

Santa Clara Valley Open Space Authority

CITIZENS' ADVISORY COMMITTEE POSITION DESCRIPTION

DISTRICT REPRESENTATIVE MEMBER

Purpose:

The Legislation that created the Open Space Authority requires the Board to establish a Citizens' Advisory Committee whose members should be selected based on criteria that provides a broad representation of interests within the Authority's jurisdiction. (California Public Resources Code 35171(a)). The Authority District Member brings a perspective from his/her Authority district to the deliberations of the Citizens' Advisory Committee.

Qualifications:

- Must reside within the Authority district being represented and preferably be a registered voter and have experience participating with community groups within the Authority district.
- A willingness to participate in deliberations and evaluations of proposals regarding acquisitions, funding, policies, procedures and other issues.

Responsibilities:

- Read the Citizens' Advisory Committee Handbook, the Open Space Authority 5-Year Plan, and other documentation to become familiar with current issues and their background.
- Attend CAC training sessions, support Open Space Authority at several of the community volunteer activities scheduled during the year and attend other meetings as needed.
- When speaking in public make it clear that the opinions you are expressing are your own unless you are specifically authorized by the Board to represent the Open Space Authority.
- Regularly participate in CAC Meetings and subcommittee task groups as established by the CAC and the Board.
- Be alert to issues, problems and needs that are expressed by your district's citizens, and the general public as related to open space.