



Santa Clara Valley Open Space Authority  
**ANNUAL EXPENDITURE PLAN**  
**STATUS REPORT**

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Fiscal Year 2021/2022

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*The Open Space Authority conserves the natural environment, supports agriculture and connects people to nature, by protecting open spaces, natural areas, and working farms and ranches for future generations.*



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# Introduction



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### About the Parcel Taxes

Since its creation in 1993, the Authority has protected over 28,000 acres of open space and natural areas, preserving the natural beauty and health of the area, and protecting the region's agriculture, water resources, air quality, wildlife and scenic views for residents today and future generations. As the region continues to grow, protecting hillsides and open spaces become increasingly important to the community.

In November 2014, voters approved the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure Q), authorizing the Authority to levy a tax of \$24 per parcel annually for 15 years. The tax generates an estimated \$7,883,760 per year in revenue for the Authority to continue protecting and preserving new open space and agricultural areas, protecting and restoring natural areas that buffer our rivers, lakes, and streams, maintaining existing Open Space Preserves, constructing new trails and infrastructure on the Preserves, and increasing the number of environmental education experiences.

In 2020, Measure T, which renews Measure Q, was passed by 81% of the voters to secure funding for the Authority to continue protecting open spaces for future generations. The renewed measure commits to investing in nature in communities and providing Santa Clara Valley residents with more equitable access to nature while stewarding beautiful open spaces forever.

### Annual Expenditure Plan Status Report

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under Measure Q and in compliance with Government Code Sections 50075.1(d) and 50075.3, an annual report is provided to the Authority's Board of Directors on or before January 1 of each fiscal year. The purpose of the report is to explain (1) the amount of funds collected and expended under Measure Q and Measure T and (2) the status of the projects authorized to be funded by Measure Q and Measure T.

The Authority's fiscal year begins on July 1 and ends on June 30 of each year. The financial data summarized in the report is derived from the annual independent audit. The project status information is a compilation of the projects conducted in the same fiscal year. The *Expenditure Plan Status Report* is prepared by Open Space Authority staff and submitted to the Authority's Board of Directors.

The [Expenditure Plan Oversight Committee](#) (EPOC), appointed by the Board pursuant to the Expenditure Plan, also receives a copy of the *Status Report* as an informational item. The Committee reviews the *Status Report* alongside the independent financial audit to provide an independent review of all revenues and expenditures of Measure Q and Measure T Funds and submits an oversight report with their recommendations to the Board.

### FY 2020/2021 EPOC Oversight Report

In April 2022, the EPOC presented the last [Annual Measure Q Oversight Report for FY 2020/2021](#) to the Authority's Board of Directors. Their report summarized the findings of the EPOC and provided recommendations regarding the reporting of revenues and expenditures of Measure Q for the 2020/2021 fiscal year.

On July 28, 2022, the Board reviewed and considered each recommendation set forth by the Committee and discussed the responses recommended by staff.

To see the complete response to the *Annual Measure Q Oversight Report*, please refer to [Appendix B](#).

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# Revenues and Expenditures Summary



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### Annual Budget and Work Plan Development for the Parcel Tax Funds

The [Measure Q](#) and [Measure T](#) Expenditure Plans provides guidance to the Authority on the use of the parcel tax funds.

During the annual budget and work plan development process, staff proposes projects in service of the Authority’s mission which are aligned with the major project areas stated in the *Expenditure Plans*. Proposed projects are presented to the Authority’s Board during a publicly-noticed Board Workshop, where the Board reviews and discusses the projects and provides staff with clear direction on building a balanced and sustainable budget to support and deliver on the proposed projects.

The Administration and Budget Committee reviews and discusses the proposed budget in detail and staff then brings the proposed budget, along with any changes and recommendations, to the Board for approval. The Board reviews and approves the proposed budget and work plan in a publicly noticed meeting. The resulting *Budget and Annual Work Plan* becomes the guiding document for staff to record and track expenditures for approved projects and goals.

Through this well-established process, the Board provides direction and approval on the budget and work plan consistent with the Authority’s mission and *Expenditure Plans*, reviews quarterly reports of expenditures recorded, and receives the annual financial audit as presented by an independent auditor. The checks and balances put into place through this process also foster strong internal accounting controls to ensure revenues are used in the most effective and efficient manner possible, consistent with serving the public interest and in accordance with existing law and the *Expenditure Plans*.

### Annual Independent Financial Audit

As required by the *Expenditure Plans*, an annual independent audit must be conducted to ensure the revenues received and expended by the Authority conforms to the guidelines stated in the Plans.

The independent financial audits for the Measure Q and Measure T funds are currently performed by Moss, Levy & Hartzheim, LLP. During the course of an audit, the independent auditor reviews sufficient and appropriate audit evidence to provide a basis for their opinion. The process includes a comprehensive review of all parcel tax revenues and expenditures as well as an evaluation of the internal controls and appropriateness of accounting policies used. The auditor also reviews and compares the actual revenues and expenditures to the original budget to ensure the Authority remained in compliance with the Board-approved budget.

Moss, Levy & Hartzheim, LLP obtained reasonable assurance that the Authority’s financial statements are free from material misstatement and internal controls present no material weaknesses. The audit of the parcel tax funds for fiscal year 2021/2022 disclosed no instances of noncompliance.



#### Major Project Areas Identified in the Expenditure Plans

- Preservation: Land Acquisition & Conservation Easements
- Public Access and Amenities: Construction & Capital Projects
- Environmental Education, Activities and Outreach
- Land and Agency Operations & Maintenance
- Natural Resource Management
- Urban Grant Program

### Financial Summary for Fiscal Year 2021/2022

The following tables provide a summary of the financial information as presented in the Authority’s independent financial audit conducted by Moss, Levy & Hartzheim, LLP for the fiscal year ended June 30, 2022. The complete audit can be found on the Authority’s [website](#).

#### Revenues

As determined by SCI Consulting Group, the Authority’s parcel tax administrator, the Authority collected \$6,300 and \$8,003,976 in gross parcel tax levies from Measure Q and Measure T, respectively. The Santa Clara County Assessor’s Office collects one percent (1%) of the gross revenue as a fee. For this fiscal year, as part of the reconciliation and closure of the Measure Q fund, the County Assessor’s Office cancelled penalties on bills in redemption, resulting in a negative collection. As summarized in the financial audit, the Authority received and recorded a total of \$7.92 million in net parcel tax revenues in fiscal year 2021/2022.

<b>Table 1: Parcel Tax Revenues</b>	<b>Measure Q</b>	<b>Measure T</b>
Gross Parcel Tax Levies	\$6,300	\$8,003,976
SCC Assessor’s Fee (1%)	(\$12,637)	(\$73,812)
<b>TOTAL NET REVENUES</b>	<b>(\$6,337)</b>	<b>\$7,930,164</b>

#### Expenditures

On June 10, 2021, the Authority’s Board of Directors approved the annual budget for the Measure Q and Measure T funds for fiscal year 2021/2022.

The Authority originally budgeted expenditures at \$5,899,515. The Board approved a budget amendment in September 2021, resulting in a final budget of \$8,042,765. Actual expenditures for all Measure Q expenses in FY 2020/2021 were \$7,768,877.

The Authority budgeted expenditures at \$8,529,803. The Board approved a budget amendment in September 2021, resulting in a final budget of \$8,530,744. Actual expenditures for all Measure T expenses in FY 2020/2021 were \$4,461,226.

The following table shows the summary breakdown of total expenditures by program as presented in the independent financial audit.

<b>Table 2: Expenditures by Program</b>	<b>Measure Q</b>	<b>Measure T</b>
Projects (Section II)	\$7,171,671	\$3,879,410
-Capital Outlay		
-Conservation Initiatives and Grants		
-Planning		
-Field Operations and Maintenance		
-Community Engagement		
Urban Grant Program (Section III)	\$584,569	-
Expenditure Plan Oversight Committee Costs (Section IV)	-	\$8,004
Administrative Costs (Section IV)	-	\$500,000
SCC Assessor’s Fee (1%)*	\$12,637	\$73,812
<b>TOTAL EXPENDITURES</b>	<b>\$7,768,877</b>	<b>\$4,461,226</b>

\*The Santa Clara County’s Assessor’s Office withholds 1% of the parcel tax revenues collected on behalf of the Authority. This fee is deducted from the first deposit in January 2022.

An expenditure is tracked using a project number and charged to an expense account in Acumatica, the Authority's accounting software. Expense accounts are grouped and reported under several major expense categories:

**Payroll and Benefits** include expenditures related to salaries, payroll taxes, and health benefits of full-time staff, part-time staff, and temporary staff.

**Supplies and Consumables** include goods and supplies purchased and intended for one-time and/or limited consumption. Examples include project-required supplies, postage, and printing expenses. Field operations-related supplies include safety supplies, fuel, supplies for disposing hazardous materials, vegetation management supplies, signs and fencing materials, and fire management supplies.

Expenses in this category also include mileage reimbursements to staff, as well as travel-related expenditures such as tolls, parking fees, and public transportation to offsite project meetings.

**Outside Services** include project expenditures related to professional services and consultancies rendered under a contract. Services may include:

- legal services
- design and content services
- community relations and media services
- resource management services such as site monitoring, wildlife management, vegetation management, fire management, public access maintenance, grazing program-related services, etc.
- planning services such as conservation planning, mapping and GIS support, CEQA, Environmental Site Assessment Phase One, etc.
- acquisition and construction-related services such as design and engineering services, surveys and investigations, appraisals, restoration and remediation, testing and inspections, etc.

**Other Services and Fees** capture miscellaneous fees and other expenses. Examples include business insurance, permitting fees, escrow fees, and brokerage fees. The Santa Clara County's Assessor's Office collector's fee (1%) is recorded under this category.

**Equipment and Maintenance** expenses include procurement and maintenance of tools, field and shop equipment, and fleet maintenance for vehicles used in field operations and maintenance of the Authority's preserves.

**Facilities and Utilities** cover all expenditures related to the maintenance of the public access facilities and buildings located on the Authority's preserves, as well as the water and electricity utility bills associated with the operations of the facilities.

**Acquisitions** capture the cost of acquiring fee title and conservation easements.

**Authority Grant Programs** disbursements are recorded and reported in this expense category line.



Of the total Measure Q-approved expenditures of \$8,042,765, Table 3 provides a breakdown by major expense category.

<b>Table 3: Measure Q Expenditures by Major Expense Category</b>	<b>Budgeted Expenditures (\$)</b>	<b>Actual Expenditures (\$)</b>	<b>Percent of Total Budget (%)</b>
Payroll and Benefits	\$623,871	\$233,712	3%
Supplies and Consumables	\$30,000	\$132	0%
Outside Services	\$1,465,500	\$56,420	1%
Other Services and Fees	\$51,144	\$539,543	7%
Equipment and Maintenance	\$0	\$0	0%
Facilities and Utilities	\$0	\$0	0%
Memberships and Library	\$0	\$0	0%
Acquisitions	\$5,872,250	\$6,354,502	79%
Authority Grant Programs	\$0	\$584,569	7%
<b>TOTAL EXPENDITURES</b>	<b>\$8,042,765</b>	<b>\$7,768,877</b>	<b>97%</b>

In Fiscal Year 2021/2022, the Authority utilized 97% of the approved Measure Q budget, as shown in the monochrome pie chart on the left. Of the actual expenditures, the colored pie chart on the right provides a visual breakdown of the \$7,768,877 spent by major expense category.

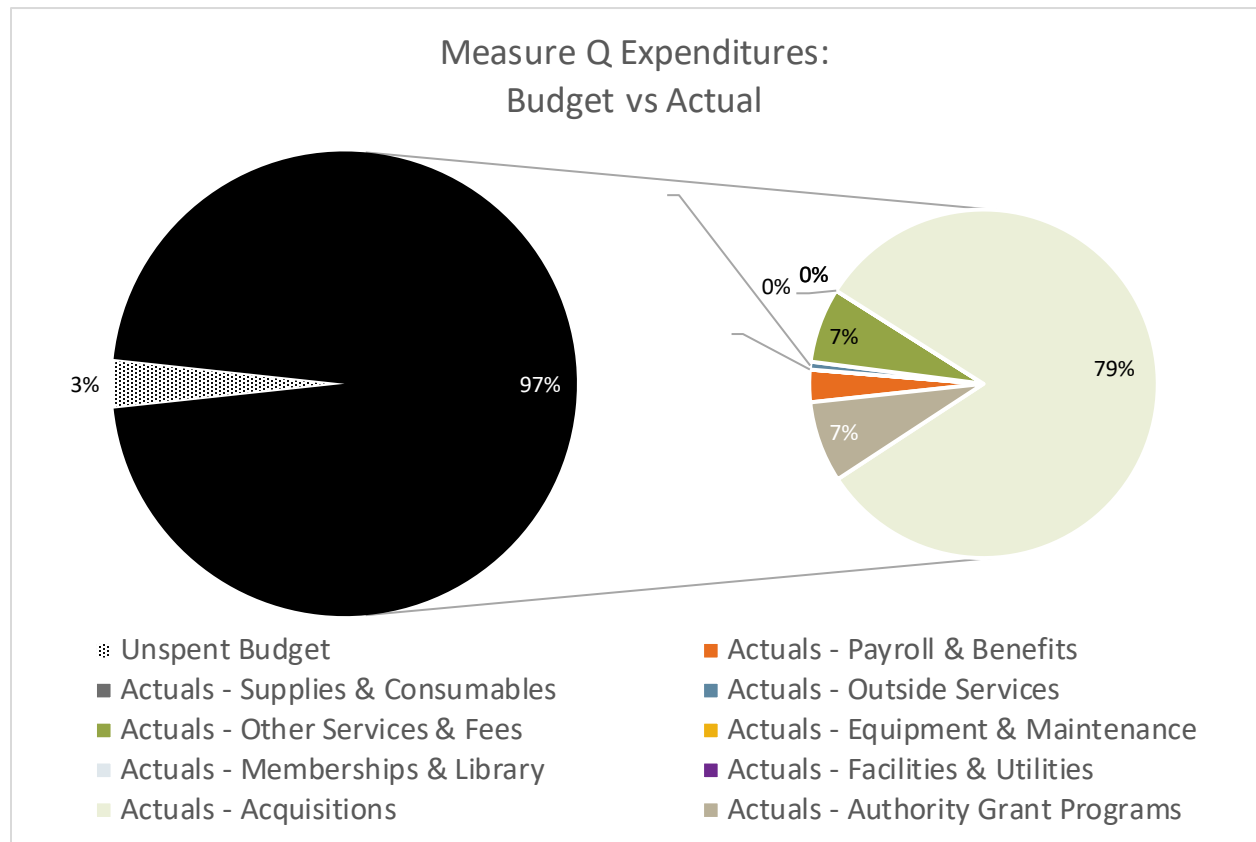


Figure 1



Of the total Measure T-approved expenditures of \$8,530,744, Table 4 provides a breakdown by major expense category.

<b>Table 4: Measure T Expenditures by Major Expense Category</b>	<b>Budgeted Expenditures (\$)</b>	<b>Actual Expenditures (\$)</b>	<b>Percent of Total Budget (%)</b>
Payroll and Benefits	\$3,311,834	\$2,957,112	35%
Supplies and Consumables	\$288,000	\$276,857	3%
Outside Services	\$3,046,820	\$607,578	7%
Other Services and Fees	\$398,090	\$94,869	1%
Equipment and Maintenance	\$318,000	\$137,067	2%
Facilities and Utilities	\$322,000	\$37,643	0%
Memberships and Library	\$0	\$4,100	0%
Acquisitions	\$346,000	\$346,000	4%
Authority Grant Programs	\$500,000	\$0	0%
<b>TOTAL EXPENDITURES</b>	<b>\$8,530,744</b>	<b>\$4,461,226</b>	<b>52%</b>

In Fiscal Year 2021/2022, the Authority utilized 52% of the approved Measure T budget, as shown in the monochrome pie chart on the left. Of the actual expenditures, the colored pie chart on the right provides a visual breakdown of the \$4,461,226 spent by major expense category.

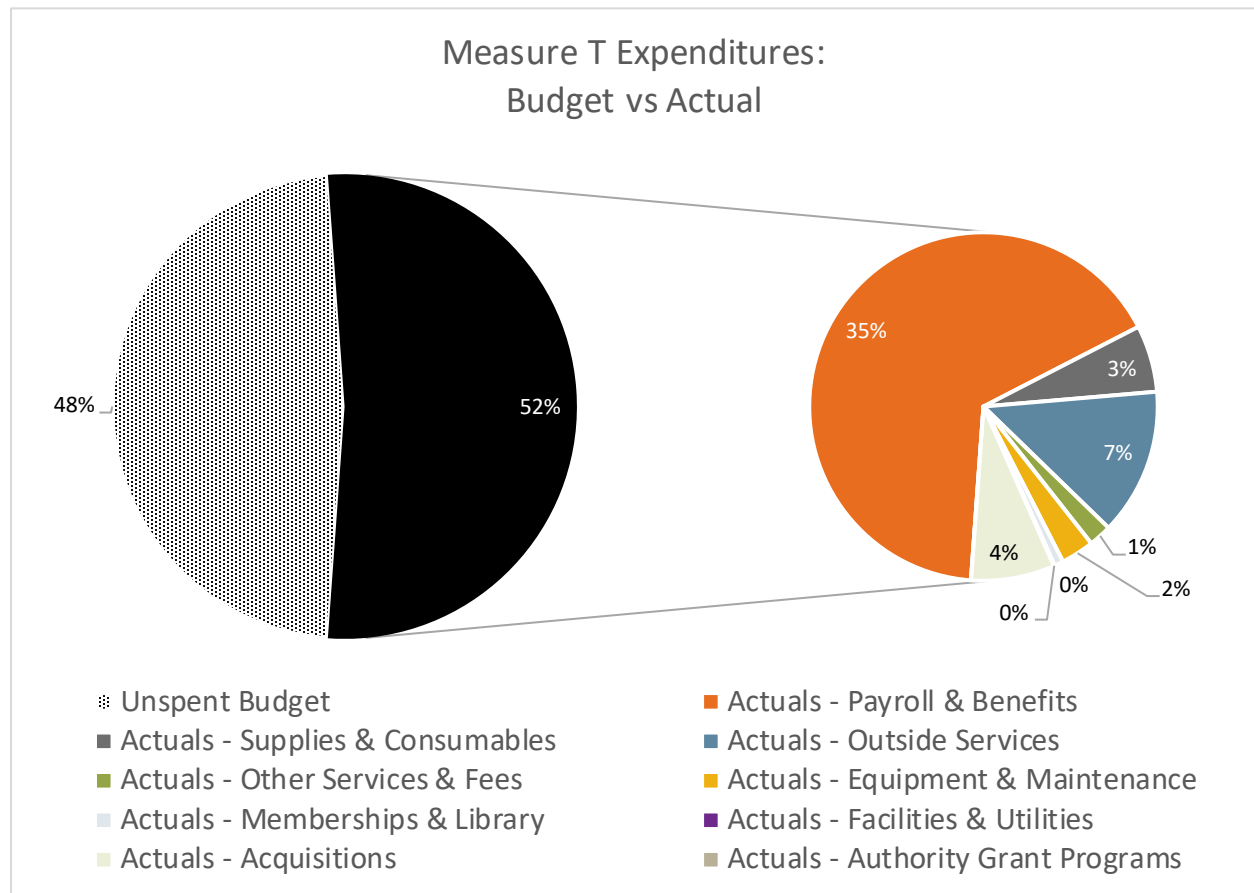


Figure 2

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# Expenditure Plan Projects and Expenditures for Fiscal Year 2021/2022



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### Parcel Tax Funded Programs and Projects

The *Measure Q Expenditure Plan* ([Appendix C](#)) and *Measure T Expenditure Plan* ([Appendix D](#)) state that the Open Space Authority will fund high priority projects distributed throughout the Santa Clara Valley Open Space Authority’s jurisdiction. The projects were identified through a public process that informed conservation strategies and priorities for the Authority. The resulting vision plan developed by the Authority, the [Santa Clara Valley Greenprint](#), identifies critical open space, agricultural, and natural resource lands for protection and restoration.

Parcel tax revenues are used for:

- Funding the preservation of land including acquisitions and conservation easements.
- Paying for project costs including research, project-scoping, planning, construction, and maintenance.
- Paying for staff time associated with Measure Q and Measure T projects.
- Natural resource protection to protect and restore natural areas.
- Land operations and maintenance to maintain all of the Authority’s existing and new preserves, trails and preserve-related infrastructure.
- The creation, development, delivery, and maintenance of existing and new environmental and agricultural education programs and initiatives.
- Funding the Urban Grant Program.

### Expenditure Plan Categories

All projects funded by parcel tax revenues fall into at least one of the Expenditure Plan Categories (EPC) described in the *Expenditure Plans*. In Fiscal Year 2021/2022, the Authority expended a total of \$11,051,082 on eligible projects and disbursed \$584,569 to Urban Grant Program grantees.

Tables 5-8 on the following pages summarize the total costs spent in Fiscal Year 2021/2022 and the status of each project in each Expenditure Plan Category.

[Appendix A](#) is a complete index of all projects funded by Measure Q and Measure T funds in Fiscal Year 2021/2022. The table is sorted by project number and only lists project expenditures in service of the Expenditure Plan Categories. It does not include administrative fees and costs, committee costs, and grants disbursed under the Urban Grant Program.

**EPC #1 Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land**

Projects categorized under this program include acquisition of land and conservation easements from willing sellers in priority areas such as those in the Coyote Ridge, Upper Pajaro River, and Santa Cruz Mountains Conservation Focus Areas, as well as coordination of protection efforts through the development of policy frameworks, conservation strategies and tools, and resource management and use plans for open spaces, agricultural lands, and wildlife habitats.

In this reported fiscal year, the Authority expended \$7,832,718 on projects under this category.



*WP Investments - Palm*



*WP Investments - Laguna*

Annual Expenditure Plan Status Report – FY 2021/2022

Table 5: EPC #1 Projects

<i>Project Number</i>	<i>Project</i>	<i>MQ Funds Expended in FY 21/22</i>	<i>MT Funds Expended in FY 21/22</i>	<i>Status</i>	<i>% of EPC 1 Total Expenditures</i>
K-000124	GIS Program Management		65,179.55	Ongoing	1%
K-000188	Regional Project Reviews		45,425.50	Ongoing	1%
P-000007	Integrated Pest Management (IPM) Program Development		21,691.88	Completed	0%
P-000014	Fuels Management Plan		66,182.40	In Progress - Delayed	1%
P-000019	Priority Land Acquisition Projects	7,466.41	101,691.89	Ongoing	1%
P-000024	Coyote Valley Conservation Strategy		80,339.74	Ongoing	1%
P-000026	Santa Clara Valley Agricultural Plan		34,742.26	In Progress - Delayed	0%
P-000112	Conservation Easement Monitoring		10,372.77	Ongoing	0%
P-000123	Natural Resource Policy and Planning		27,514.07	Ongoing	0%
P-000126	High Speed Rail Planning and Coordination		1,978.35	Completed	0%
P-000203	Tilton Ranch Acquisition	3,469,734.74	413,042.85	In Progress - On Track	50%
P-000229	Climate Smart San Jose Plan		39,673.99	Completed	1%
P-000249	Coyote Valley Acquisitions	9,564.95		In Progress - On Track	0%
P-000250	Coyote Valley Conservation Areas Master Plan		467,639.14	In Progress - On Track	6%
P-000271	WP Investments -Palm	864,889.05		Completed	11%
P-000289	WP Investments - Laguna	864,127.02		Completed	11%
P-000306	Ocean Queen Acquisition	1,236,628.59		Completed	16%
P-000327	Environmental Credits Program w City of San Jose		4,832.56	In Progress - Delayed	0%
<b>TOTAL EXPENDITURES FOR EPC 1</b>		<b>6,452,410.76</b>	<b>1,380,306.95</b>		

**EPC #2 Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply**

Projects categorized under this program include coordinating efforts to protect local water supply and quality, and restoration and capital improvements.

In this reported fiscal year, the Authority expended \$200,716 on projects under this category.



*Coyote Ridge Open Space Preserve Grazing and Habitat Improvements*

*Spreckles Wetland Enhancement Project*



*Fisher Creek Riparian Habitat Restoration*



Annual Expenditure Plan Status Report – FY 2021/2022

Table 6: EPC #2 Projects

<i>Project Number</i>	<i>Project</i>	<i>MQ Funds Expended in FY 21/22</i>	<i>MT Funds Expended in FY 21/22</i>	<i>Status</i>	<i>% of EPC 2 Total Expenditures</i>
P-000022	Coyote Valley Water Resources (CVWRIS)		13,263.68	In Progress - Delayed	7%
P-000158	Coyote Ridge Open Space Preserve Grazing and Habitat Improvements		82,662.61	In Progress - On Track	41%
P-000227	Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)		53,798.09	In Progress - Delayed	27%
P-000251	Pajaro River Riparian Restoration		23,298.52	In Progress - On Track	12%
P-000269	Fisher Creek Riparian Habitat Restoration (SEP-funded)		10,260.73	In Progress - On Track	5%
P-000277	Coyote Valley Groundwater Sustainability Report		4,381.18	In Progress - Delayed	2%
P-000307	Spreckles Wetland Enhancement Project		10,205.24	In Progress - On Track	5%
P-000308	Fisher Creek Riparian Habitat Restoration (BEF-Funded)		2,520.96	In Progress - Ahead of Schedule	1%
P-000343	Fisher Creek Riparian Habitat Restoration (NFWF-Funded)		325.00	In Progress - Ahead of Schedule	0%
<b>TOTAL EXPENDITURES FOR EPC 2</b>			<b>200,716.01</b>		

**EPC #3 Open, Improve and Maintain Parks, Open Space, and Trails**

Projects categorized under this program include planning for and opening new open space preserves, designing and constructing new public access facilities on existing preserves, and providing science-based environmental education programs designed and created by Authority staff or through partnerships. This program also funds daily operation, management, and stewardship of the Authority’s existing lands and public access facilities.

In this reported fiscal year, the Authority expended \$3,017,648 on projects under this category.



Annual Expenditure Plan Status Report – FY 2021/2022

Table 7: EPC #3 Projects

<i>Project Number</i>	<i>Project</i>	<i>MQ Funds Expended in FY 21/22</i>	<i>MT Funds Expended in FY 20/21</i>	<i>Status</i>	<i>% of EPC 3 Total Expenditures</i>
K-000333	Strategic Preserve Planning Program		63,386.22	Ongoing	2%
P-000028	Coyote Ridge Open Space Preserve Public Access Plan	630,366.85		In Progress - On Track	21%
P-000032	Coyote Valley Open Space Preserve Improved North Meadow Public Access	44,423.78		In Progress - On Track	1%
P-000033	Dexter Canyon Bridge Replacement		3,146.99	In Progress - Delayed	0%
P-000035	Coyote Valley Open Space Preserve Equestrian Lot Improvements		1,432.95	In Progress - Delayed	0%
P-000036	Rancho Cañada del Oro Llagas Creek Bridge and Day Use Area	44,469.85		In Progress - On Track	1%
P-000087	Coyote Valley Open Space Preserve Operations & Maintenance		276,385.80	Ongoing	9%
P-000088	Sierra Vista Open Space Preserve Operations & Maintenance		770,927.92	Ongoing	26%
P-000089	Coyote Ridge Open Space Preserve Operations & Maintenance		59,642.98	Ongoing	2%
P-000090	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance		281,543.22	Ongoing	9%
P-000091	Diablo Foothills Open Space Preserve Operations & Maintenance		38,216.78	Ongoing	1%
P-000092	Little Uvas Open Space Preserve Operations & Maintenance		6,506.20	Ongoing	0%
P-000093	Palassou Ridge Open Space Preserve Operations & Maintenance		12,535.27	Ongoing	0%
P-000095	North Pajaro River Agricultural Preserve Operations & Maintenance		40,357.37	Ongoing	1%
P-000096	Santa Teresa Foothills Open Space Preserve Operations & Maintenance		4,215.87	Ongoing	0%
P-000097	Upper Uvas Open Space Preserve Operations & Maintenance		2,974.14	Ongoing	0%
P-000098	Mount Chual Open Space Preserve Operations & Maintenance		5,707.03	Ongoing	0%
P-000099	El Toro Open Space Preserve Operations & Maintenance		5,646.83	Ongoing	0%
P-000202	South Pajaro River AP Operations & Maintenance		1,436.82	Ongoing	0%
P-000247	Interp & Environmental Education Program		161,715.10	Ongoing	5%
P-000248	Volunteer Program		94,558.24	Ongoing	3%
P-000267	North Coyote Valley Conservation Area Operations & Maintenance		74,333.13	Ongoing	2%
P-000268	Tulare Meadows Operations & Maintenance		15,316.38	Ongoing	1%
P-000272	Fisher's Bend Agricultural Preserve Operations & Maintenance		24,823.10	Ongoing	1%
P-000276	COVID-19 Emergency Response		1,159.33	Ongoing	0%
P-000280	American Disabilities Act Transition Plan		11,347.80	In Progress - On Track	0%
P-000283	Parking Reservation System		1,675.65	In Progress - Delayed	0%
P-000309	COVA Operations and Maintenance		80,190.22	Ongoing	3%
P-000320	Diablo Foothills Boundary Fence Re-Build		252,732.97	Completed	8%

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<i>Project Number</i>	<i>Project</i>	<i>MQ Funds Expended in FY 21/22</i>	<i>MT Funds Expended in FY 20/21</i>	<i>Status</i>	<i>% of EPC 3 Total Expenditures</i>
P-000324	Rancho Cañada del Oro Open Space Preserve Backcountry Trail Planning		2,535.24	In Progress - Delayed	0%
P-000325	Rancho Cañada del Oro Open Space Preserve Public Access and Maintenance Improvements		622.62	In Progress - Delayed	0%
P-000336	Monarch Habitat Restoration Project		3,207.21	In Progress - Ahead of Schedule	0%
P-000346	Tilton House Complex Home Improvements		108.39	In Progress - Ahead of Schedule	0%
<b>TOTAL EXPENDITURES FOR EPC 3</b>			<b>2,344,292</b>		

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**EPC #4 Urban Open Space, Parks and Environmental Education Program**

As structured by the *Expenditure Plan*, a grant program would be established, with monies set aside to assist municipalities, schools and applicable non-profit organizations, for projects within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities. Funds are made available through an annual grant allocation process that is subject to approval by the Authority’s Governing Board of Directors.



***Clockwise starting from the left – Keep Coyote Creek Beautiful’s Community BioBlitz; Guadalupe River Park Conservancy’s Guadalupe Gardens Open Space Protection; City of San Jose’s Guadalupe Oak Grove Park Outdoor Classroom; City of Santa Clara’s Bowers Park Habitat Restoration & Pathway Installation; Living Classroom’s Championing Environmental Literacy in Campbell Elementary Schools; Our City Forest’s Urban Forestry Outdoor Classroom***



## Annual Expenditure Plan Status Report – FY 2021/2022

**Table 8: EPC #4 Disbursements**

Grant Number	Project	Funds Disbursed in FY 21/22	Status	% of EPC 4 Total Disbursements
G-000006	Latinos United for a New America (LUNA)		Not Yet Started	0%
G-000010	City of Campbell	2,081	Closed	0%
G-000014	The Regents of the University of California / UCCE Santa Clara County	20,962	Open	4%
G-000015	The Santa Clara County Food System Alliance		Open	0%
G-000016	Keep Coyote Creek Beautiful		Open	0%
G-000017	City of Morgan Hill		Open	0%
G-000022	Living Classroom Edible and Native Habitat Gardens	6,810	Closed	1%
G-000023	City of Santa Clara Bowers Park Habitat Restoration	59,245	Closed	10%
G-000024	Veggielution Roots Down	7,573	Closed	1%
G-000025	Keep Coyote Creek Beautiful Coyote Creek Education Expansion	564	Open	0%
G-000026	Guadalupe River Park Conservancy Guadalupe Gardens Open Space Protection	9,634	Open	2%
G-000027	City of San Jose Guadalupe Oak Grove Park Outdoor Classroom	29,788	Closed	5%
G-000039	City of Morgan Hill West Little Llagas Creek Trail		Open	0%
G-000040	Our City Forest Urban Forestry Outdoor Classroom	90,000	Open	15%
G-000044	Saved By Nature	24,747	Closed	4%
G-000045	Environmental Volunteers	31,355	Closed	5%
G-000046	Sacred Heart Community Service	35,910	Open	6%
G-000047	Earth Island Institute - BAWT	9,539	Open	2%
G-000048	Santa Clara Unified School District		Open	0%
G-000049	Keep Coyote Creek Beautiful	31,590	Closed	5%
G-000050	Veggielution	44,660	Open	8%
G-000051	Santa Clara Valley Audubon Society	5,816	Open	1%
G-000052	Bay Area Older Adults	30,496	Open	5%
G-000053	Guadalupe River Park Conservancy	10,334	Open	2%
G-000054	Santa Clara County Public Health Department	3,493	Open	1%
G-000055	San Jose State University Research Foundation	45,195	Open	8%
G-000056	Living Classroom	34,480	Open	6%
G-000057	Bay Area Ridge Trail Council	40,000	Closed	7%
G-000058	Silicon Valley Bicycle Coalition	8,640	Open	1%
G-000059	San Francisco Bay Bird Observatory	1,658	Open	0%
<b>TOTAL EXPENDITURES FOR EPC 4</b>		<b>584,569</b>		

More information regarding the Urban Grant Program and disbursements recorded under this category is provided in Section III of this report.

Status and Expenditures by Project

As stated in the *Expenditure Plans*, Authority staff are required to file a report with the Board of Directors on the status of projects that received Measure Q and Measure T funds for the fiscal year being reported. To collect the necessary data, the Authority utilizes Acumatica, a financial ERP system, to track expenditures by Project IDs.

Beginning with Fiscal Year 2019/2020, the Authority began reporting the statuses of work plan projects to the Board of Directors on a quarterly basis.

In Fiscal Year 2021/2022, the Authority tracked and reported on over sixty individual projects. The project status pages provide an update for each project as of June 30, 2022.

<b>Status</b>	<b>Description</b>
Ongoing	Applicable to some program and preserve operation & maintenance project IDs. These Acumatica Project IDs track MQ-eligible expenditures but typically do not appear on the agency's Annual Work Plan since they do not have projected end dates
In Progress – On Track	The project is active and the declared milestones for the fiscal year have been completed
In Progress – Ahead of Schedule	The project is active and additional work has been completed beyond the declared milestones for the fiscal year
In Progress – Delayed	The project is active but some of the declared milestones for the fiscal year have not been completed
On Hold	The project has been placed on hold. Minimal work may have been performed during the fiscal year prior to being placed on hold
Completed	The project is completed

A project may be delayed or placed on hold for various reasons, including but not limited to: lack of funding sources, limited staff capacity, permitting delays, unforeseen environmental impacts, reprioritization, etc. The following projects have been placed on hold in Fiscal Year 2021/2022:

<b>Project Number</b>	<b>Project</b>
P-000016	Pajaro River Agricultural Preserve Strategic Plan
P-000041	Transportation to Authority Preserves Pilot Program
P-000044	Mobile Nature Center
P-000121	5-Year Capital improvement Plan
P-000231	Valley Green 2040
P-000236	Palassou Barn Improvements
P-000228	Coyote Valley Burrowing Owl Habitat Enhancements
P-000245	Sierra Vista Open Space Preserve Backcountry Camp
P-000326	Sierra Vista Open Space Preserve Public Access and Maintenance Improvements
P-000329	Public Access and Biodiversity Conservation Planning



Due to the confidential nature of ongoing negotiations, expenses incurred for all current acquisition projects are reported under P-000019 (Priority Land Acquisition Projects). Descriptions and a breakdown of expenditures for acquisitions are only presented in the report after the close of escrow.

By June 30, 2022, the Authority completed the following projects by the end of the fiscal year:

<b>Project Number</b>	<b>Project</b>
P-000007	Integrated Pest Management (IPM) Program Development
P-000022	Coyote Valley Water Resources Investment Strategy
P-000126	High Speed Rail Planning and Coordination
P-000229	Climate Smart San Jose Plan
P-000271	WP Investments – Palm
P-000289	WP Investments - Laguna
P-000306	Ocean Queen Acquisition
P-000320	Diablo Foothills Boundary Fence Re-Build

The project status pages are grouped and presented by EPC number.

How to Read the Project Status Pages

1. Status Pages are grouped by Expenditure Plan Category (EPC)

2. Status Pages are ordered by Project Number

3. Status indicator

4. Current fiscal year expenditures are categorized and shown in this table

5. Running total cost for each project is summarized in this table

**EPC #X** **Project Name**

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**Project Description**

The description may include the general scope of work, the lasting impacts of the project, tasks and milestones, and/or the deliverable(s) to be expected upon project completion. Description may also include information about additional funding sources, partnerships, and/or the location of the project.

Additional status information may be available for delayed projects.

**Expenditure Overview** – complete summary of all monies spent to date on the project

Fiscal Years	Funder	Funding Source	Amount
FY 20XX-20XX	Open Space Authority	Measure Q Parcel Tax	
FY 20XX-20XX	Open Space Authority	Measure Q Parcel Tax	
FY 20XX-20XX	Open Space Authority	Measure T Parcel Tax	
<b>PROJECT TOTAL COST</b>			-

**FY 20XX/20XX Expenditure Breakdown** – details of MQ and MT expenses spent in the reporting fiscal year, by major expense category

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 20XX/20XX</b>		

**Outside Services include:** Types of outside services used will be provided in order of dollars spent (greatest to least)

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Figure 3

A man wearing a purple bucket hat and a blue long-sleeved shirt is working in a field. He is holding a bundle of sticks and branches. The background is a blurred green field with some yellow flowers. A yellow banner is overlaid on the image with the text "EXPENDITURE PLAN CATEGORY #1".

EXPENDITURE PLAN CATEGORY #1

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# Integrated Pest Management (IPM) Program Development

EPC #1

Project Number  
P-000007

Program Resource Management

Status  
Completed

## Project Description

Invasive species on Open Space Authority (Authority) Preserves pose a threat to the Authority's goals to protect and maintain native landscapes and rare biological communities. Development of an Integrated Pest Management Program (IPM) Program will guide the Authority's work to address invasive plants and animals within the Authority's preserves.

Specific objectives of the project are to:

1. Develop an IPM program that will guide the Authority's approach to pest management;
2. Prepare an IPM program guidance manual that will provide general information about pest plants and animals in the preserves and region more broadly, and provide a framework for the Authority's work to conduct pest management; and
3. Develop invasive plant and pest animal strategies within the Authority's preserves.

The Board certified the IPM Policy, Manual, and Programmatic Environmental Impact Report in mid-2021. The final Policy can be found on the Authority's website. Development of the new program is complete and ongoing tasks i.e. managing invasive species, will be captured under each preserve's maintenance and operations.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$260,018
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$21,692
<b>PROJECT TOTAL COST</b>			<b>\$281,710</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$12,548
Supplies and Consumables		
Outside Services		\$9,144
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$21,692</b>

**Outside Services include:** Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Fuels Management Program

Project  
Number  
P-000014

Program  
Resource  
Management

Status  
In Progress -  
Delayed

### Project Description

Staff is reviewing the needs and benefits of developing a wildfire management program that will serve to assess the Authority's lands for wildfire hazards, prevention and management. Work includes developing a wildlands fuel management policy and plan that will define fuel management goals and objectives, identify and prioritize fuel reduction treatments, and describe methods that reduce wildfire risk and achieve natural resource goals across Authority lands.

Staff shifted priorities to completing the IPM Policy and fulfilling other grant-funded projects during the fiscal year. The draft of the Fuels Management Policy and Plan will continue into FY22/23.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$21,188
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$66,182
<b>PROJECT TOTAL COST</b>			<b>\$87,371</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$13,534
Supplies and Consumables		
Outside Services		\$52,648
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$66,182</b>

**Outside Services include:** Resource Management: Fire Management; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Priority Land Acquisition Projects

Project  
Number  
P-000019

Program  
Acquisition

Status  
Ongoing

### Project Description

Work under this project includes protection of land in the Conservation Focus Areas as outlined in the Santa Clara Valley Greenprint through purchase of fee title, conservation easement, or other real property interest. Prior to pursuing protection of a property, scope of work includes conducting preliminary due diligence, engaging with willing sellers, and performing early analysis of site/local resources and internal evaluation to determine if a potential acquisition meets the Authority's criteria for purchase. Due to the confidential nature of ongoing negotiations, property names, property owner(s) information, and other details are withheld.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$933,256
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$7,466
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$101,692
FY 2021-2022	County of Santa Clara	MOU for Acquisition of Agricultural Conservation Easements	\$9,100
<b>PROJECT TOTAL COST</b>			<b>\$1,051,514</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$2,656	\$99,893
Supplies and Consumables	\$64	
Outside Services	\$4,747	\$1,651
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$7,466</b>	<b>\$101,544</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000024

Program  
Conservation

Status  
Ongoing

### Project Description

This project encompasses the larger conservation vision for the long term protection of Coyote Valley. Coyote Valley represents the last remaining contiguous block of undeveloped open land in Santa Clara County. It is a critical wildlife corridor between the Santa Cruz Mountains and the Diablo Range. It also contains some of the last remaining prime farms soils in the County.

The strategy includes cross-departmental work on a comprehensive plan to protect and maintain the multiple natural and agricultural benefits and environmental services, including wildlife connectivity in Coyote Valley across thousands of acres. Given the current development threats to the remaining vacant lands in Coyote Valley, this initiative has been a key focus of the Authority. This work requires extensive technical planning, policy review and coordination with a wide range of lawmakers and stakeholders. The work also includes taking initiative and hosting partner meetings to identify important steps and strategies to preserve this important landscape.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$519,864
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$80,340
<b>PROJECT TOTAL COST</b>			<b>\$600,204</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$80,340
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$80,340</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC #1

## Santa Clara Valley Agricultural Plan

Project  
Number  
P-000026

Program  
Conservation

Status  
In Progress -  
Delayed

### Project Description

The Santa Clara Valley Climate and Agricultural Protection Program (CAPP) is a regional effort led by Santa Clara County and the Santa Clara Valley Open Space Authority to protect Southern Santa Clara County’s important farmland and reduce future effects of climate change. The CAPP is funded in part by a statewide program called the Sustainable Agricultural Lands Conservation Program (SALCP) which provides cap and trade funding to protect agricultural lands in order to reduce greenhouse gas emissions to meet California’s climate change goals. The Santa Clara County Agricultural Plan was completed in 2017. The County and Authority is working on implementing the Agricultural Plan, including an Agricultural Conservation Easement program, in Santa Clara County and has been awarded a second grant funded through SALCP for this work.

The departure of staff managing conservation initiatives-related projects has contributed to the delay of this project during FY21/22.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$356,657
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$34,742
<b>PROJECT TOTAL COST</b>			<b>\$391,400</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$34,742
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$34,742</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Conservation Easement Monitoring

Project  
Number  
P-000112

Program  
Conservation

Status  
Ongoing

### Project Description

As of June 30, 2022, the Authority holds 15 conservation easements. Just before an easement is recorded, staff prepares a baseline report of existing conditions to record the uses and structures on the site. Each year, staff conducts annual monitoring and creates a report for each easement to document any changes that may have taken place and to ensure that the site is being managed in compliance with the terms of the easement.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$183,762
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$10,373
<b>PROJECT TOTAL COST</b>			<b>\$194,134</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$10,269
Supplies and Consumables		
Outside Services		\$104
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$10,373</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Natural Resource Policy and Planning

Project  
Number  
P-000123

Program  
Resource  
Management

Status  
Ongoing

### Project Description

An ongoing project that encompasses strategic planning coordination within the Authority and with regional partners to engage in current and state of the art resource management practices and projects on its preserves. Scope of work includes specialized training or discussion related to natural resource management practices and tools that are the subject of research or other current thought leadership. This assists the agency in staying current with best practices and with planning and developing new management projects that provide maximum benefits for its lands and efficiency for the field teams and others conducting the work. Work will also include coordination with field staff on resource management activities and day to day oversight of the resource management program.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$104,507
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$27,514
<b>PROJECT TOTAL COST</b>			<b>\$132,021</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$27,514
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$27,514</b>

**Outside Services include:**

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## GIS Program Management

Project  
Number  
K-000124

Program  
Conservation

Status  
Ongoing

### Project Description

The Geographic Information Systems (GIS) Program supports nearly every aspect of the agency's mission by providing accurate and up-to-date data in the office and in the field. GIS analysis is required to confirm conservation values of potential land acquisition projects and to develop Preserve use and management plans. The GIS Program Development project is focused on developing new capabilities for collecting, maintaining, and hosting spatial data that can support operations in the office and field. The primary focus of the project is developing a 2-5 year development plan for the GIS program that increases overall staff efficiency and effectiveness by improving in-house hardware and developing a central online portal. The secondary focus of this project is to continue to develop novel and necessary spatial data to inform decisions.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$162,975
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$65,180
FY 2021-2022	Open Space Authority	District 1 Benefit Assessment	\$4,641
<b>PROJECT TOTAL COST</b>			<b>\$232,796</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$61,713
Supplies and Consumables		
Outside Services		\$783
Other Services and Fees		
Equipment and Maintenance		\$2,683
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$65,180</b>

**Outside Services include:** Mapping and GIS Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## High Speed Rail Planning and Coordination

Project  
Number  
P-000126

Program  
Conservation

Status  
Completed

### Project Description

The scope of work includes coordinating with the High Speed Rail Authority (HSRA) to share information about sensitive habitat areas (including wildlife corridors) that could be impacted by future HSRA facilities and to explore opportunities for regional advance mitigation funding associated with the project. Regional advance mitigation funding developed through negotiations with the High Speed Rail Authority may be used to secure high priority lands necessary for landscape connectivity, endangered species habitat, or farmland protection. This project also includes review and comment on the Project Environmental Impact Report, and extensive coordination with stakeholders to address and reduce impacts to regionally significant open space and farmland resources.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$71,043
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$1,978
<b>PROJECT TOTAL COST</b>			<b>\$73,021</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,978
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$1,978</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Regional Project Reviews

Project  
Number  
K-000188

Program  
Conservation

Status  
Ongoing

### Project Description

As part of the Authority's conservation efforts in the region, the agency reviews regional plans, development projects and associated environmental impact reports and agency initiatives or policies that may have an effect on conservation within the Authority's jurisdictions. These projects may also alert Authority staff to a potential acquisition opportunity that needs to be reviewed. Work included under this project number encompasses reviewing the policy or project documents and developing a response or series of comments that needs to be submitted to the relevant agency such that they consider the Authority's position and potentially make a more informed decision. There are also times when these projects require legal review.

The Authority is respected in the conservation community, and the preparation of expert comments and technical narratives for the purpose of informing or guiding partner agency decision-making is a critical part of the Authority's mission-wide conservation work.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$98,221
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$45,426
<b>PROJECT TOTAL COST</b>			<b>\$143,647</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$20,426
Supplies and Consumables		
Outside Services		\$25,000
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$45,426</b>

**Outside Services include:** Planning Services: Long-Range Planning

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Tilton Ranch Acquisition

Project  
Number  
P-000203

Program  
Acquisition

Status  
In Progress -  
On Track

### Project Description

Tilton Ranch totals ~1,861 acres and spans from Coyote Valley Open Space Preserve to just north of the Morgan Hill city limits. After many years of negotiations between the former owner and the Authority in partnership with the Valley Habitat Agency, the Valley Habitat Agency purchased Tilton Ranch in October 2020. Through a funding agreement, the Authority contributed \$1,379,090, plus \$1,000,000 in grant funds from the Metropolitan Transportation Commission's Priority Conservation Area Program towards the acquisition of the main Tilton Ranch. The aim of this project is to transfer fee title of Tilton Ranch to the Authority with a conservation easement to be retained by the Habitat Agency so that it can be enrolled into the Santa Clara Valley Habitat Conservation Plan's Reserve system.

Staff have continued to make progress on negotiating the Conservation Easement.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$68,787
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$3,469,735
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$413,043
<b>PROJECT TOTAL COST</b>			<b>\$3,951,564</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$15,308	\$64,667
Supplies and Consumables		
Outside Services		\$2,376
Other Services and Fees	\$432	
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions	\$3,453,995	\$346,000
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$3,469,735</b>	<b>\$413,043</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Climate Smart San Jose Plan

Project  
Number  
P-000229

### Project Description

In partnership with San Jose, the Authority will help quantify the greenhouse gas emission impacts of potential land use scenarios and identify carbon sequestration opportunities associated with management of natural and working lands.

Program  
Conservation

The final report can be found on the Authority's website.

Status  
Completed

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$119,073
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$39,674
FY 2021-2022	Open Space Authority	District 1 Benefit Assessment	\$4,673
<b>PROJECT TOTAL COST</b>			<b>\$163,420</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$20,726
Supplies and Consumables		
Outside Services		\$18,948
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$39,674</b>

**Outside Services include:** Conservation Planning; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC #1

## Coyote Valley Acquisitions (Brandenburg & Sobrato)

Project  
Number  
P-000249

### Project Description

Coordinate with POST and City of San Jose to permanently protect land in the North Coyote Valley as identified in the Landscape Linkage report and in support of the City's Measure T

Program  
Acquisition

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$5,369,372
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$9,565
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
<b>PROJECT TOTAL COST</b>			<b>\$5,378,937</b>

Status  
In Progress -  
On Track

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$9,466	
Supplies and Consumables		
Outside Services	\$99	
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$9,565</b>	

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Coyote Valley Conservation Areas Master Plan

Project  
Number  
P-000250

Program  
Conservation

Status  
In Progress -  
On Track

### Project Description

A master vision plan for Authority and partner-owned conservation lands in Coyote Valley as implementation to the 2017 Coyote Valley Landscape Linkage Report. The plan will set forth landscape scale strategies and site-specific implementation actions for integrating multi-benefit values and features with the goal of long-term conservation and ecological restoration.

Phase 1 of the master plan is almost complete, focused on consultant team review/synthesis of existing reports and data. Master plan advisory group rosters are still being finalized. Initial site inventory and assessment surveys are in-progress and will continue through next FY. The project's multi-year engagement plan is being finalized in July. Per last quarter update, the project's schedule has been refined and preliminary visioning/scenario development is now expected to take place in the second half of FY22-23.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$843,366
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$467,639
FY 2021-2022	CA Wildlife Conservation Board	Proposition 68 California Drought, Water, Parks, Climate, Coastal Protection and Outdoor Access For All Fund	\$52,970
<b>PROJECT TOTAL COST</b>			<b>\$1,363,976</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$366,215
Supplies and Consumables		\$525
Outside Services		\$90,900
Other Services and Fees		\$10,000
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$467,639</b>

**Outside Services include:** Planning Services; Community Relations; Site Monitoring; Photography & Video; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## WP Investments - Palm

Project  
Number  
P-000271

Program  
Acquisition

Status  
Completed

### Project Description

Located on Palm Avenue in mid-Coyote Valley in unincorporated Santa Clara County, the 20-acre Property is directly adjacent to the eastern boundary of the Authority's 348-acre Coyote Valley Open Space Preserve (CVOSP) and connects to 329 acres of protected lands acquired by POST directly to its north. Overall, the Property was identified as having high integrated conservation value in the Authority's Greenprint. It is entirely located within an "Area Essential to Conservation" in Together Bay Area's Conservation Lands Network. A tributary of Fisher Creek runs along its northern boundary from CVOSP. According to the Natural Resource Conservation Service's Soil Survey Geographic Database (SSURGO), approximately 18 acres of the Property is classified as "Prime Farmland, if irrigated" and 2 acres is classified as "Farmland of Statewide Importance". The Property currently does not have a tenant and is fallowed.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	-
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$864,889
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
<b>PROJECT TOTAL COST</b>			<b>\$864,889</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$2,039	
Supplies and Consumables		
Outside Services	\$368	
Other Services and Fees	\$1,146	
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions	\$861,336	
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$864,889</b>	

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## WP Investments - Laguna

Project  
Number  
P-000289

Program  
Acquisition

Status  
Completed

### Project Description

Located in mid-Coyote Valley in unincorporated Santa Clara County, the Property consists of 60 acres of prime farmland and is within a priority location for agricultural conservation as identified in the Santa Clara Valley Agricultural Plan, which was adopted by the County and Authority in 2018. The mid-Coyote Valley is a wildlife corridor that is complementary to the nearly 1,000 acres that were recently protected North Coyote Valley. Limiting development on this Property and implementing wildlife friendly agricultural practices would help provide wildlife with safe passages across the Valley. Restricting development would also allow for groundwater recharge to continue in this shallow aquifer and avoid greenhouse gas emissions associated with residential development. Protection of this Property for agriculture would help fulfill the vision of Coyote Valley as a multi-benefit linkage that supports agriculture while providing habitat and movement corridors for wildlife.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	-
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$864,127
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
FY 2021-2022	County of Santa Clara	MOU for Acquisition of Agricultural Conservation Easements	\$520,000
FY 2021-2022	CA Dept of Conservation	Sustainable Agricultural Lands Conservation Program (SALC)	\$17,913
<b>PROJECT TOTAL COST</b>			<b>\$1,402,040</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$29,740	
Supplies and Consumables		
Outside Services	\$7,046	
Other Services and Fees	\$2,090	
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions	\$825,250	
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$864,127</b>	

**Outside Services include:** Legal Services; Conservation Planning

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Ocean Queen Acquisition

Project  
Number  
P-000306

Program  
Acquisition

Status  
Completed

### Project Description

Located on Palm Avenue in mid-Coyote Valley in unincorporated Santa Clara County, the 10-acre Property is directly adjacent to the eastern boundary of the Authority's 348-acre Coyote Valley Open Space Preserve (CVOSP) and connects to 349 acres of protected land acquired by Peninsula Open Space Trust (POST) and the Authority to the north and east. The Authority purchased this property to prevent the development of a proposed single family residence that would have impacted habitat, connectivity, and the viewshed of the adjoining protected lands.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	-
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$1,236,629
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
<b>PROJECT TOTAL COST</b>			<b>\$1,236,629</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$3,890	
Supplies and Consumables	\$68	
Outside Services	\$16,820	
Other Services and Fees	\$1,930	
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions	\$1,213,921	
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$1,236,629</b>	

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #1

## Environmental Credits Program w City of San Jose

Project  
Number  
P-000327

### Project Description

In partnership with the City of San Jose, the Authority will explore the feasibility of a pilot environmental credits program that that will build off of the proof of concept the City is currently evaluating to create a funding stream for land conservation and restoration in Coyote Valley.

Program  
Conservation

The departure of staff managing conservation initiatives-related projects has contributed to the delay of this project during FY21/22.

Status  
In Progress -  
Delayed

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$4,833
<b>PROJECT TOTAL COST</b>			<b>\$4,833</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$4,833
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$4,833</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EXPENDITURE PLAN CATEGORY #2

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Project  
Number  
P-000022

Program  
Resource  
Management

Status  
Completed

### Project Description

In partnership with the Santa Clara Valley Water District (SCVWD), the Authority is studying the Coyote Valley to understand the historic hydrology and ecological function with an eye towards integrating water resources with land conservation and management. Together, the goal is to identify and prioritize locations in the Coyote Valley where land conservation and restoration can achieve SCVWD's One Water Initiative objectives related to flood protection, recharge, and water quality / habitat enhancement. The project includes identifying modeling and analysis to integrate green infrastructure solutions within the framework of the SCVWD's Capital Improvement Plans.

The final report can be found on the Authority's website. Staff may continue ongoing reviews of conservation and restoration priorities identified within the report under Regional Project Reviews (K-000188).

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$438,541
FY 2015-2021	Bechtel Foundation	Healthy Lands Healthy Economies	\$26,140
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$13,264
<b>PROJECT TOTAL COST</b>			<b>\$477,944</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$13,264
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$13,264</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Ridge Grazing Improvements and Habitat Improvements

EPC #2

Project Number  
**P-000158**

Program  
Resource Management

Status  
In Progress - On Track

## Project Description

Implementation of grazing infrastructure and habitat improvements across 4,160 acres at Coyote Ridge that includes the Authority's Preserve as well as Santa Clara Valley Water District (SCVWD) and Valley Transportation Authority (VTA) lands. Conservation grazing on Coyote Ridge focuses on reducing the severity and extent of invasive species; enhancing the ecosystem health of grasslands, promoting native plant species, and maintaining habitat for native grassland species and other threatened species such as the Bay checkerspot butterfly. This project is funded by the Central Valley Project Conservation Program and Central Valley Project Improvement Act Habitat Restoration Program, the Valley Habitat Agency (VHA), VTA, and SCVWD, and is being implemented in partnership with the VHA. This project will support grazing efforts and enhance 45 acres of wetlands, riparian corridors, and adjacent upland habitat by installing exclusion fencing, replacement of aging pasture and boundary fences, and installing/replacing springs and troughs.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$41,763
FY 2015-2021	Bureau of Reclamation	Bureau of Reclamation	\$29,497
FY 2015-2021	US Dept of Fish and Wildlife	US Dept of Fish and Wildlife	\$72,644
FY 2015-2021	Santa Clara Valley Habitat Agency	Santa Clara Valley Habitat Agency	\$4,950
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$82,663
FY 2021-2022	Bureau of Reclamation	Bureau of Reclamation	\$196,413
FY 2021-2022	US Dept of Fish and Wildlife	US Dept of Fish and Wildlife	\$495,054
FY 2021-2022	Santa Clara Valley Transportation Authority	Santa Clara Valley Transportation Authority	\$122,657
FY 2021-2022	Valley Water	Valley Water	\$167,050
<b>PROJECT TOTAL COST</b>			<b>\$1,130,028</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$4,800
Supplies and Consumables		
Outside Services		\$76,821
Other Services and Fees		\$1,042
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$82,663</b>

**Outside Services include:** Resource Management: Grazing Programs; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #2

## Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)

Project  
Number  
P-000227

### Project Description

Enhance and restore at-risk breeding pond habitats to protect California red-legged frogs and enhance climate resiliency at Rancho Cañada del Oro Open Space Preserve.

Staff shifted priorities to fulfilling other grant-funded projects during the fiscal year.

Program  
Resource  
Management

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$216,368
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$53,798
FY 2021-2022	Valley Water	2020 Safe, Clean Water Project D3 Grant Agreement	\$15,000
<b>PROJECT TOTAL COST</b>			<b>\$285,166</b>

Status  
In Progress -  
Delayed

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$5,473
Supplies and Consumables		
Outside Services		\$48,325
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$53,798</b>

**Outside Services include:** Resource Management: Wildlife Management, Planning Services: Prime Engineering; Resource Assessment/ Ent Review

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #2

## Pajaro River Riparian Restoration

Project  
Number  
P-000251

Program  
Resource  
Management

Status  
In Progress -  
On Track

### Project Description

Restore stream habitat by reshaping stream bank, removing invasive species, and planting climate-smart riparian species along .75-mile of the Pajaro River on the Pajaro River Agricultural Preserve South Property to benefit wildlife habitat and water quality. Partner with Point Blue Conservation Science’s Students and Teachers Restoring a Watershed (STRAW) program to provide outdoor environmental education opportunities for school kids.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$14,104
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$23,299
<b>PROJECT TOTAL COST</b>			<b>\$37,402</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$23,299
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$23,299</b>

Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

## Fisher Creek Riparian Habitat Restoration

Project  
Number  
P-000269

Program  
Resource  
Management

Status  
In Progress -  
On Track

### Project Description

The Fisher Creek Riparian Habitat Restoration Project will expand a narrow riparian patch along 3,100 feet of Fisher Creek to a 50-foot riparian corridor, resulting in a 3.5-acre restoration project. Areas along the creek bank would be restored to willow-cottonwood habitat followed by upland species such as large seed grasses or berry bushes. The new 50-foot buffer would provide water quality benefits to Fisher Creek by increasing the separation between active farmland and Fisher Creek, therefore reducing sediment and pollutants from entering Fisher Creek.

In addition to the climatic, water quality, and wildlife habitat and connectivity benefits, this project connects communities to the lands around them. Restoration work would be completed in partnership with Point Blue Conservation Science's Students and Teachers Restoring a Watershed (STRAW) program. The STRAW program engages K-12 students, community members, and Conservation Corps members in climate-smart restoration. Environmental education will continue beyond the implementation of this project through interpretive signs and training for Authority staff and docents.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$23,557
FY 2015-2021	CA Regional Water Quality Control Board San Francisco Bay Region	Supplemental Environmental Project - Monterey Mushrooms, Inc.	\$171,032
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$10,261
FY 2021-2022	CA Regional Water Quality Control Board San Francisco Bay Region	Supplemental Environmental Project - Monterey Mushrooms, Inc.	\$106,429
<b>PROJECT TOTAL COST</b>			<b>\$311,279</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$10,189
Supplies and Consumables		\$6
Outside Services		\$66
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$10,261</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #2

## Coyote Valley Groundwater Sustainability Report

Project  
Number  
P-000277

Program  
Conservation

Status  
In Progress -  
Delayed

### Project Description

The conservation easement the Open Space Authority holds over the Tulare Meadows property requires development of a groundwater assessment to understand relationship between groundwater pumping around the conservation property and the sustainability of groundwater dependent ecosystems and creek baseflows. Cost will be shared by the Authority, POST and City of San Jose.

The departure of staff managing water resources-related projects has contributed to the delay of this project during FY21/22. This assessment work may be rolled into the North Coyote Valley Conservation Areas Master Plan project (P-000250) in a future fiscal year.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$6,342
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$4,381
<b>PROJECT TOTAL COST</b>			<b>\$10,723</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$4,381
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$4,381</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #2

## Spreckles Wetland Enhancement Project

Project  
Number  
P-000307

Program  
Resource  
Management

Status  
In Progress -  
On Track

### Project Description

The goal of the Spreckles Wetland Cleanup and Enhancement Project is to enhance habitat within Spreckles Wetland through the removal of trash, debris and invasive plant species; to enhance habitat through modification of the culvert to allow for water to spread out more extensively and increase the size of, and variability in water depth within, the wetland; and to monitor the results of these enhancements on native flora and fauna.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$317
FY 2015-2021	Bonneville Environmental Foundation	Grant	\$8,461
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$10,205
FY 2021-2022	Bonneville Environmental Foundation	Grant	\$70,981
<b>PROJECT TOTAL COST</b>			<b>\$89,964</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$10,090
Supplies and Consumables		
Outside Services		\$116
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$10,205</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #2

## Fisher Creek Riparian Restoration (BEF Funded)

Project  
Number  
P-000308

### Project Description

Restore riparian habitat and fence 100-foot buffer along the creek.

Program  
Resource  
Management

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$214
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$2,521
FY 2021-2022	Bonneville Environmental Foundation	Grant	\$19,643
<b>PROJECT TOTAL COST</b>			<b>\$22,378</b>

Status  
In Progress –  
On Track

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$2,261
Supplies and Consumables		
Outside Services		
Other Services and Fees		\$260
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$2,521</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



# Fisher Creek Riparian Habitat Restoration (NFWF-Funded)

EPC #2

Project Number  
P-000343

Program Resource Management

Status In Progress - Ahead of Schedule

## Project Description

Phase II of this project would build on the success of Phase I and target two additional locations along the bank of Fisher Creek for restoration, which includes removal of invasive plants, planting native species, and engaging with youth and community members.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$325
<b>PROJECT TOTAL COST</b>			<b>\$325</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		
Supplies and Consumables		
Outside Services		\$325
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$325</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

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EXPENDITURE PLAN CATEGORY #3

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EPC #3

## Strategic Preserve Planning Program

Project  
Number  
K-000333

Program  
Capital  
Improvement

Status  
Ongoing

### Project Description

The Planning and Capital Improvements Department (PLN) is responsible for short- and long-range planning for preserve use and management. The Strategic Preserve Planning Program delivers development of policies and plans for the use and management of the Authority's properties, conducts feasibility studies, consult with tribal partners for planning and execution of capital projects, and reviews local and regional policies and projects that may influence the Authority preserves.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	-
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$63,386
<b>PROJECT TOTAL COST</b>			<b>\$63,386</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$63,386
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$63,386</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000028

Program  
Capital  
Improvement

Status  
In Progress -  
On Track

### Project Description

This project will utilize existing inventory reports and studies that have been prepared to date to prepare conceptual design alternatives for a central staging area and limited phase-one trail that will allow public access to the property by 2019. This plan will be part of a long-term master plan that encompasses phases of future trail connections for additional self-guided access and environmental interpretative and education stations that share the importance of this preserve within the region and the connectivity that it provides for people and wildlife. Public access to the Preserve will provide opportunities for recreation access to this area, including extending the Bay Area Ridge Trail from Joseph Grant County Park in the north to Anderson Lake County Park in the south.

Board of Directors approved CEQA. 100% and bid drawings completed. Construction bidding currently underway. Bids due August 2022. Construction anticipated to begin Fall 2022.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$304,232
FY 2015-2021	Gordon and Betty Moore Foundation	Grant	\$200,000
FY 2015-2021	Metropolitan Transportation Commission	Priority Conservation Area Grant Program	\$75,000
FY 2015-2021	CA Dept of Parks and Recreation	2018 Parks Bond Act RIRE	\$185,427
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$630,367
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
FY 2021-2022	Gordon and Betty Moore Foundation	Grant	\$85,804
FY 2021-2022	CA Dept of Parks and Recreation	2018 Parks Bond Act RIRE	\$333,828
<b>PROJECT TOTAL COST</b>			<b>\$1,814,658</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$107,399	
Supplies and Consumables		
Outside Services	\$1,660	
Other Services and Fees	\$521,308	
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$630,367</b>	

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Valley Open Space Preserve Improved North Meadow Public Access

EPC #3

Project Number  
P-000032

Program  
Capital Improvement

Status  
In Progress - On Track

## Project Description

In 2010, the Authority established the 348-acre Coyote Valley Open Space Preserve. The Preserve was opened to the public on June 27, 2015 with public access improvements that included vehicle and equestrian parking areas, picnic areas, restroom facility and a 4 mile multi-use trail. This project will provide an ADA accessible trail and public amenity areas along the Heart's Delight Trail in the North Meadow. Anticipated to be complete for public use by 2021.

Staff and initial public outreach completed. Final concept design and estimate submitted. Developing scope of work with consultant for phase 2 archeological investigation.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$187,790
FY 2015-2021	Valley Water	Safe, Clean Water and Natural Flood Protection Program	\$40,000
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$44,424
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
<b>PROJECT TOTAL COST</b>			<b>\$272,214</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$19,849	
Supplies and Consumables		
Outside Services	\$24,575	
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$44,424</b>	

**Outside Services include:** Prime Design; CEQA; Surveys & Investigations

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## Dexter Canyon Bridge Replacement

Project  
Number  
P-000033

### Project Description

Preliminary analysis of replacement of the Dexter Canyon Bridge located within Palassou Ridge Open Space Preserve, adjacent to the historic homestead. The planned construction of new abutments and installation of a new bridge is to be located in approximately the same location as the existing bridge.

Program  
Capital  
Improvement

Actively building relationships with regional partners who may also have an interest in the project and possible cost sharing. Project has been delayed until a future fiscal year, depending on capital improvement planning priorities.

Status  
In Progress -  
Delayed

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$87,326
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$3,147
<b>PROJECT TOTAL COST</b>			<b>\$90,473</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,187
Supplies and Consumables		
Outside Services		\$1,960
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$3,147</b>

**Outside Services include:** Environmental Planning/CEQA

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



# Coyote Valley Open Space Preserve Equestrian Lot Improvements

EPC #3

Project Number  
P-000035

Program  
Capital Improvement

Status  
In Progress - Delayed

## Project Description

Resolve seasonal drainage issues at Coyote Valley Open Space Preserve's equestrian parking lot surfacing to ensure year-round access for visitors.

Project has been delayed until FY 22/23. Construction drawings are completed . Project transferred to Field operations.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$1,433
<b>PROJECT TOTAL COST</b>			<b>\$1,433</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,433
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$1,433</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Rancho Cañada del Oro Llagas Creek Bridge and Day Use Area

EPC #3

Project Number  
P-000036

Program  
Capital Improvement

Status  
In Progress - On Track

## Project Description

Development of a plan for a new ADA accessible interpretative day-use-area accessed via a pedestrian bridge crossing over Llagas Creek. Enhance public event and operational access to Blair Ranch area within the Rancho Cañada del Oro Open Space Preserve.

70% bridge and site construction documents complete. CEQA Initial Study planned to be released late summer. City of San Jose planning and building permits complete. Habitat Agency permit application submitted.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$215,865
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	\$44,470
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	
FY 2021-2022	CA Natural Resources Agency	2018 Parks Bond Act Per Capita Grant Program	\$139,346
<b>PROJECT TOTAL COST</b>			<b>\$399,681</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits	\$43,365	
Supplies and Consumables		
Outside Services	\$1,105	
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>	<b>\$44,470</b>	

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Valley Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000087

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Coyote Valley Open Space Preserve is located at the western edge of the Coyote Valley, which provides a greenbelt between San Jose and Morgan Hill. While only 20 miles from downtown San Jose, this 348-acre preserve offers a true rural and wilderness experience.

Coyote Valley Open Space Preserve is open to the public, with over 45,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 4 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$568,256
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$276,386
<b>PROJECT TOTAL COST</b>			<b>\$844,641</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$205,780
Supplies and Consumables		\$29,605
Outside Services		\$15,358
Other Services and Fees		\$1,000
Equipment and Maintenance		\$7,653
Facilities and Utilities		\$16,990
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$276,386</b>

**Outside Services include:** Resource Management: Vegetation Management; Grazing Programs; Public Access/Facilities Maint; Wildlife Management; Site Monitoring; Legal Services; Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Sierra Vista Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000088

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 1,611-acre preserve in the Eastern foothills of Santa Clara County offers sweeping views of the Valley and the opportunity to stroll through diverse landscapes including oak woodlands, rolling grassland, and chaparral communities. Perched above Alum Rock Park, the area provides watershed protection for Penitencia Creek and is home to a number of protected wildlife species including the California red-legged frog, California tiger salamander, American badger, and Western burrowing owl and other species such as golden eagle, mountain lion, bobcat, and gray fox.

Sierra Vista Open Space Preserve is open to the public, with over 100,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 11.5 miles of trail
- Staging area
- Picnic tables
- Park benches
- Equestrian Lot

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$1,707,772
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$770,928
<b>PROJECT TOTAL COST</b>			<b>\$2,478,700</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$622,146
Supplies and Consumables		\$75,230
Outside Services		\$9,496
Other Services and Fees		\$550
Equipment and Maintenance		\$55,899
Facilities and Utilities		\$7,607
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$770,928</b>

**Outside Services include:** Resource Management: Grazing Programs; Public Access/Facilities Maint; Construction; Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Coyote Ridge Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000089

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The Coyote Ridge property is located in the Diablo Range foothills east of Hwy 101 in southern Santa Clara County. The 1,859-acre property boasts rare serpentine grassland, which is vital to the threatened Bay checkerspot butterfly and Metcalf Canyon jewelflower, and provides critical habitat for the California red-legged frog, California tiger salamander, Tule elk, Western burrowing owls, golden eagles, and many other raptors.

Coyote Ridge Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$132,209
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$59,643
<b>PROJECT TOTAL COST</b>			<b>\$191,852</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$40,159
Supplies and Consumables		\$10,060
Outside Services		\$772
Other Services and Fees		\$38
Equipment and Maintenance		\$8,375
Facilities and Utilities		\$240
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$59,643</b>

**Outside Services include:** Resource Management: Wildlife Management, Public Access/Facilities Maint

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Rancho Cañada del Oro Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000090

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Rancho Cañada del Oro Open Space Preserve is in the foothills of the Santa Cruz Mountains in South Santa Clara County. A glistening creek runs along the Llagas Meadow and deer, bobcat, mountain lions, and other wildlife roam throughout the 4,774-acre preserve. In the spring months, wildflowers adorn the meadow and hillsides.

The preserve is open to the public, with over 35,000 visitors annually. The following amenities are managed and maintained by the Authority:

- 8.3 miles of trail
- Staging area
- Picnic tables
- Park benches
- Restrooms
- Equestrian Lot
- Overflow Parking Lot

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$1,129,017
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$281,543
<b>PROJECT TOTAL COST</b>			<b>\$1,410,560</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$192,380
Supplies and Consumables		\$48,225
Outside Services		\$18,814
Other Services and Fees		\$407
Equipment and Maintenance		\$13,223
Facilities and Utilities		\$8,494
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$281,543</b>

**Outside Services include:** Resource Management: IPM/ Pest Control; Public Access/Facilities Maint; Grazing Programs; Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Diablo Foothills Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000091

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

This 819-acre preserve has a half acre pond and several creeks that are part of the primary watershed for the Pajaro River, which flows toward Monterey Bay. The preserve also offers habitat for California red-legged frogs and California tiger salamanders, and features Coast Live Oak and annual grasslands.

Diablo Foothills Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$163,589
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$38,217
<b>PROJECT TOTAL COST</b>			<b>\$201,806</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$20,205
Supplies and Consumables		\$13,054
Outside Services		\$4,133
Other Services and Fees		\$50
Equipment and Maintenance		\$597
Facilities and Utilities		\$178
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$38,217</b>

**Outside Services include:** Resource Management: Public Access/Facilities Maint; Legal Services; Wildlife Management

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Little Uvas Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000092

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located in the Southern Santa Cruz Mountains, Little Uvas Creek consists primarily of serpentine hardwoods and grasslands, grey pine, and oak woodland. A total of five perennial ponds are located on the 285-acre property.

Little Uvas Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$36,106
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$6,506
<b>PROJECT TOTAL COST</b>			<b>\$42,612</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$5,949
Supplies and Consumables		
Outside Services		
Other Services and Fees		\$557
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$6,506</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



# Palassou Ridge Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000093

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Palassou Ridge connects Coyote Lake-Harvey Bear Ranch County Park to Henry Coe State Park. This 3,524-acre preserve has deep, wooded canyons and rolling grassy hills as well as important habitat for California red-legged frogs and California tiger salamanders. The property contains a historic stone house and was a campsite for the Anza Expedition.

Palassou Ridge Open Space Preserve offers docent-led hikes.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$126,712
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$12,535
<b>PROJECT TOTAL COST</b>			<b>\$139,248</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$11,139
Supplies and Consumables		\$1,163
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		\$233
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$12,535</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# North Pajaro River Agricultural Preserve Operations & Maintenance

EPC #3

Project Number  
P-000095

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The North Pajaro River Agricultural Preserve contains several historical structures. The 100-acre preserve is in agricultural production and is important to protecting the working lands and agricultural heritage of Santa Clara County. 21 acres of the preserve are in active restoration to provide a natural buffer along wetland areas and enhance native vegetation within a historic flood plain. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat.

North Pajaro River Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$201,810
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$40,357
<b>PROJECT TOTAL COST</b>			<b>\$242,167</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$26,896
Supplies and Consumables		\$3,580
Outside Services		
Other Services and Fees		
Equipment and Maintenance		\$9,881
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$40,357</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Santa Teresa Foothills Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000096

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Located on Santa Teresa Ridge in San Jose's Santa Teresa neighborhood, this 61-acre area is a gateway to 1,500 acres of open space land. It provides sweeping views across the Almaden Valley to downtown San Jose and the Mt. Hamilton Range.

Santa Teresa Foothills Open Space Preserve does not offer public access at this time.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$45,787
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$4,216
<b>PROJECT TOTAL COST</b>			<b>\$50,003</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$3,700
Supplies and Consumables		\$119
Outside Services		\$293
Other Services and Fees		
Equipment and Maintenance		\$103
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$4,216</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Upper Uvas Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000097

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Part of the Santa Cruz Mountains, the headwaters of Uvas Creek drain through the mountain's slopes, providing high-quality aquatic habitat and water supply. Douglas fir and Gray pines are also found on this 1,253-acre rugged terrain.

Upper Uvas Open Space Preserve does not offer public access at this time.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$24,868
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$2,974
<b>PROJECT TOTAL COST</b>			<b>\$27,843</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,339
Supplies and Consumables		\$1,635
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$2,974</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Mount Chual Open Space Preserve Operations & Maintenance

EPC #3

Project Number  
P-000098

Program  
Operations

Status  
Ongoing

## Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

As the third highest peak in the Santa Cruz Mountains, this 632-acre preserve has panoramic views of the Diablo Range with chaparral and Bay Laurel plant communities. It also contains the headwaters for Llagas Creek which provides essential water supply and aquatic habitat for fish and amphibians.

Mount Chual Open Space Preserve does not offer public access at this time.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$29,671
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$5,707
<b>PROJECT TOTAL COST</b>			<b>\$35,378</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$4,093
Supplies and Consumables		\$1,614
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$5,707</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## El Toro Open Space Preserve Operations & Maintenance

Project  
Number  
P-000099

Program  
Operations

Status  
Ongoing

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

Nestled above Morgan Hill, in the Santa Cruz Mountains, this 58-acre hillside is home to Coast Live Oak, California bay woodlands, chaparral, and grasslands.

El Toro Open Space Preserve does not offer public access at this time.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$71,695
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$5,647
<b>PROJECT TOTAL COST</b>			<b>\$77,342</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$4,882
Supplies and Consumables		\$765
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$5,647</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## South Pajaro River AP Operations & Maintenance

Project  
Number  
P-000202

Program  
Operations

Status  
Ongoing

### Project Description

The daily operation, management and stewardship of the Authority’s lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring and maintaining capital structures, and careful stewardship and reporting for contract land management and mitigation.

The 184-acre preserve has been in continuous agricultural production since at least 1939 and is important to protecting the working lands and agricultural heritage of Santa Clara County. The Pajaro River is a critical wildlife corridor connecting the Diablo and Santa Cruz Mountains and provides important riparian habitat. 10 acres of the preserve is part of an active restoration to provide a natural buffer from agricultural practices along the north bank of the Pajaro River.

South Pajaro River Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$17,709
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$1,437
<b>PROJECT TOTAL COST</b>			<b>\$19,145</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,437
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$1,437</b>

**Outside Services include:**

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## Interp & Environmental Education Program

Project  
Number  
P-000247

### Project Description

The development, delivery and management of environmental education programs. This program aims to promote the protection of water, wildlife, and working lands through public education about the Authority's adaptive management of natural resources like watersheds, wildlife connectivity, and the protection of endangered species.

Program  
Environmental  
Education

### Expenditure Overview

Status  
Ongoing

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$572,145
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$161,715
<b>PROJECT TOTAL COST</b>			<b>\$733,860</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$158,162
Supplies and Consumables		\$861
Outside Services		
Other Services and Fees		\$2,692
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$161,715</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC #3

## Volunteer Program

Project  
Number  
P-000248

Program  
Community  
Engagement

Status  
Ongoing

### Project Description

Volunteer programs, especially those that engage participants in projects on Authority preserve lands, build a deeper understanding of the region’s natural systems, build strong relationships between the Authority and the communities where the projects occur, and build a sense of ownership of the resource improvements by the participants who contributed to those improvements. The Monthly Land Stewards Program is designed to augment Authority Field staff capacity by providing intensive work project assistance for priority projects, saving the Authority significant labor costs by achieving work results without hiring additional staff.

Preliminary implementation will include offering one event each month (weather permitting), planned in close coordination with the Authority’s Field Operations staff who identify the highest priority needs on Authority lands.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$197,933
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$94,558
<b>PROJECT TOTAL COST</b>			<b>\$292,491</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$90,403
Supplies and Consumables		\$41
Outside Services		
Other Services and Fees		\$4,114
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$94,558</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## North Coyote Valley Operations & Maintenance

Project  
Number  
P-000267

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring, and maintaining capital structures.

Program  
Operations

North Coyote Valley Conservation Area is located in the north west area of Coyote Valley and comprises of the Laguna Seca and upland habitat providing habitat for migratory birds and other wildlife species such as American badger, coyote, bobcat, etc.

Status  
Ongoing

North Coyote Valley Conservation Area offers docent-led hikes, land steward events, and public access events.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$193,496
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$74,333
<b>PROJECT TOTAL COST</b>			<b>\$267,829</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$54,465
Supplies and Consumables		\$7,701
Outside Services		\$1,821
Other Services and Fees		
Equipment and Maintenance		\$10,126
Facilities and Utilities		\$220
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$74,333</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## Tulare Meadows Operations & Maintenance

Project  
Number  
P-000268

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring, and maintaining capital structures.

Program  
Operations

Tulare Meadows is located in the north east area of Coyote Valley and encompasses an active agricultural operation as well as the maintenance of several structures.

Status  
Ongoing

Tulare Meadows offers land steward and public access events.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$82,266
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$15,316
<b>PROJECT TOTAL COST</b>			<b>\$97,582</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$14,241
Supplies and Consumables		\$548
Outside Services		
Other Services and Fees		\$50
Equipment and Maintenance		\$477
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$15,316</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Fisher's Bend Agricultural Preserve Operations & Maintenance

EPC #3

Project Number  
P-000272

Program Operations

Status Ongoing

## Project Description

Fisher's Bend is located in the Mid-Coyote Valley and is currently under an active agriculture operation. A portion of Fisher Creek runs through the property and is actively managed for riparian and wetland restoration.

The Authority currently manages and monitor the agricultural lease, as well as provide routine patrol of the property to address trespass or trash issues.

Fisher's Bend Agricultural Preserve does not offer public access at this time; however, frequent land stewards events are hosted by the Authority at this Preserve.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$8,509
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$24,823
<b>PROJECT TOTAL COST</b>			<b>\$33,332</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$21,929
Supplies and Consumables		\$2,791
Outside Services		
Other Services and Fees		
Equipment and Maintenance		\$103
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$24,823</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

Project  
Number  
P-000276

Program  
Operations

Status  
Ongoing

### Project Description

During this time of global uncertainty caused by COVID-19, outdoor open spaces offer a refuge for reducing stress, anxiety, and anger while improving mental and physical wellness. The Authority strongly believes that continuing to connect people to nature and outdoor open spaces is more important than ever.

As a result, the agency's open space preserves – Sierra Vista, Rancho Cañada del Oro and Coyote Valley – remains open for the public to enjoy in a safe and healthy manner.

To respond to the Governor and local public health officer's orders, the agency implemented various changes to the daily operational processes to address safety and compliance of COVID-19 protocols. The changes made during the height of the pandemic have been slowly integrated into everyday operations; costs are captured at the respective preserve maintenance and operations code. This project will remain open to capture time spent monitoring and responding to changes in community levels.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$499,504
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$1,159
<b>PROJECT TOTAL COST</b>			<b>\$500,664</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,159
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$1,159</b>

#### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## American Disabilities Act Transition Plan

Project  
Number  
P-000280

### Project Description

Develop an ADA Transition Plan for Authority facilities, programs, and public outreach. Report will provide recommendations for phasing and implementation including compliance with Architectural Barriers Act Accessibility Guidelines.

Program  
Long Range  
Planning

ADA Transition Plan team has kicked off with consultants and project will continue into FY 22/23.

Status  
In Progress -  
On Track

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$7,843
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$11,348
<b>PROJECT TOTAL COST</b>			<b>\$19,191</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$10,881
Supplies and Consumables		
Outside Services		\$198
Other Services and Fees		\$269
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$11,348</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## Parking Reservation System

Project  
Number  
P-000283

Program  
Operations

Status  
In Progress -  
Delayed

### Project Description

Deploy a parking reservation system for the Open Space Authority's staging areas to reduce congestion and provide a quality experience for Preserve visitors.

Staff is in continued conversations with the Use and Management Committee to review how a parking reservation system could impact operations.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$3,078
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$1,676
<b>PROJECT TOTAL COST</b>			<b>\$4,753</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$1,522
Supplies and Consumables		
Outside Services		\$154
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$1,676</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## COVA Operations and Maintenance

Project  
Number  
P-000309

### Project Description

The daily operation, management and stewardship of the Authority's lands and public access facilities includes trail and preserve maintenance, resource management such as grazing management, invasive plant management, site monitoring, resource and habitat enhancement, monitoring, and maintaining capital structures.

Program  
Operations

This area within the North Coyote Valley Conservation Areas includes everything south of Bailey Avenue and encompasses an active agricultural operation as well as the maintenance of several structures.

Status  
Ongoing

This area of the valley floor offers land steward and public access events.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$3,892
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$80,190
<b>PROJECT TOTAL COST</b>			<b>\$84,082</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$29,954
Supplies and Consumables		\$38,056
Outside Services		\$7,314
Other Services and Fees		
Equipment and Maintenance		\$4,865
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$80,190</b>

**Outside Services include:** Resource Management: Vegetation Management; Surveys: Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*



EPC #3

## Diablo Foothills Boundary Fence Re-Build

Project  
Number  
P-000320

### Project Description

This project entails the complete replacement of approximately 17000 feet of fence that was damaged in the Crews Fire in 2020.

Program  
Capital  
Improvement

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	\$83,321
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$252,733
<b>PROJECT TOTAL COST</b>			<b>\$336,054</b>

Status  
Completed

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$26,011
Supplies and Consumables		\$20,927
Outside Services		\$205,795
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$252,733</b>

**Outside Services include:** Resource Management: Grazing Programs; Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Rancho Cañada del Oro Open Space Preserve Backcountry Trail Planning

EPC #3

Project  
Number  
P-000324

Program  
Capital  
Improvement

Status  
In Progress -  
Delayed

## Project Description

Public access feasibility study for area of Rancho Cañada del Oro Open Space Preserve, formerly known as Blair Ranch.

Consultant team has been contracted under Road and Trail Planning and Design As-Needed Services. Task order for this project will be developed in FY 22/23, at which point, project will get underway.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$2,535
<b>PROJECT TOTAL COST</b>			<b>\$2,535</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$2,535
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$2,535</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

# Rancho Cañada del Oro Public Access and Maintenance Improvements

EPC #3

Project Number  
P-000325

Program  
Capital Improvement

Status  
In Progress - Delayed

## Project Description

Due to the increase in visitor use at Rancho Cañada del Oro OSP, public access amenities and maintenance improvements are needed and will be further studied for feasibility and costs. These projects will be initially studied together, and improvements may include the Casa Loma Road overflow lot, amelioration of social trail to Bald Peaks and decommissioning of a portion of unsustainable ranch road and re-positioning of gate RC-06.

Initial team meeting to confirm project goals and needs. Developing CEQA and permit options for overflow lot.

## Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$623
<b>PROJECT TOTAL COST</b>			<b>\$623</b>

## FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$623
Supplies and Consumables		
Outside Services		
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$623</b>

### Outside Services include:

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## Monarch Habitat Restoration

Project  
Number  
P-000336

### Project Description

Plan and implement a community-based restoration project to plant native species that benefit the monarch butterfly and other pollinating invertebrates, and compile educational resources to increase pollinator awareness in Coyote Valley.

Program  
Resource  
Management

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$3,207
<b>PROJECT TOTAL COST</b>			<b>\$3,207</b>

Status  
In Progress -  
Ahead of  
Schedule

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$3,141
Supplies and Consumables		
Outside Services		\$66
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$3,207</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

EPC #3

## Tilton Ranch Complex Home Improvements

Project  
Number  
P-000346

Program  
Capital  
Improvement

Status  
In Progress -  
Ahead of  
Schedule

### Project Description

The Tilton Ranch Complex is a remodeled 1917 3,200-square-foot ranch home on 60 acres. The home is on a raised foundation constructed of poured concrete with a basement. The Authority received a home inspection report upon purchase that recommends foundation improvements, seismic retrofit, and sump pump installation. Furthermore, the electrical work needs to be brought up to code and will require an electrician to assess and recommend updates.

### Expenditure Overview

Fiscal Years	Funder	Funding Source	Amount
FY 2015-2021	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure Q Parcel Tax	
FY 2021-2022	Open Space Authority	Measure T Parcel Tax	\$108
<b>PROJECT TOTAL COST</b>			<b>\$108</b>

### FY 2021/2022 Expenditure Breakdown

Expense Category	MQ Amount	MT Amount
Payroll and Benefits		\$59
Supplies and Consumables		
Outside Services		\$50
Other Services and Fees		
Equipment and Maintenance		
Facilities and Utilities		
Acquisitions		
<b>TOTAL FOR FISCAL YEAR 2021/2022</b>		<b>\$108</b>

**Outside Services include:** Legal Services

*Note: Information on the types of expenditures that may be classified into each expense category can be found on page 9 of this report.*

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# Urban Grant Program and Disbursements



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### Grant Program Funded by Measure Q and Measure T

The Urban Grant Program is funded by both Measure Q and Measure T and offer grants that will benefit communities and neighborhoods within the Authority's jurisdiction. The Authority's jurisdiction includes the cities of San Jose, Milpitas, Santa Clara, Campbell, Morgan Hill and unincorporated areas of Santa Clara County.

**The Urban Grant Program** addresses the needs of urban communities, including areas that currently have limited access to preserves and parks. The grant program aims to fund projects that will improve the quality of life for urban residents. The competitive grants are open to non-profits, public agencies, schools, and school districts, and are awarded in one or more of these four categories:

- Environmental Stewardship and Restoration
- Parks, Trails, and Public Access
- Environmental Education
- Urban Agriculture/Food Systems



*Valley Verde: San Jose Home Gardens*

Each fiscal year, the Authority may set aside up to 25% of the parcel tax revenue received from Measure Q and Measure T to fund the grant programs. These **allocations** are earmarked as restricted funds and made available for the next grant cycle. The Authority's Board of Directors solicits applications and approves the grant **awards**. The Authority records and reports the **disbursement** when payment is made to reimburse the grantee.

Starting in Fiscal Year 2021/2022, the Authority no longer allocates any funds towards the grant program using Measure Q funds. In its replacement, the Board approved an allocation of \$500,000, or 6.26% of the Measure T Parcel Tax revenue generated, to fund the grant program.

### Urban Grant Program Guidelines

The Board-approved [Program and Capital and Planning Guidelines](#) document outlines the process and criteria the Authority will use to solicit grant applications, evaluate proposals, and award grants.

The document provides applicants with general information about the current solicitation, such as total funds available for award, eligibility, public workshop times and locations, and important dates and deadlines. It further defines the project categories, types, and requirements, as well as the evaluation criteria to which the Authority's review committee adheres when reviewing and scoring each application. In February 2020, the Board approved an update to the Urban Grant Program, which categorized awards into Small Grants (\$10,000 - \$39,999) and Large Grants (\$40,000 - \$250,000), which were to be reviewed and awarded separately. A staff review team is formed to review and make recommendations to the Board of Directors. For the Large Grants, the applications are also presented at a publicly-noticed Citizens' Advisory Committee (CAC) meeting where committee members review and provide feedback to staff for inclusion in final recommendations to the Board of Directors. The Board makes final award decisions in line with the goals and objectives of the Measure Q and Measure T Expenditure Plans.

Grant agreements are drafted and reviewed by the Authority's Legal Counsel. The grant agreements include the general terms and conditions of funding as well as a detailed Scope of Work, Project Goals, and Project Budget that are used to evaluate reimbursement requests, project deliverables, and work progress. Grantees are required to submit final reports confirming completion of the project and project goal results, which the Authority verifies against the grant agreement.

During the independent audit, disbursements paid during the fiscal year are reviewed against the grant agreements.

Through this process from award to disbursement, the Board provides feedback and approval on the grant awards, staff reviews and processes reimbursements, and the independent auditor examines disbursements to ensure all projects funded by the Authority with Measure Q and Measure T funds support the urban communities within the Authority's boundaries and are consistent with the Authority's mission and objectives of the *Expenditure Plans*.

Grant Disbursements and Balances as of June 30, 2022

A summary of all awards and disbursements made as of June 30, 2022, is shown below.

**Table 12: Urban Grant Program**

Grantee	Award	Total Disbursements	Balance
Children’s Discovery Museum	308,765	308,765	-
SAGE	10,000	10,000	-
Guadalupe River Park Conservancy	24,987	24,987	-
Latinos United for a New America (LUNA)	250,000	-	250,000
Bay Area Wilderness Training	40,000	40,000	-
Joseph George Middle School / Citizen Schools	24,675	14,532	-*
San Jose State University Research Foundation	166,740	162,184	-*
City of Campbell	35,762	20,815	-
Santa Clara County Public Health Department	250,000	250,000	-
Santa Clara County Creeks Coalition	12,142	12,142	-
Bay Area Ridge Trail Council	51,401	51,401	-
The Regents of the University of California / UCCE Santa Clara Cty	167,411	118,479	48,932
The Santa Clara County Food System Alliance	24,999	-	24,999
Keep Coyote Creek Beautiful	76,703	56,221	20,482
City of Morgan Hill	248,012	8,325	239,687
San Francisco Bay Bird Observatory	34,500	34,500	-
Friends of Master Gardeners of Santa Clara County	132,353	124,021	-*
		-	
Bay Area Ridge Trail Council	62,122	62,115	-*
Bay Area Wilderness Training	62,705	62,705	-
City of Morgan Hill	100,000	-	100,000
City of San Jose	30,000	29,788	-*
City of Santa Clara	59,250	59,245	-*
Guadalupe River Park Conservancy	27,010	22,864	4,416
Keep Coyote Creek Beautiful	67,134	60,341	6,793
Living Classroom	65,000	65,000	-
Our City Forest	100,000	90,000 -	10,000
Sacred Heart Community Service	100,000	-	-*
Valley Verde	45,000	45,000	-
Veggielution	75,040	75,040	-
		-	
Bay Area Older Adults	8,000	8,000	-
Bay Area Wilderness Training	15,000	15,000	-
Guadalupe River Park Conservancy	22,038	22,038	-
Keep Coyote Creek Beautiful	14,312	14,312	-
Living Classroom	10,000	10,000	-
Sacred Heart Community Service	24,971	24,971	-
San Francisco Bay Wildlife Society	6,055	6,055	-
San Jose Children’s Discovery Museum	24,875	24,875	-
Veggielution	20,000	19,986	-*

Annual Expenditure Plan Status Report – FY 2021/2022

Grantee	Total		Balance
	Award	Disbursements	
Saved By Nature	39,951	39,327	-*
Environmental Volunteers	32,063	31,355	-*
Sacred Heart Community Service	39,900	35,910	3,990
Earth Island Institute - BAWT	24,960	9,639	15,421
Santa Clara Unified School District	31,750	31,750	-
Keep Coyote Creek Beautiful	37,702	37,568	-*
Veggielution	150,000	44,660	105,340
Santa Clara Valley Audubon Society	79,608	5,816	73,792
Bay Area Older Adults	95,561	37,478	58,083
Guadalupe River Park Conservancy	130,000	10,333	119,667
Santa Clara County Public Health Department	100,000	3,493	96,507
San Jose State University Research Foundation	160,000	47,637	112,363
Living Classroom	160,000	34,480	5,520
Bay Area Ridge Trail Council	40,000	40,000	-
Silicon Valley Bicycle Coalition	40,000	8,640	31,360
San Francisco Bay Bird Observatory	40,000	1,658	38,342
<b>TOTALS</b>	<b>\$3,998,457</b>	<b>\$2,283,451</b>	<b>\$1,365,694</b>

\*Grantee did not claim eligible disbursements in the full award amount

\*\*Grant canceled

# EPOC and Administrative Expenditures



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### Expenditure Plan Oversight Committee Costs

Expenditure Plan Oversight Committee Costs represent expenditures related to the ongoing costs of administering committee meetings. Expenses include fees for the annual audit preparation, expenses for public meetings conducted by the EPOC, legal costs for EPOC, and staff time for board packet preparation related to EPOC meetings. Expenses charged to this program cannot exceed  $\frac{1}{10}$  of 1% of parcel tax gross revenues. Any amount in excess of the allowance is charged to the administrative costs allowance. Table 12 summarizes the expenses incurred for Fiscal Year 2021/2022.

<b>Table 13: Breakdown of EPOC Costs</b>	<b>Amount</b>
Committee Expenses and Board Packet Preparation	\$6,004
Annual Independent Financial Audit Services and Preparation	\$2,000
<b>TOTAL MQEOC COSTS</b>	<b>\$8,004</b>

### Administrative Costs

Administrative expenses are costs that the Authority incurs during the ordinary course of business, and not directly associated with a specific expense category or Measure Q or T-eligible project. Administrative expenses may include but are not limited to legal services, facility maintenance, electricity and other utilities, business insurance, fees and taxes, general office supplies, computer software and equipment, and printing and courier expenses.

Under the Measure T Expenditure Plan guidelines, the Board approves an allowance for administrative expenses each fiscal year. For Fiscal Year 2021/2022, the Board approved a budget of \$500,000 of Measure T revenues to partially fund the agency’s administrative expenses. Accordingly, the Authority only charges a portion of its total annual administrative expenses to Measure T. Any remaining balance is charged to other funding sources. The administrative expenses are reviewed and verified by the independent auditor to ensure the portion charged to Measure T does not exceed the Board-approved allowance.

Administrative expenses charged to the Urban Grant Program primarily consist of staff time spent reviewing and processing grant agreements and disbursements and managing the overall grant cycle process. Besides administrative expenses incurred by the Authority for the grant program, grant applicants may request administrative budget for their projects. If the grant is awarded, any disbursements for administrative expenses made to the grantee count towards the five percent allowance.

Additional administrative expenses related to Measure T include staff time spent preparing and publishing the Annual Expenditure Plan Status Report and contracting for parcel tax engineering services with a tax administrator.

Other general administrative costs related to running the Authority are allowed under the Expenditure Plan. In this Fiscal Year 2021/2022, Measure T allowed the Authority to purchase land management supplies, small tools, and fuel used by the general office and field staff.

Table 14 summarizes the expenses incurred and charged to the Measure T fund in Fiscal Year 2021/2022.

<b>Table 14: Breakdown of Administrative Costs</b>	<b>Amount</b>
Urban Grant Program Administration	\$73,444
General Grant Funding Research and Writing	\$65,888
Annual Expenditure Plan Status Report Preparation	\$4,630
Measure Q and T Parcel Tax Engineering Services	\$8,320
Committee Packet Preparation and Attendance	\$34,792
General Supplies and Consumables	\$312,926
<b>TOTAL ADMINISTRATIVE COSTS</b>	<b>\$500,000</b>





# Appendices



- A. Index of Projects Funded by Measure Q and Measure T in Fiscal Year 2021/2022
- B. Responses to the Measure Q Oversight Report and Recommendations
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- D. 2020 Expenditure Plan (Measure T)

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## Index of Projects Funded by Measure Q and Measure T in Fiscal Year 2021/2022

Project Number	EPC	Project	MQ Funds Expended in FY 21/22	MT Funds Expended in FY 21/22	Status	Page Number
K-000124	1	GIS Program Management		65,180	Ongoing	38
K-000188	1	Regional Project Reviews		45,426	Ongoing	40
K-000333	3	Strategic Preserve Planning Program		63,386	Ongoing	63
P-000007	1	Integrated Pest Management (IPM) Program Development		21,692	Completed	31
P-000014	1	Fuels Management Plan		66,182	In Progress - Delayed	32
P-000019	1	Priority Land Acquisition Projects	7,466	101,692	Ongoing	33
P-000022	2	Coyote Valley Water Resources (CVWRIS)		13,264	In Progress - Delayed	51
P-000024	1	Coyote Valley Conservation Strategy		80,340	Ongoing	34
P-000026	1	Santa Clara Valley Agricultural Plan		34,742	In Progress - Delayed	35
P-000028	3	Coyote Ridge Open Space Preserve Public Access Plan	630,367		In Progress - On Track	64
P-000032	3	Coyote Valley Open Space Preserve Improved North Meadow Public Access	44,424		In Progress - On Track	65
P-000033	3	Dexter Canyon Bridge Replacement		3,147	In Progress - Delayed	66
P-000035	3	Coyote Valley Open Space Preserve Equestrian Lot Improvements		1,433	In Progress - Delayed	67
P-000036	3	Rancho Cañada del Oro Llagas Creek Bridge and Day Use Area	44,470		In Progress - On Track	68
P-000087	3	Coyote Valley Open Space Preserve Operations & Maintenance		276,386	Ongoing	69
P-000088	3	Sierra Vista Open Space Preserve Operations & Maintenance		770,928	Ongoing	70
P-000089	3	Coyote Ridge Open Space Preserve Operations & Maintenance		59,643	Ongoing	71
P-000090	3	Rancho Cañada del Oro Open Space Preserve Operations & Maintenance		281,543	Ongoing	72
P-000091	3	Diablo Foothills Open Space Preserve Operations & Maintenance		38,217	Ongoing	73
P-000092	3	Little Uvas Open Space Preserve Operations & Maintenance		6,506	Ongoing	74
P-000093	3	Palassou Ridge Open Space Preserve Operations & Maintenance		12,535	Ongoing	75
P-000095	3	North Pajaro River Agricultural Preserve Operations & Maintenance		40,357	Ongoing	76
P-000096	3	Santa Teresa Foothills Open Space Preserve Operations & Maintenance		4,216	Ongoing	77
P-000097	3	Upper Uvas Open Space Preserve Operations & Maintenance		2,974	Ongoing	78
P-000098	3	Mount Chual Open Space Preserve Operations & Maintenance		5,707	Ongoing	79

Project Number	EPC	Project	MQ Funds Expended in FY 21/22	MT Funds Expended in FY 21/22	Status	Page Number
P-000099	3	El Toro Open Space Preserve Operations & Maintenance		5,647	Ongoing	80
P-000112	1	Conservation Easement Monitoring		10,373	Ongoing	36
P-000123	1	Natural Resource Policy and Planning		27,514	Ongoing	37
P-000126	1	High Speed Rail Planning and Coordination		1,978	Completed	39
P-000158	2	Coyote Ridge Open Space Preserve Grazing and Habitat Improvements		82,663	In Progress - On Track	52
P-000202	3	South Pajaro River AP Operations & Maintenance		1,437	Ongoing	81
P-000203	1	Tilton Ranch Acquisition	3,469,735	413,043	In Progress - On Track	41
P-000227	2	Blair Ranch Pond Habitat Enhancement (RC-07 & RC-10)		53,798	In Progress - Delayed	53
P-000229	1	Climate Smart San Jose Plan		39,674	Completed	42
P-000247	3	Interp & Environmental Education Program		161,715	Ongoing	82
P-000248	3	Volunteer Program		94,558	Ongoing	83
P-000249	1	Coyote Valley Acquisitions	9,565		In Progress - On Track	43
P-000250	1	Coyote Valley Conservation Areas Master Plan		467,639	In Progress - On Track	44
P-000251	2	Pajaro River Riparian Restoration		23,299	In Progress - On Track	54
P-000267	3	North Coyote Valley Conservation Area Operations & Maintenance		74,333	Ongoing	84
P-000268	3	Tulare Meadows Operations & Maintenance		15,316	Ongoing	85
P-000269	2	Fisher Creek Riparian Habitat Restoration (SEP-funded)		10,261	In Progress - On Track	55
P-000271	1	WP Investments -Palm	864,889		Completed	45
P-000272	3	Fisher's Bend Agricultural Preserve Operations & Maintenance		24,823	Ongoing	86
P-000276	3	COVID-19 Emergency Response		1,159	Ongoing	87
P-000277	2	Coyote Valley Groundwater Sustainability Report		4,381	In Progress - Delayed	56
P-000280	3	American Disabilities Act Transition Plan		11,348	In Progress - On Track	88
P-000283	3	Parking Reservation System		1,676	In Progress - Delayed	89
P-000289	1	WP Investments - Laguna	864,127		Completed	46

Project Number	EPC	Project	MQ Funds Expended in FY 21/22	MT Funds Expended in FY 21/22	Status	Page Number
P-000306	1	Ocean Queen Acquisition	1,236,629		Completed	47
P-000307	2	Spreckles Wetland Enhancement Project		10,205	In Progress - On Track	57
P-000308	2	Fisher Creek Riparian Habitat Restoration (BEF-Funded)		2,521	In Progress - Ahead of Schedule	58
P-000309	3	COVA Operations and Maintenance		80,190	Ongoing	90
P-000320	3	Diablo Foothills Boundary Fence Re-Build		252,733	Completed	91
P-000324	3	Rancho Cañada del Oro Open Space Preserve Backcountry Trail Planning		2,535	In Progress - Delayed	92
P-000325	3	Rancho Cañada del Oro Open Space Preserve Public Access and Maintenance Improvements		623	In Progress - Delayed	93
P-000327	1	Environmental Credits Program w City of San Jose		4,833	In Progress - Delayed	48
P-000336	3	Monarch Habitat Restoration Project		3,207	In Progress - Ahead of Schedule	94
P-000343	2	Fisher Creek Riparian Habitat Restoration (NFWF-Funded)		325	In Progress - Ahead of Schedule	59
P-000346	3	Tilton House Complex Home Improvements		108	In Progress - Ahead of Schedule	95

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Authority Board of Directors' Response to MQEOC Oversight Report Recommendations for Fiscal Year 2021/2022

The Expenditure Plan Oversight Committee (EPOC) provides an independent review of all revenues and expenditures of Measure Q and Measure T Funds. The Committee, appointed by the Authority Board of Directors pursuant to Measure Q and Measure T, ensures accountability, transparency and public oversight of all funds collected and allocated under the parcel tax.

The Committee's roles and responsibilities, as defined by the Expenditure Plans, are to:

- Review Expenditure Plan expenditures on an annual basis to ensure they conform to the Expenditure Plan.
- Review the annual audit and report prepared by an independent auditor; and
- Submit the Committee's recommendations and oversight report to the Open Space Authority Board.

The Committee does not oversee any other Authority financial information, nor do they set policy or provide input or direction on projects, budgets, work plans or financial matters pertaining to other Authority funds.

On April 28, 2022, the Expenditure Plan Oversight Committee (EPOC) presented the last Annual Measure Q Oversight Report to the Open Space Authority Board of Directors, providing a summary and recommendations on Measure Q expenditures for FY 2020 / 2021. At the meeting, Staff stated they would bring the recommendations to the Board for review and response to the recommendations.

On July 28, 2022, Staff brought the recommendations to the Board of Directors for review. Staff provided an update on actions they had implemented in response to the EPOC's feedback. The Board approved the Authority's responses and actions for each of the EPOC's recommendations, which are documented herein.

Related to the cover sheet

- Provide definitions of the four categories of transactions; change the title of the last category to “Other Transactions (over \$1000)”.
- Add a check that the project number matches the Acumatica Purchase Order.
- Add a check that the invoice amount is not more than the Acumatica Purchase Order amount.
- Add a check that the amount of the confirmation of receipt of payment matches the invoice.
- Add a check that the vendor of the confirmation of receipt of payment matches the vendor on the invoice.

*Staff Response: Staff has implemented the requested edits to the cover sheet and will provide any necessary information in the documentation binder to support the review process.*

Related to the documentation binder

- Include confirmation of receipt of payment (for example, a cleared check) in the supporting documentation for each transaction
- Provide more detailed guidance in supporting documentation for tiered projects (for example, project with blanket Purchase Orders (POs), task orders and adjusted entries

*Staff Response: Auditing payments and bank statements are included in the scope of work for an independent financial auditor, and staff will also provide a copy of the cleared check as part of the supporting documentation. Staff also intends to provide more information on how the agency manages master agreements and task orders using blanket and standard purchase orders.*

Related to internal processes and controls

- Include information from original POs with amended PO's (for example, adjusted approved amounts)
- Document approvals of pre-approved vendors

*Staff Response: Staff will include a printout of the system-generated audit history report for any transactions that may have amended purchase orders. Effective July 1, 2022, Accounting staff has implemented a semi-annual review and approval process of a list of pre-approved vendors and approximate transaction amounts that will not require a purchase order in the Acumatica ERP financial system.*

Related to accessibility on agency website

- Change the search function so that a search for the Measure Q or Measure T Expenditure Plan returns the expenditure plan as the first result.
- Add the Measure Q and Measure T Expenditure Plans under Investing In Nature in the Document Library.
- Add links to the Measure Q and Measure T Expenditure Plans on the Investing in Nature sub-page.

*Staff Response: Staff is working with the agency's website consultant to research how to improve the results provided by Google's search engine. The other requests have already been completed.*

Related to previous year's recommendations

- EPOC requests that the Authority provides a presentation on the project budget and plan process to the EPOC next calendar year

*Staff Response: Staff will collaborate with project and program managers to provide a presentation on how project budgets are planned, approved, and managed.*



## The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Expenditure Plan

### A. Summary

Since its creation in 1993, the Santa Clara County Open Space Authority (OSA) has protected over 16,000 acres of open space and natural areas, preserving the natural beauty and health of our area, and protecting our region's water resources, air quality, wildlife and scenic views for residents today and future generations. Governed by a publicly elected board of directors, OSA has used funds wisely, bringing in state, federal, and private grant money, and providing annual audits in a transparent public process.

However, the Santa Clara County Open Space Authority currently faces significant challenges. As our region continues to grow, protecting hillsides and open spaces are increasingly important to our community. If adopted by voters, the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure) would allow OSA to protect and preserve natural open space areas for future generations by: improving parks, open spaces and trails; protecting land around creeks, rivers and streams to prevent pollution and improve local water quality; preserving wildlife habitat; expanding public access; enhancing environmental education; and protecting scenic hillsides.

The Santa Clara County Open Space Authority will ensure that the revenue generated is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law. The Authority shall use the funding only for the purposes set forth in this Expenditure Plan ("Plan") and it shall give priority to projects in this Plan.

The high priority potential projects listed in the Plan are the result of a broad public engagement process to create a shared vision for the future of the region's open space. This vision plan developed by the Santa Clara County Open Space Authority, called the *Santa Clara Valley Greenprint*, identifies high priority open space and natural resource lands as identified in this Plan. If approved, the proceeds from the parcel tax would be allocated to fund high priority projects distributed throughout the Santa Clara County Open Space Authority's jurisdiction such as those listed below.

The Authority may annually review and propose amendments to the Plan to provide for the use of additional federal, state and local funds, to account for unexpected revenues, or to take into consideration unforeseen circumstances, provided, however, that all funds collected pursuant to the Measure shall be used solely for the purposes of this Plan as presented to the voters.

## B. Program Descriptions

### 1. Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside and Agricultural Land

The purpose of this program is to permanently protect new open space lands essential to completing connections in the region's park, open space and habitat systems as identified in the Authority's *Santa Clara Valley Greenprint*, the County Parks *Acquisition Plan*, *Santa Clara Valley Habitat Plan*, and other adopted plans.

- a. Ensure permanent protection of essential open space, water resources and wildlife habitat. Areas for open space protection can include but are not limited to Baylands, East San Jose Foothills, Upper Alameda Creek Watershed, Coyote Ridge, Coyote Valley, Upper Coyote Creek Watershed, Southern Santa Cruz Mountains, Sargent Hills, Upper Pajaro River Watershed, Pacheco Creek Watershed. Protect, restore and enhance critical habitat to implement the Valley Habitat Plan such as serpentine grasslands, wetlands, redwood forests and riparian areas along creeks, rivers and streams.
- b. Leverage public and private funding and coordinate protection efforts to complete critical open space preservation
- c. Conserve the region's last remaining farmland and rangelands in and around areas such as the Coyote Valley, Morgan Hill, Gilroy and Pajaro River to protect local food and maintain environmental benefits provided by agricultural lands including water supply, groundwater recharge, flood risk reduction, and habitat protection.
  - i. Conserve high priority farmland and rangelands through voluntary agreements with willing landowners.
  - ii. Provide grants to resource conservation districts (RCDs) and other agricultural organizations to work with farmers and ranchers to promote natural resource stewardship.

### 2. Protect Land around Creeks, Rivers and Streams to Prevent Pollution and Improve Local Water Quality and Supply

The purpose of this program is to protect and restore natural areas that buffer our rivers, lakes and streams, including the Guadalupe River, Coyote Creek, Fisher Creek, Penitencia Creek, Upper Alameda Creek, Uvas Creek, Llagas Creek, Pacheco Creek, Pescadero Creek and the Pajaro River to protect water supply and water quality.

- a. Protect clean, safe drinking water supplies by restoring and enhancing natural areas around local creeks, rivers and streams from their headwaters in the hills to the Bay.
- b. Preserve key open space areas to enhance local water supply and recharge groundwater.
- c. Protect water resources, floodplains, wetlands and riparian corridors.

### 3. Open, Improve and Maintain Parks, Open Space, and Trails

The purpose of this program is to maintain existing Open Space Preserves, safeguard the health of natural areas and wildlife habitat; reduce the risk of wildfires; provide more hiking and walking trails and increase opportunities for environmental education experiences.

- a. Open and expand Preserves on existing lands, including more trails for walking, hiking and biking and more access points for residents. Develop science-based environmental education programs and facilities, trails, and other public access facilities in appropriate locations including East San Jose/Penitencia Creek/Milpitas Foothills, Coyote Ridge, Coyote Valley, Morgan Hill El Toro Peak, Almaden Valley/Santa Teresa Hills.
- b. Construct new trails and close gaps in regional hiking and bicycle trails (such as the Bay Area Ridge Trail, San Francisco Bay Trail, Coyote Creek Trail and Guadalupe River).
- c. Reduce the risk of wildfire near communities, protect air and water quality and control invasive, non-native weeds through vegetation management in coordination with fire districts, cities and the County.
- d. Provide safe, well-maintained Open Space Preserves and recreational trails, including the Bay Area Ridge Trail, San Francisco Bay Trail, Guadalupe River Trail and Coyote Creek Trail.
- e. Work with qualified organizations and entities, including, but not limited to, the California Conservation Corps, the San Jose Conservation Corps, AmeriCorps and others, to maintain facilities in Open Space Preserves including, but not limited to, cultural and historic structures, bridges, roads, and other infrastructure.
- f. Prevent pollution and vandalism of open space, water resources and wildlife habitat.

### 4. Urban Open Space, Parks and Environmental Education Program

The purpose of this Grant Program is to assist municipalities, schools and applicable non-profit organizations within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill and urban County areas to create healthy and safe open space and park areas for their communities by creating or improving parks, preserving open space and maintaining or creating trails; enhancing and restoring habitat, natural resources and water resources; and enhancing access to healthy food through urban farms and gardens.

No more than 25 percent of the revenues generated by this funding measure will be made available for this Grant Program. The Grant Program would provide grants to cities, the County, schools and non-profit organizations on a competitive basis for the types of projects listed below within the boundaries of the OSA. Funds shall be available through an annual grant allocation process designed by the Santa Clara County Open Space Authority, in coordination with cities, the County, schools and non-profit organizations within the boundaries of the OSA. Grant allocations shall reward a diversity of projects and be balanced geographically across the Santa Clara County Open Space Authority's jurisdiction. The grant allocation process and the individual projects shall be subject to approval by the Authority's Governing Board of Directors ("Board").

**Urban Open Space Project Criteria:**

- a. Protect and enhance open space, wildlife habitat and wildlife corridors, and develop land for nature-based parks, open space preserves, trails and greenbelts.
- b. Create, develop and implement pedestrian and bicycle trail connections to connect urban communities to local and regional parks, Open Space Preserves, creeks and flood control channels, to improve public health (i.e. San Francisco Bay Trail, Coyote Creek, Guadalupe River, Silver Creek, Thompson Creek, Penitencia Creek, Three Creeks Trail, Five Wounds Trail).
- c. Implement urban tree planting and tree protection/maintenance.
- d. Create and expand urban farms and community gardens to support public health and local agriculture.
- e. Expand nature and science-based environmental education programs and hands-on youth engagement projects.

**EXAMPLES OF HIGH PRIORITY POTENTIAL PROJECTS AND GEOGRAPHIC DISTRIBUTION**

1. San Francisco Baylands Restoration: Increase wildlife habitat and reduce pollution by restoring salt ponds to tidal marsh, provide enhanced flood control, and develop new public access to the Bay
2. Alviso Adobe and Higuera Adobe Parks: Establish Alviso Adobe as a historical museum, and refurbish the historic Caretaker's Cottage in Higuera Adobe Park in collaboration with the City of Milpitas
3. San Francisco Bay Trail: Increase public access by closing gaps in Bay Trail walking and biking trail connections
4. San Francisco Bay Area Water Trail: Provide Water Trail public access amenities at Alviso Marina
5. Ulistac Natural Area: Increase educational programming, and restore natural habitat
6. Sierra Vista: Establish staging area and trails, convert historic residence to visitor hostel, restore pond and wildlife habitats for endangered species
7. Penitencia Creek Trail: Complete trail linking Penitencia Creek community to Alum Rock Park and Sierra Vista Open Space Preserve
8. Guadalupe River Nature Center and Environmental Programming: Partner with nonprofits to establish outdoor environmental education learning center and interpretive programming for youth and families
9. Five Wounds Trail: Develop additional trails connecting to future public transit station
10. Coyote Creek Trail: Expand walking and biking trail connections and restore natural habitats
11. Silver Creek Trail: Increase walking and biking opportunities by creating connections to regional trails, parks and transit
12. Three Creeks Trail: Complete eastern trail alignment

13. San Tomas Aquino /Saratoga Creek Trail: Construct walking and biking trails through cities of Campbell and Santa Clara
14. Thompson Creek Trail Improvements: Complete walking and biking trail improvements
15. Guadalupe River Trail: Expand walking and biking trail connections
16. Martial Cottle Park: Partner with County Parks to develop trail link to Blossom Hill Light Rail Station and implement recreation and wetland restoration projects
17. Santa Teresa Hills: Partner with City of San Jose, County and Santa Teresa Neighborhood Association to protect land and develop regional ridgeline trail connections to create more access to local trails
18. Coyote Ridge: Establish new open space preserve with parking and regional trails, and protect and restore habitat for endangered species
19. Calero County Park: Partner with County to establish a staging area, public access and trails at Rancho San Vicente and at McKean Road
20. Coyote Valley Open Space Preserve: Build an outdoor learning center and a loop trail accessible to seniors and people with disabilities, and restore and enhance wetland habitat
21. Coyote Valley Agriculture and Natural Resource Reserve: Preserve agricultural lands, enhance natural resources, establish public access, and protect wildlife corridor
22. Youth Agricultural Education and Demonstration Farm: Partner with Cities of San Jose, Morgan Hill, Sobrato High School, nonprofits and agricultural organizations to establish an agricultural education and demonstration farm in the Coyote Valley Greenbelt
23. Rancho Cañada del Oro Open Space Preserve: Restore wildlife habitat, build an interactive education center, and construct new staging area and regional trails for increased public access
24. El Toro Peak: Partner with City of Morgan Hill to establish an open space preserve with staging area and trails, and restore natural habitat
25. Southern Santa Cruz Mountains: Establish regional trail connections between Uvas Reservoir, Uvas County Park and Rancho Cañada del Oro Open Space Preserve, develop staging area, and protect wildlife corridor
26. Uvas Creek: Protect wildlife habitat and corridor, protect natural lands for water supply and water quality, and increase trails to close gaps in regional trails
27. Palassou Ridge: Establish open space preserve, restore historic stone house for visitor center, develop multi-use trails connecting to Henry Coe State Park; implement wildfire prevention and habitat restoration projects
28. Diablo Foothills: Establish open space preserve, restore wetlands and bird habitat, implement public access improvements
29. Sargent Hills: Protect wildlife corridor, create staging area, public access and regional trail connections to the Bay Area Ridge Trail

30. South County Agriculture: Conserve working farms and ranches near Morgan Hill, Gilroy and Pajaro River for greenbelts and agricultural viability and to enhance flood control, water quality, wildlife habitat and connectivity

## C. Administrative Provisions and Fiscal Safeguards

### 1. Citizen Oversight and Independent Financial Audits

In order to ensure accountability, transparency and public oversight of all funds collected and allocated under this Measure and to comply with state law, all of the following shall apply:

- a. On or before January 1 of each fiscal year, the Authority’s chief fiscal officer shall file an annual report with the Board that explains (1) the amount of funds collected and expended under this Measure and (2) the status of the projects authorized to be funded by this revenue in compliance with Government Code Sections 50075.1(d), 50075.3.
- b. No later than June 30, 2015, or the first collection of revenue pursuant to the Measure, whichever is later, an Independent Oversight Committee shall be convened to review the expenditures of all parcel tax revenues collected under this Measure. The Board shall establish by resolution the terms, composition, and specific duties of the Oversight Committee, consistent with the “Citizen Oversight and Independent Financial Audits” provisions set forth in this Part C(1). The Oversight Committee will consist of seven at-large members. In making appointments to the Oversight Committee, the Board will seek to reflect the demographic diversity of its jurisdiction.
- c. Members of the Oversight Committee shall be appointed by the Board and shall be residents within the Santa Clara County Open Space Authority’s jurisdiction who are neither elected officials of any government, nor employees from any agency or organization that directly benefits financially from the proceeds of the parcel tax.
- d. Oversight Committee meetings will be announced in advance and will be open to the public. The Oversight Committee shall meet at least once but no more than four times per year.

The responsibilities of this Committee include:

- Reviewing Plan expenditures on an annual basis to ensure they conform to the Plan.
  - Reviewing the annual audit and report prepared by an independent auditor and submitting its recommendations and oversight report thereon.
- e. All actions, including decisions about selecting projects for funding, will be made by the Board in public meetings in compliance with the Brown Act
  - f. Annual levies of the parcel tax would start in 2015.
  - g. To the extent allowable by law, all residential and non-residential parcels will be uniformly taxed.

- h. The revenue raised by the Measure for the purposes described in this Plan will be administered by the Santa Clara County Open Space Authority. All funds shall be placed in a separate account to hold all funds collected pursuant to the Measure.

## 2. Additional Allocation Criteria and Community Benefits

The Santa Clara Open Space Authority shall ensure that the revenue generated by the Measure is spent in the most efficient and effective manner possible, consistent with serving the public interest and in accordance with existing law and this Plan.

- a. The Santa Clara Open Space Authority shall make all final decisions regarding implementation of the Plan and funding for any specific high priority projects. The Board shall give priority to projects within its jurisdiction that meet multiple objectives of the *Santa Clara Valley Greenprint*, including one or more of the following objectives:
  - i. Have a significant positive effect on the health of land, water, and wildlife habitat, safety and quality of life for OSA residents.
  - ii. Provide for geographic distribution of projects across OSA's jurisdiction.
  - iii. Increase impact by leveraging state and federal resources as well as public/private partnerships.
  - iv. Strengthen connections between communities and open space through regionally-significant trails and transit access.
  - v. Benefit the economy and sustainability of the region by investing in nature-based infrastructure and local workforce development.
  - vi. Engage youth and young adults in local workforce development and assist them in gaining skills and experience related to protection and stewardship of the natural environment, wildlife, water resources and agricultural lands.
- b. The Board shall conduct one or more public meetings annually to gain public input on selection of project grants to expend revenues generated by the Measure.
- c. The Santa Clara County Open Space Authority may accumulate revenue over multiple years so that sufficient funding is available for larger and long-term projects. All interest income shall be used for the purposes identified in this Plan.
- d. No more than 5% of the revenue generated by this measure and provided to the Santa Clara County Open Space Authority may be used for administrative expenses.
- e. Costs of performing or contracting for project related work shall be paid from the revenues of the measure allocated to the appropriate purpose and project.
- f. An annual independent audit shall be conducted to assure that the revenues expended by the Santa Clara County Open Space Authority under this Plan are necessary and reasonable in carrying out its responsibilities under this Plan.

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- g. To the extent permitted by law, up to one-tenth of one percent (0.1 %) of the gross proceeds of the parcel tax shall be made available for the Oversight Committee’s activities.
  - h. Parcel tax proceeds are intended to augment annual support for the Santa Clara County Open Space Authority and do not substitute for individual city or County obligations. Monies from this program may not go to a city's or the County's "General Fund."

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## 2020 Expenditure Plan

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### The Open Space, Wildlife Habitat, Clean Water and Increased Public Access Measure Expenditure Plan

#### A. Summary

Since its creation in 1993, the Santa Clara Valley Open Space Authority (Authority) has protected over 26,000 acres of open space and natural areas, preserving the natural beauty and health of our area, and protecting our region's water resources, air quality, wildlife, and scenic views for residents today and future generations. Governed by a publicly elected board of directors, the Authority has used funds wisely, bringing in state, federal, and private grant money, and providing annual financial audits in a transparent public process.

However, the Authority currently faces significant challenges. As our region continues to grow, protecting hillsides and open spaces are increasingly important to our community. If extended by voters, the Open Space, Wildlife Habitat, Clean Water, and Increased Public Access Measure (Measure) would allow the Authority to continue to protect and preserve natural open space areas for future generations by: (1) protecting open space, redwood forests, wildlife habitat, scenic hillsides, and agricultural land; (2) protecting land around creeks, rivers, and streams to prevent pollution and improve local water quality and supply; (3) opening, improving and maintaining parks, open space, and trails; and (4) providing urban open space, parks, and environmental education through a competitive Urban Grant Program.

The Authority will ensure that the revenue generated is spent in an efficient and effective manner, consistent with serving the public interest and in accordance with existing law. The Authority shall use the funding only for the purposes set forth in this Expenditure Plan (Plan) and it shall give priority to programs in this Plan.

The potential projects listed in the Plan were informed by the *Santa Clara Valley Greenprint*, a vision plan for the future of the region's open space developed by the Santa Clara Valley Open Space Authority. If approved, the proceeds from the parcel tax would be allocated to fund projects distributed throughout the Authority's jurisdiction including, but not limited to, those listed below.

The Authority may annually review and propose amendments to the Plan to provide for the use of additional federal, state, and local funds, to account for unexpected revenues, or to take into consideration unforeseen circumstances, provided, however, that all funds collected pursuant to the Measure shall be used solely for the purposes of this Plan as presented to the voters.

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**B. Program Descriptions****1. Protect Open Space, Redwood Forests, Wildlife Habitat, Scenic Hillside, and Agricultural Land**

The purpose of this program is to permanently protect new open space and agricultural lands essential to completing connections in the region's park, open space, and habitat systems as identified in the Authority's *Santa Clara Valley Greenprint*, the *County Parks Acquisition Plan*, *Santa Clara Valley Habitat Plan*, *Santa Clara Valley Agricultural Plan*, *Santa Clara County Regional Conservation Investment Strategy*, and other adopted plans.

- a. Ensure permanent protection of essential open space, water resources, and wildlife habitat. Areas for open space protection can include but are not limited to Baylands, East San Jose Foothills, Upper Alameda Creek Watershed, Coyote Ridge, Coyote Valley, Upper Coyote Creek Watershed, Southern Santa Cruz Mountains, Sargent Hills, Upper Pajaro River Watershed, Pacheco Creek Watershed. Protect, restore, and enhance critical habitat to implement the Valley Habitat Plan such as serpentine grasslands, wetlands, redwood forests, and riparian areas along creeks, rivers, and streams.
- b. Leverage public and private funding and coordinate protection efforts to complete critical open space preservation.
- c. Conserve the region's last remaining farmland and rangelands in and around areas such as the Coyote Valley, Morgan Hill, San Martin, Gilroy, and Pajaro River to protect local food sources and address food security, reduce impacts of climate change, and maintain environmental benefits provided by agricultural lands including water supply, groundwater recharge, flood risk reduction, habitat protection, and climate resilience.
  - i. Conserve high priority farmland and rangelands through voluntary agreements with willing landowners.
  - ii. Provide grants to resource conservation districts (RCDs) and other agricultural organizations to work with farmers and ranchers to promote natural resource stewardship.

## **2. Protect Land around Creeks, Rivers, and Streams to Prevent Pollution and Improve Local Water Quality and Supply**

The purpose of this program is to protect and restore natural areas that buffer our rivers, creeks, and streams, including the Guadalupe River, Coyote Creek, Fisher Creek, Penitencia Creek, Upper Alameda Creek, Uvas Creek, Llagas Creek, Pacheco Creek, Pescadero Creek, and the Pajaro River to protect water supply, water quality, and enhance resilience to climate change.

- a. Protect clean, safe drinking water supplies by restoring and enhancing natural areas around local creeks, rivers, and streams from their headwaters in the hills to the Bay.
- b. Preserve key open space areas to enhance local water supply and recharge groundwater.
- c. Protect water resources, floodplains, wetlands, and riparian corridors.

## **3. Open, Improve and Maintain Parks, Open Space, and Trails**

The purpose of this program is to maintain existing open space preserves; safeguard the health of natural areas and wildlife habitat; reduce the risk of wildfires; provide more hiking and walking trails; and increase opportunities for environmental education experiences.

- a. Open and expand preserves on existing lands, including more trails for walking, hiking, and biking and more access points for residents. Develop science-based environmental education programs and facilities, trails, and other public access facilities in appropriate locations including East San Jose/Penitencia Creek/Milpitas Foothills, Coyote Ridge, Coyote Valley, Morgan Hill/El Toro Peak, Almaden Valley/Santa Teresa Hills.
- b. Construct new trails and close gaps in regional hiking and bicycle trails (such as the Bay Area Ridge Trail, San Francisco Bay Trail, Coyote Creek Trail, Juan Bautista de Anza National Historic Trail, and Guadalupe River Trail).
- c. Reduce the risk of wildfire near communities, protect air and water quality, and control invasive, non-native weeds through vegetation management in coordination with fire districts, cities, and the County.
- d. Provide safe, well-maintained open space preserves and recreational trails, with connections to the Bay Area Ridge Trail, San Francisco Bay Trail, Guadalupe River Trail, and Coyote Creek Trail.
- e. Work with qualified organizations and entities, including, but not limited to, the California Conservation Corps, the San Jose Conservation Corps, AmeriCorps, and others to maintain facilities in open space preserves including, but not limited to, cultural and historic structures, bridges, roads, and other infrastructure.
- f. Prevent pollution and vandalism of open space, water resources, and wildlife habitat.

#### 4. Urban Open Space, Parks, and Environmental Education Program

The purpose of this Grant Program is to assist municipalities, schools, and applicable nonprofit organizations with projects within the cities of Milpitas, Santa Clara, San Jose, Campbell, Morgan Hill, and urban County areas to create healthy and safe open space and park areas for their communities by creating or improving parks, preserving open space, and maintaining or creating trails; enhancing and restoring habitat, natural resources, and water resources; and enhancing access to healthy food through urban farms and gardens.

No more than 25 percent of the revenues generated by this funding measure will be made available for this grant program. The Urban Grant Program would provide grants to cities, the County, schools, and nonprofit organizations on a competitive basis according to the Urban Open Space Project Criteria listed below. Funds shall be available through an annual grant allocation process designed by the Santa Clara Valley Open Space Authority, in coordination with cities, the County, schools, and non-profit organizations within the boundaries of the Authority. Grant allocations shall reward a diversity of projects, with the goal of achieving a reasonable geographic distribution across the Santa Clara Valley Open Space Authority's jurisdiction. The grant allocation process and the individual projects shall be subject to approval by the Authority's Governing Board of Directors ("Board").

##### Urban Open Space Project Criteria:

- a. Protect and enhance open space and wildlife habitat, creeks and streams, and develop land for nature-based parks, open space preserves, trails, and greenbelts in urban areas.
- b. Create, develop, and implement pedestrian and bicycle trail connections to connect urban communities to local and regional parks, open space preserves, creeks and flood control channels, to improve public health (e.g., San Francisco Bay Trail, Bay Area Ridge Trail, Coyote Creek, Guadalupe River, Silver Creek, Thompson Creek, Penitencia Creek, Three Creeks Trail, Five Wounds Trail).
- c. Implement urban tree planting and tree protection/maintenance.
- d. Create and expand urban farms and community gardens to support public health and local agriculture.
- e. Expand nature and science-based environmental education programs and youth engagement projects.

**EXAMPLES OF PROJECTS THAT COULD POTENTIALLY BE FUNDED BY THE MEASURE INCLUDE BUT ARE NOT LIMITED TO:**

1. Alviso Adobe and Higuera Adobe Parks: Establish Alviso Adobe as a historical museum, and refurbish the historic Caretaker's Cottage in Higuera Adobe Park in collaboration with the City of Milpitas
2. Calera Creek Connection: Partner with City of Milpitas to connect the Bay Area Ridge Trail to the Higuera Adobe via a proposed Calera Creek Trail
3. San Francisco Bay Trail: Increase public access by closing gaps in Bay Trail walking and biking trail connections
4. Bay Area Ridge Trail: Increase public access by closing gaps in the Bay Area Ridge Trail
5. San Francisco Bay Area Water Trail: Provide Water Trail public access amenities at Alviso Marina
6. Ulistac Natural Area: Increase educational programming and restore natural habitat
7. Sierra Vista Open Space Preserve: Expand trail system and connections to regional trails, restore ponds and wildlife habitats for endangered species
8. BART/Penitencia Creek Trail Connection: Complete trail linking Berryessa BART station via Penitencia Creek to Alum Rock Park and Sierra Vista Open Space Preserve
9. Guadalupe River Nature Center and Environmental Programming: Partner with nonprofits to establish outdoor environmental education learning center and expand interpretive programming for youth and families
10. Five Wounds Trail: Acquire right of way to develop new trails connecting Coyote Creek Trail to Berryessa BART station in coordination with City of San Jose, County Parks, and Valley Transportation Authority
11. Coyote Creek Trail: Expand walking and biking trail connections and restore natural habitats, including connections to Coyote Valley
12. Silver Creek Trail: Increase walking and biking opportunities by creating connections to regional trails, parks, and transit
13. Three Creeks Trail: Complete eastern trail alignment
14. San Tomas Aquino/Saratoga Creek Trail: Construct walking and biking trails through cities of Campbell and Santa Clara
15. Thompson Creek Trail Improvements: Complete walking and biking trail improvements
16. Guadalupe River Trail: Expand walking and biking trail connections and trail amenities
17. Martial Cottle Park: Partner with County Parks to enhance trail connections to Blossom Hill Light Rail Station and implement recreation, farm demonstration, and wetland restoration projects
18. Santa Teresa Foothills: Partner with City of San Jose, County, and Santa Teresa Foothills Neighborhood Association to protect land and develop regional ridgeline trail connection to local and regional parks and open space
19. Coyote Ridge Open Space Preserve: Open new public trailhead and parking area with connections to Bay Area Ridge Trail, regional trails, and protect and restore additional open space and habitat for endangered species
20. Coyote Valley Open Space Preserve: Build trail accessible to seniors and people with disabilities, expand protected areas and trail system, and restore and enhance wetland and endangered species habitat
21. North Coyote Valley Conservation Area: Expand protected areas and create a regionally significant preserve system that includes wildlife movement corridors, enhanced floodplains, restored

- wetlands and habitats, public trails and nature-based recreational amenities, environmental education programs, and agritourism.
22. Youth Agricultural Education and Demonstration Farm: Partner with cities, schools, nonprofits, and agricultural organizations to establish an agricultural education and demonstration farm in the Coyote Valley Greenbelt
  23. Rancho Cañada del Oro Open Space Preserve: Restore wildlife habitat, expand educational opportunities, and construct new public access amenities and trail connection to Blair Ranch
  24. El Toro Peak: Partner with City of Morgan Hill to establish an open space preserve with staging area and trails, and restore natural habitat
  25. Southern Santa Cruz Mountains: Establish regional trail connections between Uvas Reservoir, Uvas County Park, and Rancho Cañada del Oro Open Space Preserve, develop new staging area, protect wildlife corridor, and manage wildland-urban interface for fire safety
  26. Palassou Ridge: Establish open space preserve, restore historic stone house as a visitor amenity, develop multi-use trails connecting to Henry Coe State Park, implement wildfire prevention, and habitat restoration projects
  27. Diablo Foothills: Enhance public access with new staging area and trails, restore grasslands, wetlands, and wildlife habitat
  28. Sargent Hills: Protect wildlife corridor, create staging area, public access and regional trail connections to the Bay Area Ridge Trail
  29. South County Agriculture: Conserve working farms and ranches near Morgan Hill, San Martin, and Pajaro River for greenbelts and agricultural viability and to enhance flood control, water quality, wildlife habitat, and connectivity
  30. Youth Conservation Internship Program: Establish new internship program for youth from underserved communities to develop conservation and career skills
  31. Backcountry Camping: Build new backcountry camping sites, increase access for underserved youth by partnering with community-based nonprofits
  32. Work with Cities, County, parks, and transportation agencies on the feasibility of equitable and sustainable transportation alternatives to connect people to parks, open space, and trails

### **C. Administrative Provisions and Fiscal Safeguards**

#### **1. Citizen Oversight and Independent Financial Audits**

In order to ensure accountability, transparency, and public oversight of all funds collected and allocated under this Measure and to comply with state law, all of the following shall apply:

- a. On or before January 1 of each fiscal year, the Authority's chief fiscal officer shall file an annual report with the Board that explains (1) the amount of funds collected and expended under this Measure and (2) the status of the projects authorized to be funded by this revenue in compliance with Government Code Sections 50075.1(d), 50075.3.
- b. The Independent Oversight Committee created in 2015 to review the expenditures of all parcel tax revenues collected under Measure Q shall continue to review the expenditures of all parcel tax revenues collected under this Measure. The resolution the Board adopted on April 23, 2015 to govern the terms, composition, and specific duties of the Oversight

Committee shall continue to govern the Oversight Committee, unless amended, and any such amendments shall be consistent with the “Citizen Oversight and Independent Financial Audits” provisions set forth in this Part C(1). The Oversight Committee will consist of seven at-large members. In making appointments to the Oversight Committee, the Board will seek to reflect the demographic diversity of its jurisdiction.

- c. Members of the Oversight Committee shall be appointed by the Board and shall be residents within the Santa Clara Valley Open Space Authority’s jurisdiction who are neither elected officials of any government, nor employees from any agency or organization that directly benefits financially from the proceeds of the parcel tax.
- d. Oversight Committee meetings will be announced in advance and will be open to the public. The Oversight Committee shall meet at least once but no more than four times per year.

The responsibilities of this Committee include:

- Reviewing Plan expenditures on an annual basis to ensure they conform to the Plan.
  - Reviewing the annual financial audit and report prepared by an independent financial auditor and submitting its recommendations and oversight report thereon.
- e. All actions, including decisions about selecting projects for funding, will be made by the Board in public meetings in compliance with the Brown Act.
  - f. To the extent allowable by law, all residential and non-residential parcels will be uniformly taxed.
  - g. The revenue raised by the Measure for the purposes described in this Plan will be administered by the Santa Clara Valley Open Space Authority. All funds shall be placed in a separate account to hold all funds collected pursuant to the Measure.

## **2. Additional Allocation Criteria and Community Benefits**

The Authority shall ensure that the revenue generated by the Measure is spent in an efficient and effective manner, consistent with serving the public interest and in accordance with existing law and this Plan.

- a. The Authority shall make all final decisions regarding implementation of the Plan and funding for any specific project. The Board shall give priority to projects within its jurisdiction that meet multiple objectives of the *Santa Clara Valley Greenprint*, including one or more of the following objectives:

- i. Have a significant positive effect on the health of land, water, and wildlife habitat, safety, and quality of life for residents within the Authority’s jurisdiction.
  - ii. Provide for geographic distribution of projects across the Authority’s jurisdiction.
  - iii. Increase impact by leveraging state and federal resources as well as public/private partnerships.
  - iv. Strengthen connections between communities and open space through regionally-significant trails and transit access.
  - v. Benefit the economy, sustainability, and climate resiliency of the region by investing in nature-based infrastructure and local workforce development.
  - vi. Engage youth and young adults in local workforce development and assist them in gaining skills and experience related to protection and stewardship of the natural environment, wildlife, water resources, and agricultural lands.
- b. The Board shall conduct one or more public meetings annually to gain public input on selection of project grants to expend revenues generated by the Measure.
  - c. The Santa Clara Valley Open Space Authority may accumulate revenue over multiple years so that sufficient funding is available for larger and long-term projects. All interest income shall be used for the purposes identified in this Plan.
  - d. Revenue generated by this measure and provided to the Santa Clara Valley Open Space Authority may also be used for such administrative expenses as the Board determines are reasonable and necessary through its annual budget process or other appropriate mechanism.
  - e. Costs of performing or contracting for project-related work shall be paid from the revenues of the measure and allocated to the appropriate purpose and project.
  - f. An annual independent financial audit shall be conducted.
  - g. To the extent permitted by law, up to one-tenth of one percent (0.1 %) of the gross proceeds of the parcel tax shall be made available for the Oversight Committee’s activities.
  - h. Parcel tax proceeds are intended to augment annual support for the Authority and do not substitute for individual city or County obligations. Monies from this program may not go to a city's or the County's "General Fund."

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