21,769</b>

**Outside Services include:** Site Monitoring; Grazing Programs

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Little Uvas Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000092

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located in the Southern Santa Cruz Mountains, Little Uvas Creek consists primarily of serpentine hardwoods and grasslands, grey pine, and oak woodland. A total of five perennial ponds are located on the 285-acre property.

Little Uvas Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$23,514
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$7,718
<b>PROJECT TOTAL COST</b>			<b>\$31,232</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$3,800
Supplies and Consumables	\$997
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$2,921
Facilities and Utilities	
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$7,718</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



# Palassou Ridge Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000093

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Palassou Ridge connects Coyote Lake-Harvey Bear Ranch County Park to Henry Coe State Park. This 3,524-acre preserve has deep, wooded canyons and rolling grassy hills as well as important habitat for California red-legged frogs and California tiger salamanders. The property contains a historic stone house and was a campsite for the Anza Expedition.

Palassou Ridge Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$85,015
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$34,306
<b>PROJECT TOTAL COST</b>			<b>\$119,321</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$25,085
Supplies and Consumables	\$2,047
Outside Services	\$3,121
Other Services and Fees	-
Equipment and Maintenance	\$3,845
Facilities and Utilities	\$208
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$34,306</b>

**Outside Services include:** Wildlife Management; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# North Pajaro River Agricultural Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000095

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The North Pajaro River Agricultural Preserve contains several historical structures. The 100-acre preserve is in agricultural production and is important to protecting the working lands and agricultural heritage of Santa Clara County. 21 acres of the preserve are in active restoration to provide a natural buffer along wetland areas and enhance native vegetation within a historic flood plain. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat.

North Pajaro River Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$82,016
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$42,845
<b>PROJECT TOTAL COST</b>			<b>\$124,861</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$27,575
Supplies and Consumables	\$9,231
Outside Services	\$3,492
Other Services and Fees	-
Equipment and Maintenance	\$2,511
Facilities and Utilities	\$36
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$42,845</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Santa Teresa Foothills Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000096

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located on Santa Teresa Ridge in San Jose's Santa Teresa neighborhood, this 61-acre area is a gateway to 1,500 acres of open space land. It provides sweeping views across the Almaden Valley to downtown San Jose and the Mt. Hamilton Range.

Santa Teresa Foothills Open Space Preserve does not offer public access at this time.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$26,347
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$3,725
<b>PROJECT TOTAL COST</b>			<b>\$30,072</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$2,723
Supplies and Consumables	\$808
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$195
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$3,725</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Upper Uvas Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000097

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Part of the Santa Cruz Mountains, the headwaters of Uvas Creek drain through the mountain's slopes, providing high-quality aquatic habitat and water supply. Douglas fir and Gray pines are also found on this 1,253-acre rugged terrain.

Upper Uvas Open Space Preserve does not offer public access at this time.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$20,945
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$1,778
<b>PROJECT TOTAL COST</b>			<b>\$22,723</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$723
Supplies and Consumables	\$935
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$119
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$1,778</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Mount Chual Open Space Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000098

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

As the third highest peak in the Santa Cruz Mountains, this 632-acre preserve has panoramic views of the Diablo Range with chaparral and Bay Laurel plant communities. It also contains the headwaters for Llagas Creek which provides essential water supply and aquatic habitat for fish and amphibians.

Mount Chual Open Space Preserve does not offer public access at this time.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$26,820
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$1,513
<b>PROJECT TOTAL COST</b>			<b>\$28,333</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$828
Supplies and Consumables	\$601
Outside Services	\$48
Other Services and Fees	-
Equipment and Maintenance	\$37
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$1,513</b>

**Outside Services include:** Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## El Toro Open Space Preserve Operations & Maintenance

Project  
Number  
P-000099

Program  
Operations

Status  
Ongoing

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Nestled above Morgan Hill, in the Santa Cruz Mountains, this 58-acre hillside is home to Coast Live Oak, California bay woodlands, chaparral, and grasslands.

El Toro Open Space Preserve does not offer public access at this time.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$65,389
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$2,390
<b>PROJECT TOTAL COST</b>			<b>\$67,779</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$1,840
Supplies and Consumables	\$533
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	\$18
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$2,390</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC # 3

## 5-Year Capital Improvement Plan

Project  
Number  
P-000121

### Project Description

Development of a Capital Improvement Plan (CIP) that defines key projects that will be completed within the next five years. An assessment of existing improvements across all preserves as well as user needs, grant funding opportunities and overall budget allowances will help inform the plan that serves as a guide for what capital improvements will be undertaken by the agency.

Program  
Capital  
Improvement

There is ongoing planning, processes and deliverables to review ongoing and future capital projects.

Status  
Ongoing

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$59,209
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$24,263
<b>PROJECT TOTAL COST</b>			<b>\$83,472</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$21,198
Supplies and Consumables	-
Outside Services	\$3,065
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$24,263</b>

**Outside Services include:** Planning Services: Prime Design

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000202

Program  
Operations

Status  
Ongoing

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The 184-acre preserve has been in continuous agricultural production since at least 1939 and is important to protecting the working lands and agricultural heritage of Santa Clara County. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat. 10 acres of the preserve is part of an active restoration to provide a natural buffer from agricultural practices along the north bank of the Pajaro River.

South Pajaro River Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$12,011
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$4,272
<b>PROJECT TOTAL COST</b>			<b>\$16,283</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$4,272
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$4,272</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## Coyote Valley Burrowing Owl Habitat Enhancement

Project  
Number  
P-000228

Program  
Resource  
Management

Status  
In Progress -  
Delayed

### Project Description

Partner with Valley Habitat Agency to implement a pilot project for habitat improvements to help prevent extirpation and promote breeding of Western burrowing owls in Santa Clara County at the North Meadow area of the Coyote Valley Open Space Preserve

Due to low owl numbers at current South Bay breeding sites, this project is delayed.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$4,261
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$729
<b>PROJECT TOTAL COST</b>			<b>\$4,990</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$729
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$729</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000245

Program  
Capital  
Improvement

Status  
On Hold

### Project Description

Through a Memorandum of Understanding with the Bay Area Ridge Trail Council (“Ridge Trail”), Authority Staff will manage and carry out the backcountry camping pilot project at Sierra Vista Open Space Preserve with donor funding administered through the Ridge Trail. Donor funding will cover Authority expenses related to feasibility studies, planning, permitting, design, and construction of a backcountry camping site will be reimbursed through the donation funds. The Authority will begin with a feasibility analysis including public outreach prior to moving ahead with a Phase 1 pilot project design and build-out. The campground will allow for individual and group tent pads with minimal facilities and a common cooking, educational, gathering area and portable toilet. A maximum of approximately 20 persons will be accommodated but the Phase 1 Pilot Project will allow up to 6 persons.

A backcountry camp provides a unique connection to nature by allowing for a “wilderness” experience in an urbanized setting. This use is consistent with the Authority’s public access visitor facility planning and meets the goals of the Measure Q Expenditure Plan through the provision of increased hiking and walking trails, strong connection to nature and increased opportunities for environmental education.

Bay Area Ridge Trail Council donor-dependant funding not yet secured.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$1,386
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$798
<b>PROJECT TOTAL COST</b>			<b>\$2,184</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$798
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$798</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## Interp & Environmental Education Program

Project  
Number  
P-000247

### Project Description

The development, delivery and management of environmental education programs. This program aims to promote the protection of water, wildlife, and working lands through public education about the Authority's adaptive management of natural resources like watersheds, wildlife connectivity, and the protection of endangered species.

Program  
Environmental  
Education

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$233,327
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$144,544
<b>PROJECT TOTAL COST</b>			<b>\$377,871</b>

Status  
Ongoing

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$139,965
Supplies and Consumables	\$522
Outside Services	\$2,585
Other Services and Fees	\$1,426
Equipment and Maintenance	\$45
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$144,544</b>

**Outside Services include:** Environmental Education Partners; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## Volunteer Program

Project  
Number  
P-000248

Program  
Community  
Engagement

Status  
Ongoing

### Project Description

Volunteer programs, especially those that engage participants in projects on Authority preserve lands, build a deeper understanding of the region's natural systems, build strong relationships between the Authority and the communities where the projects occur, and build a sense of ownership of the resource improvements by the participants who contributed to those improvements. The Monthly Land Stewards Program is designed to augment Authority Field staff capacity by providing intensive work project assistance for priority projects, saving the Authority significant labor costs by achieving work results without hiring additional staff.

Preliminary implementation will include offering one event each month (weather permitting), planned in close coordination with the Authority's Field Operations staff who identify the highest priority needs on Authority lands.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	\$63,525
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$46,466
<b>PROJECT TOTAL COST</b>			<b>\$109,991</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$41,367
Supplies and Consumables	\$414
Outside Services	\$140
Other Services and Fees	\$4,544
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$46,466</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC # 3

## Pajaro River Basin Wildlife Study

Project  
Number  
P-000253

### Project Description

Cost-sharing with POST for wildlife inventory and study in the Pajaro River basin to help inform work at the Authority's Pajaro River Agricultural Preserve

Program  
Resource  
Management

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$3,018
<b>PROJECT TOTAL COST</b>			<b>\$3,018</b>

Status  
In Progress -  
On Track

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$18
Supplies and Consumables	-
Outside Services	\$3,000
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$3,018</b>

**Outside Services include:** Resource Assessment/Env Review

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## North Coyote Valley Operations & Maintenance

Project  
Number  
P-000267

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring, and maintaining capital structures.

Program  
Operations

North Coyote Valley Conservation Area is located in the north west area of Coyote Valley and comprises of the Laguna Seca and upland habitat providing habitat for migratory birds and other wildlife species such as American badger, coyote, bobcat, etc.

Status  
Ongoing

North Coyote Valley Conservation Area offers docent-led hikes, land steward events, and public access events.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$100,985
<b>PROJECT TOTAL COST</b>			<b>\$100,985</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$57,666
Supplies and Consumables	\$14,380
Outside Services	\$25,775
Other Services and Fees	\$217
Equipment and Maintenance	\$1,368
Facilities and Utilities	\$1,579
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$100,985</b>

**Outside Services include:** Site Monitoring; Resource Management: Public Access/Facilities Maint; Wildlife Management; Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC # 3

## Tulare Meadows Operations & Maintenance

Project  
Number  
P-000268

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring, and maintaining capital structures.

Program  
Operations

Tulare Meadows is located in the north east area of Coyote Valley and encompasses an active agricultural operation as well as the maintenance of several structures.

Status  
Ongoing

Tulare Meadows offers land steward and public access events.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$38,665
<b>PROJECT TOTAL COST</b>			<b>\$38,665</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$34,546
Supplies and Consumables	\$3,132
Outside Services	\$426
Other Services and Fees	\$117
Equipment and Maintenance	\$280
Facilities and Utilities	\$165
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$38,665</b>

**Outside Services include:** Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

## Fisher Creek Riparian Habitat Restoration

Project  
Number  
P-000269

Program  
Resource  
Management

Status  
In Progress -  
On Track

### Project Description

The Fisher Creek Riparian Habitat Restoration Project would restore riparian vegetation along 3,100-feet of Fisher Creek at Fisher's Bend Preserve. Riparian woodlands are some of the most important habitats for terrestrial birds and mammals. The riparian corridor is an important component of the wildlife movement pathway within and through Coyote Valley, connecting patches of habitat that have been fragmented due to development in the region. Riparian areas are carbon sinks with a high capacity to store carbon.

In addition to the climatic, water quality, and wildlife habitat and connectivity benefits, this project connects communities to the lands around them. Restoration work would be completed in partnership with Point Blue Conservation Science's Students and Teachers Restoring a Watershed (STRAW) program. The STRAW program engages K-12 students, community members, and Conservation Corps members in climate-smart restoration. Environmental education will continue beyond the implementation of this project through interpretive signs and training for Authority staff and docents.

Site preparation underway as of June 30, 2020.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$7,602
<b>PROJECT TOTAL COST</b>			<b>\$7,602</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$5,992
Supplies and Consumables	-
Outside Services	\$1,610
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$7,602</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Fisher's Bend Agricultural Preserve Operations & Maintenance

EPC # 3

Project Number  
P-000272

Program  
Operations

Status  
Ongoing

## Project Description

Fisher's Bend is located in the Mid-Coyote Valley and is currently under an active agriculture operation. A portion of Fisher Creek runs through the property and is actively managed for riparian and wetland restoration.

The Authority currently manages and monitor the agricultural lease, as well as provide routine patrol of the property to address trespass or trash issues.

Fisher's Bend Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$406
<b>PROJECT TOTAL COST</b>			<b>\$406</b>

## FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$406
Supplies and Consumables	-
Outside Services	-
Other Services and Fees	-
Equipment and Maintenance	-
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$406</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

## COVID-19 Emergency Response

Project  
Number  
P-000276

Program  
Operations

Status  
Ongoing

### Project Description

During this time of global uncertainty caused by COVID-19, outdoor open spaces offer a refuge for reducing stress, anxiety, and anger while improving mental and physical wellness. The Authority strongly believes that continuing to connect people to nature and outdoor open spaces is more important than ever.

As a result, the agency's open space preserves – Sierra Vista, Rancho Cañada del Oro and Coyote Valley – remains open for the public to enjoy in a safe and healthy manner.

To respond to the Governor and local public health officer's orders, the agency implemented various changes to the daily operational processes to address safety and compliance of COVID-19 protocols.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2019	Open Space Authority	Measure Q Parcel Tax	-
FY 2019-2020	Open Space Authority	Measure Q Parcel Tax	\$266,334
<b>PROJECT TOTAL COST</b>			<b>\$266,334</b>

### FY 2019/2020 Expenditure Breakdown

Expense Category	Amount
Payroll and Benefits	\$212,036
Supplies and Consumables	\$30,349
Outside Services	\$8,148
Other Services and Fees	\$8,441
Equipment and Maintenance	\$7,360
Facilities and Utilities	-
Acquisitions	-
<b>TOTAL FOR FISCAL YEAR 2019/2020</b>	<b>\$266,334</b>

**Outside Services include:** Resource Management; Public Access/Facilities Maint; Legal Services; Media Services; Design & Content Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



## | Section 3

Measure Q Urban Grant Program  
and Disbursements



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### Grant Program Funded by Measure Q

The Urban Grant Program is funded by Measure Q and offer grants that will benefit communities and neighborhoods within the Authority’s jurisdiction. The Authority’s jurisdiction includes the cities of San Jose, Milpitas, Santa Clara, Campbell, Morgan Hill and unincorporated areas of Santa Clara County.

#### The Measure Q Urban Grant Program

addresses the needs of urban communities, including areas that currently have limited access to preserves and parks. The grant program aims to fund projects that will improve the quality of life for urban residents. The competitive grants are open to non-profits, public agencies, schools, and school districts, and are awarded in one or more of these four categories:

- Environmental Stewardship and Restoration
- Parks, Trails, and Public Access
- Environmental Education
- Urban Agriculture/Food Systems



*Valley Verde: San Jose Home Gardens*

Each fiscal year, the Authority may set aside up to 25% of the Measure Q Parcel Tax revenue received to fund the grant programs. These **allocations** are earmarked as restricted funds and made available for the next grant cycle. The Authority’s Board of Directors solicits applications and approves the grant **awards**. The Authority records and reports the **disbursement** when payment is made to reimburse the grantee.

For Fiscal Year 2019/2020, the Board approved an allocation of \$700,000, or 8.79% of the Measure Q Parcel Tax revenue generated, to fund the grant programs.

### Measure Q Urban Grant Program Guidelines

The Board-approved [Measure Q Urban Grant Program Guidelines](#) document outlines the process and criteria the Authority will use to solicit grant applications, evaluate proposals, and award grants.

The document provides applicants with general information about the current solicitation, such as total funds available for award, eligibility, public workshop times and locations, and important dates and deadlines. It further defines the project categories, types, and requirements, as well as the evaluation criteria to which the Authority's review committee adheres when reviewing and scoring each application. In February 2020, the Board approved an update to the Urban Grant Program, which categorized awards into Small Grants (\$10,000 - \$39,999) and Large Grants (\$40,000 - \$250,000), which were to be reviewed and awarded separately. A staff review team is formed to review and make recommendations to the Board of Directors. For the Large Grants, the applications are also presented at a publicly-noticed Citizens' Advisory Committee (CAC) meeting where committee members review and provide feedback to staff for inclusion in final recommendations to the Board of Directors. The Board makes final award decisions in line with the goals and objectives of the Measure Q Expenditure Plan.

Grant agreements are drafted and reviewed by the Authority's Legal Counsel. The grant agreements include the general terms and conditions of funding as well as a detailed Scope of Work, Project Goals, and Project Budget that are used to evaluate reimbursement requests, project deliverables, and work progress. Grantees are required to submit final reports confirming completion of the project and project goal results, which the Authority verifies against the grant agreement.

During the independent audit, disbursements paid during the fiscal year are reviewed against the grant agreements.

Through this process from award to disbursement, the Board provides feedback and approval on the grant awards, staff reviews and processes reimbursements, and the independent auditor examines disbursements to ensure all projects funded by the Authority with Measure Q funds support the urban communities within the Authority's boundaries and are consistent with the Authority's mission and objectives of the *Expenditure Plan*.

Grant Disbursements and Balances as of June 30, 2020

A summary of all awards and disbursements made as of June 30, 2020, is shown below.

**Table 11: Urban Grant Program**

Grantee	Award	Total	
		Disbursements	Balance
Children’s Discovery Museum	308,765	308,765	-
SAGE	10,000	10,000	-
Guadalupe River Park Conservancy	24,987	24,987	-
Latinos United for a New America (LUNA)	250,000	-	250,000
Bay Area Wilderness Training	40,000	40,000	-
Joseph George Middle School / Citizen Schools	24,675	14,532	-*
San Jose State University Research Foundation	166,740	162,184	-*
City of Campbell	35,762	18,733	17,029
Santa Clara County Public Health Department	250,000	204,026	45,974
Santa Clara County Creeks Coalition	12,142	12,142	-
Bay Area Ridge Trail Council	51,401	37,848	13,553
The Regents of the University of California / UCCE Santa Clara Cty	167,411	89,232	78,179
The Santa Clara County Food System Alliance	24,999	-	24,999
Keep Coyote Creek Beautiful	76,703	56,221	20,482
City of Morgan Hill	248,012	8,325	239,687
San Francisco Bay Bird Observatory	34,500	34,500	-
Friends of Master Gardeners of Santa Clara County	132,353	124,021	- *
		-	
Bay Area Ridge Trail Council	62,122	47,035	15,087
Bay Area Wilderness Training	62,705	62,705	-
City of Morgan Hill	100,000	-	100,000
City of San Jose	30,000	-	30,000
City of Santa Clara	59,250	-	59,250
Guadalupe River Park Conservancy	27,010	13,230	13,780
Keep Coyote Creek Beautiful	67,134	47,301	19,833
Living Classroom	65,000	58,190	6,810
Our City Forest	100,000	-	100,000
Sacred Heart Community Service	100,000	-	- **
Valley Verde	45,000	45,000	-
Veggielution	75,040	56,980	18,060
		-	
Bay Area Older Adults	8,000	8,000	-
Bay Area Wilderness Training	15,000	15,000	-
Guadalupe River Park Conservancy	22,038	22,038	-
Keep Coyote Creek Beautiful	14,312	14,312	-
Living Classroom	10,000	10,000	-
Sacred Heart Community Service	24,971	24,971	-
San Francisco Bay Wildlife Society	6,055	6,055	-
San Jose Children’s Discovery Museum	24,875	24,875	-
Veggielution	20,000	19,986	-*
<b>TOTALS</b>	<b>\$2,796,962</b>	<b>\$1,621,194</b>	<b>\$1,052,723</b>

\*Grantee did not claim eligible disbursements in the full award amount

\*\*Grant canceled

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## | Section 3

MQEOC and Administrative Expenditures

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### Measure Q Expenditure Oversight Committee Costs

Measure Q Expenditure Oversight Committee Costs represent expenditures related to the ongoing costs of administering committee meetings. Expenses include fees for the annual audit preparation, expenses for public meetings conducted by the MQEOC, legal costs for MQEOC, and staff time for board packet preparation related to MQEOC meetings. Expenses charged to this program cannot exceed  $\frac{1}{10}$  of 1% of Measure Q gross revenues. Table 12 summarizes the expenses incurred for Fiscal Year 2019/2020.

Table 12: Breakdown of MQEOC Costs	Amount
Committee Expenses and Board Packet Preparation	\$3,070
Annual Independent Financial Audit Services and Preparation	\$2,000
Legal Counsel Services	\$2,861
<b>TOTAL MQEOC COSTS</b>	<b>\$7,931</b>

### Administrative Costs

Administrative expenses are costs that the Authority incurs during the ordinary course of business, and not directly associated with a specific expense category or Measure Q project. Administrative expenses may include but are not limited to legal services, facility maintenance, electricity and other utilities, business insurance, fees and taxes, general office supplies, computer software and equipment, and printing and courier expenses.

As defined by the *Expenditure Plan*, no more than 5% of the revenue generated by Measure Q may be used for administrative expenses. Accordingly, the Authority only charges a portion of its total annual administrative expenses to Measure Q. Any remaining balance is charged to other funding sources. The administrative expenses are reviewed and verified by the independent auditor to ensure the portion charged to Measure Q does not exceed the 5% allowance.

Administrative expenses charged to the Urban Grant Program primarily consist of staff time spent reviewing and processing grant agreements and disbursements and managing the overall grant cycle process. Besides administrative expenses incurred by the Authority for the grant program, grant applicants may request administrative budget for their projects. If the grant is awarded, any disbursements for administrative expenses made to the grantee count towards the five percent allowance.

Additional administrative expenses related to Measure Q include staff time spent preparing and publishing the *Annual Measure Q Status Report* and contracting for parcel tax engineering services with a tax administrator.

Other general administrative costs related to running the Authority are allowed under the *Expenditure Plan*. In this Fiscal Year 2019/2020, Measure Q allowed the Authority to purchase land management supplies, small tools, and fuel used by the general office and field staff. Preparation of board packets, including staff time, printing costs, and courier costs, as well as staff time and costs preparing general communications materials related to Measure Q, were also partially funded by Measure Q.

Table 13 summarizes the expenses incurred and charged to the Measure Q fund in Fiscal Year 2019/2020.

<b>Table 13: Breakdown of Administrative Costs</b>	<b>Amount</b>
Urban Grant Program Administration	\$105,920
Urban Grant Disbursements – Administrative Expenditures	\$8,023
Annual Measure Q Status Report Preparation	\$11,636
Measure Q Parcel Tax Engineering Services	\$7,426
General Supplies and Consumables	\$210,415
Measure Q Communications and Public Relations	\$37,562
General Packet Preparation Related to Measure Q	\$15,567
<b>TOTAL ADMINISTRATIVE COSTS</b>	<b>\$396,548</b>





# I Appendices

- A. Index of Projects Funded by Measure Q in Fiscal Year 2019/2020
- B. Responses to the Measure Q Oversight Report and Recommendations
- C. The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

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## Index of Projects Funded by Measure Q in Fiscal Year 2019/2020

Project Number	EPC	Project	Funds Expended in FY 19/20	Status	Page Number
P-000007	1	Integrated Pest Management (IPM) Program Development	\$168,121	On Track	27
P-000012	1	Grazing Monitoring Program	\$1,378	Ongoing	28
P-000013	2	Coyote Ridge Pond Restoration Project	\$578	Completed	53
P-000014	1	Fuels Management Plan	\$4,349	On Track	29
P-000015	2	CVOSP South Valley Meadow Enhancement Project	\$598	Completed	54
P-000016	1	Pajaro River Agricultural Preserve Strategic Plan	\$425	On Hold	30
P-000018	2	RMA 1600 Permit with CDFW	\$155	Ongoing	55
P-000019	1	Priority Land Acquisition Projects	\$138,186	Ongoing	31
P-000021	1	Coyote Valley Landscape Linkage	\$225	Completed	32
P-000022	2	Coyote Valley Water Resources (CVWRIS)	\$4,679	Delayed	56
P-000024	1	Coyote Valley Conservation Strategy	\$54,055	Ongoing	33
P-000025	1	Regional Conservation Investment Strategy	\$14,767	Completed	34
P-000026	1	Santa Clara Valley Agricultural Plan	\$39,147	On Track	35
P-000027	1	Santa Clara Valley Greenprint Implementation Funding / Grant Research	\$71,681	Ongoing	36
P-000028	3	Coyote Ridge Open Space Preserve Public Access Plan	\$100,700	On Track	65
P-000032	3	Coyote Valley Open Space Preserve ADA Trail	\$11,247	On Track	66
P-000033	3	Palassou Ridge OSP Access Feasibility Plan	\$258	On Track	67
P-000036	3	Rancho Cañada del Oro Open Space Preserve Public Access Plan: Blair Trail	\$130,759	On Track	68
P-000045	3	Understanding Our Community Phase II	\$27,978	On Track	69
P-000046	3	Deep Engagement Communities Partnership & Comm Building	\$12,313	Delayed	70
P-000048	1	Nature as Infrastructure Initiative	\$9,848	On Track	37
P-000087	3	Coyote Valley Open Space Preserve Operations & Maintenance	\$86,616	Ongoing	71
P-000088	3	Sierra Vista Open Space Preserve Operations & Maintenance	\$349,429	Ongoing	72
P-000089	3	Coyote Ridge Open Space Preserve Operations & Maintenance	\$23,395	Ongoing	73
P-000090	3	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance	\$186,760	Ongoing	74
P-000091	3	Diablo Foothills Open Space Preserve Operations & Maintenance	\$21,769	Ongoing	75
P-000092	3	Little Uvas Open Space Preserve Operations & Maintenance	\$7,718	Ongoing	76

<b>Project Number</b>	<b>EPC</b>	<b>Project</b>	<b>Funds Expended in FY 19/20</b>	<b>Status</b>	<b>Page Number</b>
P-000093	3	Palassou Ridge Open Space Preserve Operations & Maintenance	\$34,306	Ongoing	77
P-000095	3	North Pajaro River Agricultural Preserve Operations & Maintenance	\$42,845	Ongoing	78
P-000096	3	Santa Teresa Foothills Open Space Preserve Operations & Maintenance	\$3,725	Ongoing	79
P-000097	3	Upper Uvas Open Space Preserve Operations & Maintenance	\$1,778	Ongoing	80
P-000098	3	Mount Chual Open Space Preserve Operations & Maintenance	\$1,513	Ongoing	81
P-000099	3	El Toro Open Space Preserve Operations & Maintenance	\$2,390	Ongoing	82
P-000112	1	Conservation Easement Monitoring	\$9,122	Ongoing	38
P-000121	3	5-Year Capital Improvement Plan	\$24,263	Ongoing	83
P-000123	1	Natural Resource Policy and Planning	\$23,778	Ongoing	39
P-000124	1	GIS Program Development	\$51,679	On Track	40
P-000126	1	High Speed Rail Planning and Coordination	\$7,582	On Track	41
P-000134	1	Coyote Valley Connectivity Study	\$573	Completed	42
P-000155	1	El Toro Open Space Preserve Management and Planning	\$505	On Hold	43
P-000158	2	Coyote Ridge OSP Grazing and Habitat Improvements	\$4,752	Delayed	57
P-000186	1	Fisher Flats/Bend Interim Management Plan	\$6,523	Delayed	44
P-000188	1	Regional Project Reviews	\$24,706	Ongoing	45
P-000202	3	South Pajaro River AP Operations & Maintenance	\$4,272	Ongoing	84
P-000227	2	Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)	\$77,567	On Track	58
P-000228	3	Coyote Valley Burrowing Owl Habitat Enhancements	\$729	Delayed	85
P-000229	1	Climate Smart San Jose Plan	\$26,713	On Track	46
P-000231	1	Valley Green 2040	\$21,814	On Hold	47
P-000241	2	Coyote Valley Reptile and Amphibian Study	\$2,000	Completed	59
P-000245	3	Sierra Vista Open Space Preserve Backcountry Camp	\$798	Delayed	86
P-000246	1	Resilient Cities and Rural Areas	\$1,846	On Track	48
P-000247	3	Interp & Environmental Education Program	\$144,544	Ongoing	87
P-000248	3	Volunteer Program	\$46,466	Ongoing	88
P-000249	1	Coyote Valley Acquisitions (Brandenburg & Sobrato)	\$5,326,557	On Track	49
P-000250	1	Coyote Valley Vision Plan	\$276,955	On Track	50

<b>Project Number</b>	<b>EPC</b>	<b>Project</b>	<b>Funds Expended in FY 19/20</b>	<b>Status</b>	<b>Page Number</b>
<b>P-000251</b>	2	Pajaro River Riparian Restoration	\$5,205	On Track	60
<b>P-000253</b>	2	Pajaro River Basin Wildlife Study	\$3,018	On Track	63
<b>P-000267</b>	3	North Coyote Valley Conservation Area Operations & Maintenance	\$100,985	Ongoing	89
<b>P-000268</b>	3	Tulare Meadows Operations & Maintenance	\$38,665	Ongoing	90
<b>P-000269</b>	2	Fisher Creek Riparian Habitat Restoration	\$7,602	Ongoing	64
<b>P-000272</b>	3	Fisher's Bend Agricultural Preserve Operations & Maintenance	\$406	Ongoing	91
<b>P-000276</b>	3	COVID-19 Emergency Response	\$266,334	Ongoing	92
<b>P-000007</b>	1	Integrated Pest Management (IPM) Program Development	\$168,121	On Track	27
<b>P-000012</b>	1	Grazing Monitoring Program	\$1,378	Ongoing	28
			<b>\$8,059,650</b>		



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Authority Board of Directors' Response to MQEOC Oversight Report Recommendations for Fiscal Year 2019/2020

The Measure Q Expenditure Oversight Committee (MQEOC) provides an independent review of all revenues and expenditures of Measure Q Funds. The Committee, appointed by the Authority Board of Directors pursuant to Measure Q, ensures accountability, transparency and public oversight of all funds collected and allocated under Measure Q.

The Committee's roles and responsibilities, as defined by the Expenditure Plan, are to:

- Review Measure Q Plan expenditures on an annual basis to ensure they conform to the Expenditure Plan.
- Review the annual audit and report prepared by an independent auditor; and
- Submit the Committee's recommendations and oversight report to the Open Space Authority Board.

The Committee does not oversee any other Authority financial information, nor do they set policy or provide input or direction on projects, budgets, work plans or financial matters pertaining to other Authority funds.

On June 25, 2020, the MQEOC presented the Annual Measure Q Oversight Report to the Open Space Authority Board of Directors, providing a summary and recommendations on Measure Q expenditures for fiscal year 2018/2019. At the meeting, Staff stated they would bring the recommendations to the Board's Administration and Budget Committee for review and response to the recommendations. On August 13, 2020, Staff brought the recommendations to the Administration and Budget Committee (ABC) for review and discussion. Staff provided an update on actions they had implemented in response to the MQEOC's feedback. The ABC reviewed and discussed each recommendation and approved a set of draft responses and actions for Board approval. On September 24, 2020, the Board approved the Authority's responses and actions for each of the MQEOC's recommendations, which are documented herein.

**Recommendation #1:**

**The MQEOC is not an independent auditor and was not established to conduct detailed review of SCVOSA records. SCVOSA should obtain an independent auditor in accordance with the Measure Q Expenditure Plan.**

**Authority Response:**

*To provide accountability, transparency, and public oversight on the amount of funds collected and expended under Measure Q, Section C (Administrative Provisions and Fiscal Safeguards) of the Expenditure Plan outlines the citizen oversight and independent financial audits required under the Plan.*

*Section C (1) (Citizen Oversight and Independent Financial Audits) of the Measure Q Expenditure Plan states the responsibilities of the independent oversight committee:*

- *Review Plan expenditures on an annual basis to ensure they conform to the Plan.*
- *Review the annual audit and report prepared by an independent auditor and submitting its recommendations and oversight report thereon.*

*Starting for the fiscal year 2018/2019 review, Authority staff introduced a sampling process and provided a list of transactions related to the amount of funds expended under Measure Q. The sampling of the expenditures allowed the Committee an opportunity to fulfill their responsibility to review expenditures to ensure they conform to the Plan.*

*Additionally, since the first collection of Measure Q revenues, independent financial audits have been performed by Chavan and Associates, LLP, an independent financial audit firm, as required by the Expenditure Plan. Chavan and Associates have presented the audit reports to the Board of Directors and the Measure Q Expenditure Oversight Committee (MQEOC) annually, affirming the sample size and process conducted in accordance with auditing standards applicable to financial audits contained in Government Auditing Standards.*

*However, the MQEOC leans on Section C(2)(f) (Additional Allocation Criteria and Community Benefits) for their recommendation of a second auditor or audit results to state exactly the conclusion outlined.*

*“An annual independent audit shall be conducted to assure that the revenues expended by the Santa Clara [Valley] Open Space Authority under [the] Plan are necessary and reasonable in carrying out its responsibilities under [the] Plan.”*

*The MQEOC has suggested that the agency should, in addition to a financial audit, engage in a programmatic audit to potentially meet this criteria. However, this requirement is not stated in the Plan.*

*Staff recognizes there is a disagreement in the interpretation of the Plan. Staff has informed the MQEOC that the stated audit requirement is included under Section C (Administrative Provisions and Fiscal Safeguards) of the Plan. Furthermore, in Section C(1), the Plan explicitly states “independent financial audits” as part of the requirements for citizen oversight. For the past five years since Measure Q passed, the Authority has fulfilled its reporting requirements under the Plan. The Authority’s independent financial auditor has found reasonable assurance that the agency’s financial statements are free from material misstatement and has expressed this clean audit outcome in the annual auditor’s report.*

Furthermore, in response to previous recommendations by the MQEOC, staff researched potential audit types and any associated costs. It is unclear if a programmatic auditor would express an opinion as to whether expenditures spent are “necessary and reasonable.” At the time of staff’s research, an audit for an agency similar to the Authority with an annual budget of approximately \$8,000,000 could cost approximately \$20,000. The Plan was not written to and does not provide sufficient budget for the MQEOC to request an audit not required by the Plan. Therefore, staff recommends not pursuing a programmatic audit.

**Recommendation #2:**

Based on the committee experience with this trial run, suggestions for improving the transaction review process were conveyed to staff.

1. Increase the number of transactions for review from 11 to 12. This change enables the even division into 3 or 4 review transaction packets containing 4 or 3 sample transactions.
2. Transactions chosen by the Committee shall be new expenditures not evaluated in past fiscal years.
3. Change the transaction category split as follows:
  - a. Three (3) expenditures related to land acquisitions
  - b. Three (3) expenditures related to open space land improvements
  - c. Three (3) expenditures related to maintenance of facilities
  - d. Three (3) expenditures selected by MQEOC members not among the three prior types and totaling \$1000 or more.
4. Transaction sample list table provided to committee members include a column for “Project and Grant number”.
5. Transaction materials information, including amounts and descriptions, be provided as consistently as able.
6. Cover sheet be changed as follows:
  - a. The invoice category boxes on top and titles conform with #3 above
  - b. Change ‘Vendor’ to Vendor/Grantee/Contractor
  - c. Change GL# to Grant#
  - d. Change single column of boxes on left to 3 columns: Y, N, NA
  - e. Add a comment section
  - f. Have place at bottom with box saying Y/N transaction consistent with expenditure plan and with place for reviewer name.

**Authority Response:**

During the Committee’s April 29, 2020 meeting, staff debriefed with the committee members regarding the inaugural sampling process. Barring process and system constraints, staff intends to implement the improvements discussed for the fiscal year 2019/2020 review, as well as additional improvements staff believes will streamline the sampling process.

**Recommendation #3:**

Each year provide additional exposure to Open Space Authority’s activities’.e.g., MQEOC field trip to one or more new or proposed open space preserves, and provide information on crucial connections, obstacles encountered, open space staff member experience etc. that will give the committee something more than paper work and keep us interested enough in our committee membership to keep volunteering.

***Authority Response:***

*During the Committee’s April 29, 2020 meeting, staff proposed timelines to the Committee for conducting oversight activities. The timeline selected by the Committee includes tours to and/or presentations of assorted projects funded by Measure Q and is tentatively scheduled in November 2020.*

The outcome of any changes made by Staff in response to the FY 2018/2019 Measure Q Oversight Committee Annual Oversight Report will be visible in the next Annual Measure Q Status Report.

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## The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

### A. Summary

Since its creation in 1993, the Santa Clara County Open Space Authority (OSA) has protected over 16,000 acres of open space and natural areas, preserving the natural beauty and health of our area, and protecting our region's water resources, air quality, wildlife and scenic views for residents today and future generations. Governed by a publicly elected board of directors, OSA has used funds wisely, bringing in state, federal, and private grant money, and providing annual audits in a transparent public process.

However, the Santa Clara County Open Space Authority currently faces significant challenges. As our region continues to grow, protecting hillsides and open spaces are increasingly important to our community. If adopted by voters, the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure) would allow OSA to protect and preserve natural open space areas for future generations by: improving parks, open spaces and trails; protecting land around creeks, rivers and streams to prevent pollution and improve local water quality; preserving wildlife habitat; expanding public access; enhancing environmental education; and protecting scenic hillsides.

The Santa Clara County Open Space Authority will ensure that the revenue generated is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law. The Authority shall use the funding only for the purposes set forth in this Expenditure Plan ("Plan") and it shall give priority to projects in this Plan.

The high priority potential projects listed in the Plan are the result of a broad public engagement process to create a shared vision for the future of the region's open space. This vision plan developed by the Santa Clara County Open Space Authority, called the *Santa Clara Valley Greenprint*, identifies high priority open space and natural resource lands as identified in this Plan. If approved, the proceeds from the parcel tax would be allocated to fund high priority projects distributed throughout the Santa Clara County Open Space Authority's jurisdiction such as those listed below.

The Authority may annually review and propose amendments to the Plan to provide for the use of additional federal, state and local funds, to account for unexpected revenues, or to take into consideration unforeseen circumstances, provided, however, that all funds collected pursuant to the Measure shall be used solely for the purposes of this Plan as presented to the voters.

## B. Program Descriptions

### 1. Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

The purpose of this program is to permanently protect new open space lands essential to completing connections in the region's park, open space and habitat systems as identified in the Authority's *Santa Clara Valley Greenprint*, the *County Parks Acquisition Plan*, *Santa Clara Valley Habitat Plan*, and other adopted plans.

- a. Ensure permanent protection of essential open space, water resources and wildlife habitat. Areas for open space protection can include but are not limited to Baylands, East San Jose Foothills, Upper Alameda Creek Watershed, Coyote Ridge, Coyote Valley, Upper Coyote Creek Watershed, Southern Santa Cruz Mountains, Sargent Hills, Upper Pajaro River Watershed, Pacheco Creek Watershed. Protect, restore and enhance critical habitat to implement the Valley Habitat Plan such as serpentine grasslands, wetlands, redwood forests and riparian areas along creeks, rivers and streams.
- b. Leverage public and private funding and coordinate protection efforts to complete critical open space preservation
- c. Conserve the region's last remaining farmland and rangelands in and around areas such as the Coyote Valley, Morgan Hill, Gilroy and Pajaro River to protect local food and maintain environmental benefits provided by agricultural lands including water supply, groundwater recharge, flood risk reduction, and habitat protection.
  - i. Conserve high priority farmland and rangelands through voluntary agreements with willing landowners.
  - ii. Provide grants to resource conservation districts (RCDs) and other agricultural organizations to work with farmers and ranchers to promote natural resource stewardship.

### 2. Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply

The purpose of this program is to protect and restore natural areas that buffer our rivers, lakes and streams, including the Guadalupe River, Coyote Creek, Fisher Creek, Penitencia Creek, Upper Alameda Creek, Uvas Creek, Llagas Creek, Pacheco Creek, Pescadero Creek and the Pajaro River to protect water supply and water quality.

- a. Protect clean, safe drinking water supplies by restoring and enhancing natural areas around local creeks, rivers and streams from their headwaters in the hills to the Bay.
- b. Preserve key open space areas to enhance local water supply and recharge groundwater.
- c. Protect water resources, floodplains, wetlands and riparian corridors.



### 3. Open, Improve and Maintain Parks, Open Space, and Trails

The purpose of this program is to maintain existing Open Space Preserves, safeguard the health of natural areas and wildlife habitat; reduce the risk of wildfires; provide more hiking and walking trails and increase opportunities for environmental education experiences.

- a. Open and expand Preserves on existing lands, including more trails for walking, hiking and biking and more access points for residents. Develop science-based environmental education programs and facilities, trails, and other public access facilities in appropriate locations including East San Jose/Penitencia Creek/Milpitas Foothills, Coyote Ridge, Coyote Valley, Morgan Hill El Toro Peak, Almaden Valley/Santa Teresa Hills.
- b. Construct new trails and close gaps in regional hiking and bicycle trails (such as the Bay Area Ridge Trail, San Francisco Bay Trail, Coyote Creek Trail and Guadalupe River).
- c. Reduce the risk of wildfire near communities, protect air and water quality and control invasive, non-native weeds through vegetation management in coordination with fire districts, cities and the County.
- d. Provide safe, well-maintained Open Space Preserves and recreational trails, including the Bay Area Ridge Trail, San Francisco Bay Trail, Guadalupe River Trail and Coyote Creek Trail.
- e. Work with qualified organizations and entities, including, but not limited to, the California Conservation Corps, the San Jose Conservation Corps, AmeriCorps and others, to maintain facilities in Open Space Preserves including, but not limited to, cultural and historic structures, bridges, roads, and other infrastructure.
- f. Prevent pollution and vandalism of open space, water resources and wildlife habitat.

### 4. Urban Open Space, Parks and Environmental Education Program

The purpose of this Grant Program is to assist municipalities, schools and applicable non-profit organizations within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities by creating or improving parks, preserving open space and maintaining or creating trails; enhancing and restoring habitat, natural resources and water resources; and enhancing access to healthy food through urban farms and gardens.

No more than 25 percent of the revenues generated by this funding measure will be made available for this Grant Program. The Grant Program would provide grants to cities, the County, schools and non-profit organizations on a competitive basis for the types of projects listed below within the boundaries of the OSA. Funds shall be available through an annual grant allocation process designed by the Santa Clara County Open Space Authority, in coordination with cities, the County, schools and non-profit organizations within the boundaries of the OSA. Grant allocations shall reward a diversity of projects and be balanced geographically across the Santa Clara County Open Space Authority's jurisdiction. The grant allocation process and the individual projects shall be subject to approval by the Authority's Governing Board of Directors ("Board").

**Urban Open Space Project Criteria:**

- a. Protect and enhance open space, wildlife habitat and wildlife corridors, and develop land for nature-based parks, open space preserves, trails and greenbelts.
- b. Create, develop and implement pedestrian and bicycle trail connections to connect urban communities to local and regional parks, Open Space Preserves, creeks and flood control channels, to improve public health (i.e. San Francisco Bay Trail, Coyote Creek, Guadalupe River, Silver Creek, Thompson Creek, Penitencia Creek, Three Creeks Trail, Five Wounds Trail).
- c. Implement urban tree planting and tree protection/maintenance.
- d. Create and expand urban farms and community gardens to support public health and local agriculture.
- e. Expand nature and science-based environmental education programs and hands-on youth engagement projects.

**EXAMPLES OF HIGH PRIORITY POTENTIAL PROJECTS AND GEOGRAPHIC DISTRIBUTION**

1. San Francisco Baylands Restoration: Increase wildlife habitat and reduce pollution by restoring salt ponds to tidal marsh, provide enhanced flood control, and develop new public access to the Bay
2. Alviso Adobe and Higuera Adobe Parks: Establish Alviso Adobe as a historical museum, and refurbish the historic Caretaker's Cottage in Higuera Adobe Park in collaboration with the City of Milpitas
3. San Francisco Bay Trail: Increase public access by closing gaps in Bay Trail walking and biking trail connections
4. San Francisco Bay Area Water Trail: Provide Water Trail public access amenities at Alviso Marina
5. Ulistac Natural Area: Increase educational programming, and restore natural habitat
6. Sierra Vista: Establish staging area and trails, convert historic residence to visitor hostel, restore pond and wildlife habitats for endangered species
7. Penitencia Creek Trail: Complete trail linking Penitencia Creek community to Alum Rock Park and Sierra Vista Open Space Preserve
8. Guadalupe River Nature Center and Environmental Programming: Partner with nonprofits to establish outdoor environmental education learning center and interpretive programming for youth and families
9. Five Wounds Trail: Develop additional trails connecting to future public transit station
10. Coyote Creek Trail: Expand walking and biking trail connections and restore natural habitats
11. Silver Creek Trail: Increase walking and biking opportunities by creating connections to regional trails, parks and transit
12. Three Creeks Trail: Complete eastern trail alignment

13. San Tomas Aquino /Saratoga Creek Trail: Construct walking and biking trails through cities of Campbell and Santa Clara
14. Thompson Creek Trail Improvements: Complete walking and biking trail improvements
15. Guadalupe River Trail: Expand walking and biking trail connections
16. Martial Cottle Park: Partner with County Parks to develop trail link to Blossom Hill Light Rail Station and implement recreation and wetland restoration projects
17. Santa Teresa Hills: Partner with City of San Jose, County and Santa Teresa Neighborhood Association to protect land and develop regional ridgeline trail connections to create more access to local trails
18. Coyote Ridge: Establish new open space preserve with parking and regional trails, and protect and restore habitat for endangered species
19. Calero County Park: Partner with County to establish a staging area, public access and trails at Rancho San Vicente and at McKean Road
20. Coyote Valley Open Space Preserve: Build an outdoor learning center and a loop trail accessible to seniors and people with disabilities, and restore and enhance wetland habitat
21. Coyote Valley Agriculture and Natural Resource Reserve: Preserve agricultural lands, enhance natural resources, establish public access, and protect wildlife corridor
22. Youth Agricultural Education and Demonstration Farm: Partner with Cities of San Jose, Morgan Hill, Sobrato High School, nonprofits and agricultural organizations to establish an agricultural education and demonstration farm in the Coyote Valley Greenbelt
23. Rancho Cañada del Oro Open Space Preserve: Restore wildlife habitat, build an interactive education center, and construct new staging area and regional trails for increased public access
24. El Toro Peak: Partner with City of Morgan Hill to establish an open space preserve with staging area and trails, and restore natural habitat
25. Southern Santa Cruz Mountains: Establish regional trail connections between Uvas Reservoir, Uvas County Park and Rancho Cañada del Oro Open Space Preserve, develop staging area, and protect wildlife corridor
26. Uvas Creek: Protect wildlife habitat and corridor, protect natural lands for water supply and water quality, and increase trails to close gaps in regional trails
27. Palassou Ridge: Establish open space preserve, restore historic stone house for visitor center, develop multi-use trails connecting to Henry Coe State Park; implement wildfire prevention and habitat restoration projects
28. Diablo Foothills: Establish open space preserve, restore wetlands and bird habitat, implement public access improvements
29. Sargent Hills: Protect wildlife corridor, create staging area, public access and regional trail connections to the Bay Area Ridge Trail

30. South County Agriculture: Conserve working farms and ranches near Morgan Hill, Gilroy and Pajaro River for greenbelts and agricultural viability and to enhance flood control, water quality, wildlife habitat and connectivity

## C. Administrative Provisions and Fiscal Safeguards

### 1. Citizen Oversight and Independent Financial Audits

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under this Measure and to comply with state law, all of the following shall apply:

- a. On or before January 1 of each fiscal year, the Authority's chief fiscal officer shall file an annual report with the Board that explains (1) the amount of funds collected and expended under this Measure and (2) the status of the projects authorized to be funded by this revenue in compliance with Government Code Sections 50075.1(d), 50075.3.
- b. No later than June 30, 2015, or the first collection of revenue pursuant to the Measure, whichever is later, an Independent Oversight Committee shall be convened to review the expenditures of all parcel tax revenues collected under this Measure. The Board shall establish by resolution the terms, composition, and specific duties of the Oversight Committee, consistent with the "Citizen Oversight and Independent Financial Audits" provisions set forth in this Part C(1). The Oversight Committee will consist of seven at-large members. In making appointments to the Oversight Committee, the Board will seek to reflect the demographic diversity of its jurisdiction.
- c. Members of the Oversight Committee shall be appointed by the Board and shall be residents within the Santa Clara County Open Space Authority's jurisdiction who are neither elected officials of any government, nor employees from any agency or organization that directly benefits financially from the proceeds of the parcel tax.
- d. Oversight Committee meetings will be announced in advance and will be open to the public. The Oversight Committee shall meet at least once but no more than four times per year.

The responsibilities of this Committee include:

- Reviewing Plan expenditures on an annual basis to ensure they conform to the Plan.
  - Reviewing the annual audit and report prepared by an independent auditor and submitting its recommendations and oversight report thereon.
- e. All actions, including decisions about selecting projects for funding, will be made by the Board in public meetings in compliance with the Brown Act
  - f. Annual levies of the parcel tax would start in 2015.
  - g. To the extent allowable by law, all residential and non-residential parcels will be uniformly taxed.

- h. The revenue raised by the Measure for the purposes described in this Plan will be administered by the Santa Clara County Open Space Authority. All funds shall be placed in a separate account to hold all funds collected pursuant to the Measure.

## 2. Additional Allocation Criteria and Community Benefits

The Santa Clara Open Space Authority shall ensure that the revenue generated by the Measure is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law and this Plan.

- a. The Santa Clara Open Space Authority shall make all final decisions regarding implementation of the Plan and funding for any specific high priority projects. The Board shall give priority to projects within its jurisdiction that meet multiple objectives of the *Santa Clara Valley Greenprint*, including one or more of the following objectives:
  - i. Have a significant positive effect on the health of land, water, and wildlife habitat, safety and quality of life for OSA residents.
  - ii. Provide for geographic distribution of projects across OSA's jurisdiction.
  - iii. Increase impact by leveraging state and federal resources as well as public/private partnerships.
  - iv. Strengthen connections between communities and open space through regionally-significant trails and transit access.
  - v. Benefit the economy and sustainability of the region by investing in nature-based infrastructure and local workforce development.
  - vi. Engage youth and young adults in local workforce development and assist them in gaining skills and experience related to protection and stewardship of the natural environment, wildlife, water resources and agricultural lands.
- b. The Board shall conduct one or more public meetings annually to gain public input on selection of project grants to expend revenues generated by the Measure.
- c. The Santa Clara County Open Space Authority may accumulate revenue over multiple years so that sufficient funding is available for larger and long-term projects. All interest income shall be used for the purposes identified in this Plan.
- d. No more than 5% of the revenue generated by this measure and provided to the Santa Clara County Open Space Authority may be used for administrative expenses.
- e. Costs of performing or contracting for project related work shall be paid from the revenues of the measure allocated to the appropriate purpose and project.
- f. An annual independent audit shall be conducted to assure that the revenues expended by the Santa Clara County Open Space Authority under this Plan are necessary and reasonable in carrying out its responsibilities under this Plan.

- g. To the extent permitted by law, up to one-tenth of one percent (0.1 %) of the gross proceeds of the parcel tax shall be made available for the Oversight Committee’s activities.
- h. Parcel tax proceeds are intended to augment annual support for the Santa Clara County Open Space Authority and do not substitute for individual city or County obligations. Monies from this program may not go to a city's or the County's "General Fund."

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